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Minutes of the **Annual** meeting of **Blisworth Parish Council** held in Blisworth Village Hall on **Monday 13th May 2024 at 7.30 pm.** 

**Present**: Cllr S Billing, Chair

Cllr C Read MBE, Vice-Chair

Cllr D Wilson
Cllr W Root
Cllr B Brown
Cllr M Field
Cllr J Hawkins
Cllr B Ingram
Cllr N Chandler
Cllr C Gardner

Also present: Clerk: Angela Billing

1 Member of public

|         |   | Action |
|---------|---|--------|
| BPC/30/ | Election of Chairman and Declaration of Acceptance of Office.                         |        |
| 24-25   | Cllr Billing was proposed and seconded. All were in favour and Cllr Billing was       |        |
|         | duly elected Chair.   |        |
|         | Cllr Billing signed the Declaration of Acceptance of Office in the presence of the    |        |
|         | Clerk.  |        |
| BPC/31/ | To receive apologies. Apologies received from District Councillor K Cooper. The       |        |
| 24-25   | Council resolved to accept the apologies.   |        |
| BPC/32/ | Election of Vice Chairman.  |        |
| 24-25   | Cllr Read was proposed and seconded. All were in favour and Cllr Read was duly        |        |
|         | elected vice-chair.   |        |
| BPC/33/ | Election of Finance Councillor.   |        |
| 24-25   | Cllr Root was proposed and seconded. All were in favour and Cllr Root was duly        |        |
|         | elected Finance Councillor.   |        |
| BPC/34/ | To receive declarations of interest under the Council's Code of Conduct related to    |        |
| 24-25   | business on the agenda. Councillors are reminded that if they have either a           |        |
|         | Disclosable Pecuniary Interest or other interest in any of the agenda items then they |        |
|         | should declare the interest and withdraw from the debate or meeting as                |        |
|         | appropriate. Cllr Billing declared an interest in item BPC/64/24-25 (n). Cllr Root    |        |
|         | declared an interest in item BPC/40/24-25, Planning application: 2024/1354/FULL.      |        |
| BPC/35/ | To receive and approve for signature, the minutes of the Ordinary meeting held        |        |
| 24-25   | on 08.04.2024. Approved.  |        |
| BPC/36/ | To note any matters arising from the minutes not included on the agenda for           |        |
| 24-25   | report only. None noted.  |        |
| BPC/37/ | Clerk's report circulated separately. Noted.  |        |
| 24-25   | MultiPay Credit Card set up.  |        |
|         | SSE Arrears in invoices investigated – pending further response from SSE.             |        |
|         | Invoice for clearance of vegetation renegotiated.                                     |        |
|         | Allotment Fees: Reminder emails sent on 15/04/2024.                                   |        |
|         | NatWest Current Account has been closed.  |        |

| BLISWORTH PARISH COUNCIL   |                  |
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| BPC/38/ Public Session:  |                  |
| a. District Councillor Report. Circulated separately.  |                  |
| b. Members of the public.  |                  |
| (i) A member of the public asked for support to purchase a defibrillator.  |                  |
| and asked for three parish councillors to attend their annual meeting.   |                  |
| BPC/39/ Response to issues raised in the public session.   | Cllrs Read,      |
| 24-25 a. District Councillor Report. Noted.  | Hawkins,         |
| b. Members of the public.  | Gardner & Field. |
| Cllr Read will investigate options and costs for a defibrillator.  | Tielu.           |
| Clirs Gardner, Hawkins and Field stated they would attend the meeting  | σ                |
|  | <u>g.</u>        |
| BPC/40/ Planning and Development. 24-25  |                  |
|  |                  |
| Application & Location Description   |                  |
| Date Comments Due  |                  |
| 2024/1354/FULL   Mill Wharf   Proposed erection of two m   | nobile           |
| Gayton Road units for permanent use wit  | thin the         |
| Extension agreed to Blisworth marina. Application update   | ed               |
| 13/05/2024 NN7 3BN description: Retrospective  |                  |
| application for the change of  | of use           |
| of land from Class E to Sui G  |                  |
| for the siting of 2 mobile ca  |                  |
| units and associated outdoo  | -                |
| seating area.  |                  |
| Seating area.  |                  |
| Revised Description: Retros  | nactiva          |
| application for the change of  | · ·              |
|  |                  |
| of land from Class E to Sui G  |                  |
| for the siting of 2 mobile ca  | -                |
| units and associated outdoo  |                  |
| seating area. As per information   |                  |
| received from WNC Plannin  | g 12             |
| April 2024.  |                  |
|  |                  |
|  |                  |
| <b>RESOLVED</b> to submit a Comment. Blisworth Parish Council has no object  | tions to         |
| this application (Ref: 2024/1354/FULL) as the applicant has moderated t  | :he              |
| opening hours and assured the Parish Council that the use of music at the  | ne               |
| venue would not be intrusive for nearby neighbours and the statement   |                  |
| applicant to manage the venue, particularly at closing times, has address  | •                |
| concerns of residents and the Parish Council.  |                  |
|  |                  |
| BPC/41/ Correspondence from social media: Update from Cllr Read. We have had n   | 10               |
| messages through direct messaging on social media. Our total number of   |                  |
| followers on Social Media has slightly increased to 300 people, an increase  | of two           |
| since last month (68.3% of our followers are listed as women and 120 are li  |                  |
| resident in Blisworth, the remainder listed in   |                  |
|  | s the            |
| Northampton/Roade/Towcester/Hartwell). The highest age demographic i   |                  |
| 35-44 year old age group. We have had a post reach of 1326 people (people being some state of the state of th |                  |
| have our messages on their social media feeds) and a direct engagement (c  |                  |
| 405 people. Our top performing post in the period was information on the   | : Stoke          |
| Road Closure. This led to 660 people reached (on feeds) and 213 direct   |                  |
| engagements (clicks to look at content), 5 reactions and 2 shares. Interesti   |                  |
| call for support at the Closed Cemetery to help with hog weed clearance ha   | · .              |

reached and 42 direct engagements and 2 reactions. All posts are now shared automatically to Blisworth Notice Board and Blisworth Community Page. Since the last meeting we have posted information on the West Northants Council (WNC) highway engagement, flood risk consultation, biodiversity engagement and further details on Stoke Road closure and highways disruptions. Also the agenda for May annual meeting has been shared.

### BPC/42/ 24-25

Police & Neighbourhood Watch Scheme: Update from ClIr Read. Five crimes were reported in March and six in February; interestingly we are seeing a drop of violence and sexual offences but an increase in thefts. This is a trend we see in the summer months and the lighter nights.

February: Other Theft – 2, Burglary – 1, Violence and Sexual Offences - 1 Vehicle Crime – 1, Public Order – 1.

March: Other Theft – 2, Violence and Sexual Offences – 2, Drugs – 1. The South Northamptonshire Local Identified Priorities for the April to July 2024 period are:

- Road Safety and Road Traffic Offences
- Vehicle Crime
- Burglary

The police neighbourhood team are also keen to receive any intelligence around drug use in communities. The Annual Conference of the South Northants NW scheme was held on 7 May unfortunately Blisworth Parish Council was unable to attend and the PLR annual conference will be held on 25 June. The Neighbourhood alert / Neighbourhood watch system "Northamptonshire Talking" has 83 members registered with 2 members pending. We have not seen an increase in this engagement, regular updates about local crime and matters of priority within South Northants are issued through this portal https://northamptonshiretalking.co.uk/. These alerts are also published on the Parish social media. Using this system complies with GDPR. No alerts have been issued relevant the village in the period.

### BPC/43/ 24-25

Report on data from SID/VAS devices: Update from Cllr Read.

VAS unit in Stoke Road: In the period between 31 March and 13 April (14 days) there were a total of 33,908 vehicle movements (Avg. 2422 per day), which is a slight drop of 11% on the last month, this maybe being caused by various notices of closure. The unit was removed once the road was closed on Monday 15 April and relocated to the High Street. The average speed is similar to previous months of 30.1mph and 85% of vehicles were travelling below 35mph. The maximum speed recorded was 64mph. General speeds remain consistent with previous months.

VAS unit in Courteenhall Road: In the period between 31 March and 23 April (24days) there were 62,857 vehicle movements (Avg. 2619 per day), which a significant increase of 31% on last month's report and represents traffic now being able to access the A508 junction and traffic becoming familiar with that route Also with the Stoke Road closure, it is now closer to the volumes experienced before the junction alterations which exceeded c3000 per day. The speeds are consistent with last month with average speeds to 33.8 mph and 85% of vehicles were travelling below 42 mph. The top speed recorded was 76mph. The unit does have a significant impact in slowing traffic on the entrance of the village. With the kind help of a resident, the solar panel has now been fitted and I have adjusted the unit to alert all vehicles exceeding 20mph; and flash the "too fast" alert message with no speed register to all vehicles exceeding 40mph.

VAS unit in High Street: In the period between 13 April and 9 May (27 days) there were 86,436 vehicle movements (Av 3,201 per day), previously in Dec 23 we experienced 4,367 per day so this represents a 26% reduction in recorded volumes. The speeds are consistent with December 2023 with average speeds to 28.4 mph and 85% of vehicles were travelling below 33 mph. The top speed recorded was 99 mph. This area is not prosed by West Northamptonshire Council to be included in the new 20 mph zone. **BPC/44/** To discuss the Draft Local Plan strategy and agree next steps. Update from Cllr 24-25 Read. The local plan available from the WNC web site; shows no development around Blisworth village but highlights the work to the confirm the village boundaries and confines. We have already responded to this under the rural communities section. The areas that are proposed for development in Towcester are the proposed DHL warehousing: now defined as economic areas for development (T3, T4 and T5) and 3000 houses are proposed south of Towcester (T6). Brackley is also is targeted for housing with 350 houses proposed on the West Side of Brackley. The area opposite Northampton Gateway on J15 is now show as an Cllr Read area for economic development (N6) and the area to the West of Northampton is identified for housing (N18 and N20). Clearly our concerns will remain highway impact; visual impact of the employment location at J15; HGV traffic pressures and rat running caused by the development at Towcester and Northampton creating a highways passage. Also the development south of Towcester will create further traffic pressure on Stoke Road. Cllr Read recommended that the Parish Council compile a response to reaffirm our previous concerns regarding any expansion of the village confines and the ability of the village amenities to support further development and highlight our ongoing concerns with traffic volumes and HGVs. The Parish Council should also identify that impact on the rural road network, routes through conservation areas are a particular concern. **BPC/45/** Traffic Working Group report. Update from Cllr Brown. At the Annual Parish 24-25 Meeting last year, we asked everyone to identify the most urgent issues for the village. The message was clear: traffic, potholes and pavements. And Blisworth Parish Council has therefore concentrated on trying to make progress on all three. This is not easy because the Parish Council has no statutory responsibilities or powers over pavements, roads or traffic: responsibility lies with West Northants Council, their contractors and with Highways. As a Council we can only seek to influence and persuade. But we have done this and we have made some progress: Potholes and Pavements: Like across the country, we suffer from pavements and roads in a poor state of repair. And as soon as one area is repaired, another pothole or the like appears. But residents will, we hope, have seen the repairs that have been made in the village – on the High Street, Stoke Road, Eastfield, Windmill Avenue. We also have a commitment that Courteenhall Road will be repaired in the next month or so, and that Stoke Road will be repaired once the current works above the canal are concluded. The bridleway between Connegar Leys and Courteenhall Road has also been repaired at each end, and the middle section (which is a more complicated drainage need) will be addressed over the summer. One area of particular concern has been the corner of Stoke Road and the High Street where the narrow sloping pavement has already seen a number of accidents. We have spoken with WNC engineers about this stretch three times, but unfortunately the consistent response has been that it is simply not possible to

make this section safe due to a combination of no foundations, narrowness and slope. So, instead, we demanded that work to be done to improve the quality of

the pavement on the opposite side. This has been done. It is not an ideal solution, but at least we have one safe pavement for residents – particularly those with mobility issues – to use.

**Dropped Kerbs:** Bids have gone in for four new sets of dropped kerbs – two in Chapel Lane, one in Little Lane and one in Courteenhall Road. We are waiting to hear if the bids have been successful.

**Traffic Calming**: As we have reported in previous editions, WNC will not approve any traffic calming measures that involve a vertical build – so no sleeping policemen, speed bumps or speed pads. This is WNC policy. So as a Parish Council, we have pursued other traffic calming improvements. The following are now planned:

- 1. A 20mph zone in the middle of the village. A map showing the proposed area is available on [parish website]. We have gone back already to WNC to ask that the zone covers the full length of the High Street, Gayton Road as far as the Boatyard, and Stoke Road up to and beyond the Surgery. We will continue to press. A public consultation is planned and we will let you know when this is scheduled;
- 2. Improvements to the village Gateways to make them more visible, including signage and traffic calming lines painted on the roads;
- 3. We requested and have now set up 20mph advisory signs in both the centre of the village and Blisworth Arm. They will be moved around regularly to encourage compliance.
- 4. New signage is due to be put up in Church Lane to warn about the narrowness of the road;
- 5. We also applied for a 40mph limit on Towcester Road. Unfortunately this was refused, so we are now strongly arguing for repairs to the footpath, which is clearly unsafe given the speed of the traffic;
- 6. In the longer term, we have agreement from the Council to look at both a chicane on Stoke Road (near the allotments) and a pedestrian crossing by the School. Both these projects are at an early stage, with engineers scheduled to assess feasibility in the first instance. If approved, then consultations will take place, so again there will be an opportunity for everyone to express their views;
- 7. Lastly, we are continuing to press for changes to the signage on the new Knock Lane roundabout which is currently funnelling traffic down Knock Lane and through the village as a rat run to the A43 and Northampton. It is proving difficult to get a response, but we will continue to argue for changes to what is clearly a growing problem for the village.
- To resolve to agree quote to strim around village entrances signage to allow Cllr Brown and Clerk to paint village entrances signage boards. Delay in receiving information about quotes.

**RESOLVED**: Clerk to contact West Northants Council to discuss cutting back vegetation obscuring 30 mph signage on the entrance to Blisworth from Northampton Road as due to the 60 mile speed limit, this will require safety measures in place for safe access. Clerk to pursue quotes for clearance for other village entrance boards.

**RESOLVED:** The clerk can authorise work carried out on the strimming of vegetation around all other village entrances up to £500.00.

b. To resolve to agree purchase of paint and painting equipment for village entrances signage boards.

Clerk

Clerk

|                      | DLISWORTH PARISH COUNCIL  |                       |
|----------------------|---|-----------------------|
|                      | RESOLVED to purchase two tins of Bedec Barn Paint Satin White 5L £67.74   |                       |
|                      | (Plus VAT). Clerk can authorise payment for equipment up to £200.00.  | Clerk                 |
| BPC/46/<br>24-25     | <ul> <li>Village Maintenance &amp; Open Spaces:</li> <li>a. Play area: Monthly safety inspection report. Update from Cllr Wilson. Monthly check was undertaken. Cllr Wilson completed a visual check. Nothing to report.</li> <li>b. Defibrillator: Confirmation of satisfactory checks and any issues. Update from Cllr Read. Monthly check was undertaken and no issues were identified. Cllr Read to investigate options for a new defibrillator.</li> <li>c. Allotments &amp; Closed Cemetery. Update from Cllr Billing. Clerk has found a contractor to remove metal found at the Allotments (at no cost). Cllr Billing</li> </ul> | Clir Read             |
|                      | to pursue options for securing locks to the gates at the allotments. Cllr Read noted that the gates and locks will increase security for the houses that back onto the allotments. The Graveyard Shift volunteers plan to plant over 100 annual plants at the Closed Cemetery to increase biodiversity. Cllr Billing conducted a visual and hand check for obvious signs that memorials/headstones are likely to be unstable or to identify stability problems. No issues to report.  | Cllr Billing<br>Clerk |
| BPC/47/              | Internal Control:   |                       |
| 24-25                | Financial & Management Risk Assessment: To receive declarations of gifts/hospitality and review record of gifts/hospitality received by Councillors or the Clerk to date. None received.  |                       |
| BPC/48/              | To approve amendments and readopt BPC Financial & Management Risk   | Clerk                 |
| 24-25                | Assessment Record. Agreed.  |                       |
| BPC/49/<br>24-25     | Resolve to renew the Terms of Reference and reappoint group lead councillor and core members for the Human Resources Committee. <b>RESOLVED</b> to appoint Cllr Wilson (Lead), Cllr Gardener, Cllr Ingram and Cllr Field.   | Clerk                 |
| BPC/50/<br>24-25     | Resolve to renew the Terms of Reference and reappoint group lead councillor and core members for Finance Working Group. <b>RESOLVED</b> to appoint Cllr Root (Lead), Cllr Gardener, Cllr Wilson and Cllr Brown.   | Clerk                 |
| BPC/51/<br>24-25     | Resolve to renew the Terms of Reference and to reappoint group lead councillor and core members for Traffic Working Group.  RESOLVED to appoint Cllr Brown (Lead), Cllr Ingram, Cllr Gardner and Cllr Chandler.   | Clerk                 |
| <b>BPC/52/</b> 24-25 | Resolve to reappoint the Police Liaison Representative.  Cllr Read was proposed and seconded. All were in favour and Cllr Read was duly elected Police Liaison Representative.  |                       |
| BPC/53/<br>24-25     | To approve the updated Asset Register 2023 – 2024 for the purposes of the AGAR 2023-2024. Update from Clerk. Agreed.  | Clerk                 |
| BPC/54/<br>24-25     | To approve and readopt the BPC Asset Register Policy. <b>RESOLVED</b> to defer readoption of the BPC Asset Register Policy pending further discussion at the next Finance Working Group meeting.  | FWG                   |
| BPC/55/<br>24-25     | To approve amendments and readopt BPC-GDPR-Data-Map. Agreed.  | Clerk                 |
| <b>BPC/56/</b> 24-25 | To approve amendments and readopt BPC Freedom of Information Policy.<br>Agreed.   | Clerk                 |
| BPC/57/<br>24-25     | To approve amendments and readopt BPC Internal Control Policy. Agreed.  | Clerk                 |
| BPC/58/<br>24-25     | To approve and readopt/adopt the following policies:  |                       |
|                      |   |                       |

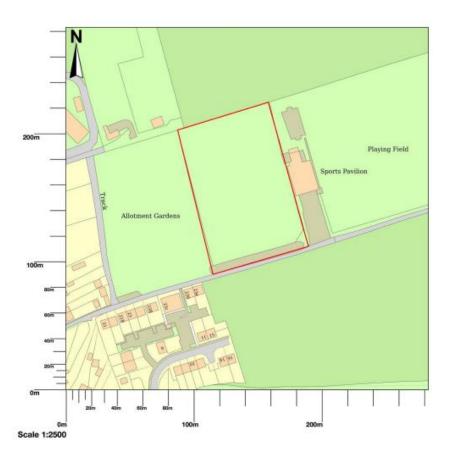
|         | <b>RESOLVED</b> that the following policies were adopted on mass as no amendments  |          |  |  |  |  |
|---------|--|----------|--|--|--|--|
|         | had been made to these documents since the May Annual Parish Meeting 2023  |          |  |  |  |  |
|         | with the exception of the BPC Financial-Regulations.   |          |  |  |  |  |
|         | The BPC Financial-Regulations was amended and readopted in 05/02/2024.   |          |  |  |  |  |
|         | <b>RESOLVED</b> to defer readoption of the BPC Financial-Regulations pending review  | FWG      |  |  |  |  |
|         | of the updated NCALC version by the Finance Working Group.   |          |  |  |  |  |
|         | BPC Complaints-Procedure.  | Clerk    |  |  |  |  |
|         | 2. BPC Data Protection Policy.   |          |  |  |  |  |
|         | 3. BPC Data-Protection Folicy.   |          |  |  |  |  |
|         | •  |          |  |  |  |  |
|         | 4. BPC Dignity at Work Policy  |          |  |  |  |  |
|         | 5. BPC Disciplinary Policy   |          |  |  |  |  |
|         | 6. BPC Duty to Conserve and Enhance Biodiversity Policy  |          |  |  |  |  |
|         | 7. BPC Equality Diversity Policy   |          |  |  |  |  |
|         | 8. BPC Financial Reserves Policy   |          |  |  |  |  |
|         | 9. BPC Financial-Regulations   |          |  |  |  |  |
|         | 10. BPC GDPR Security Compliance checklist   |          |  |  |  |  |
|         | 11. BPC GDPR-councillor-resignation-checklist  |          |  |  |  |  |
|         | 12. BPC Grievance-Policy   |          |  |  |  |  |
|         | 13. BPC Human-Resources-Committee-Terms-of-Reference   |          |  |  |  |  |
|         | 14. BPC Internal Controls Checklist  |          |  |  |  |  |
|         | 15. BPC IT and Communications Policy   |          |  |  |  |  |
|         | 16. BPC Media-Request for Information Policy   |          |  |  |  |  |
|         | 17. BPC Performance Management Appraisal and Development Plan Policy   |          |  |  |  |  |
|         | 18. BPC Record of gifts/hospitality received by Councillors or the Clerk   |          |  |  |  |  |
|         | 19. BPC Records-Retention-Policy   |          |  |  |  |  |
|         | 20. BPC s137-Policy and Form   |          |  |  |  |  |
|         | 21. BPC Social-Media-Policy  |          |  |  |  |  |
|         | 22. BPC Standing Orders  |          |  |  |  |  |
|         | 23. BPC Subject-Access-Request-Procedure   |          |  |  |  |  |
|         | 24. BPC Training and Development Policy  |          |  |  |  |  |
|         | 25. BPC Website Accessibility Policy   |          |  |  |  |  |
|         | 26. Code-of-Conduct May 2022   |          |  |  |  |  |
|         | 27. RA Allotments  |          |  |  |  |  |
|         | 28. RA Closed Cemetery   |          |  |  |  |  |
| BPC/59/ | To resolve to agree membership to Northants CALC and NALC for 2024/2025.   |          |  |  |  |  |
| 24-25   | Agreed.  |          |  |  |  |  |
| BPC/60/ | To resolve to appoint Northants CALC Internal Audit Service 2024/2025. Agreed.   |          |  |  |  |  |
| 24-25   | To resolve to appoint from that is on the internal fluid service bod in the service and in the service bod i |          |  |  |  |  |
| BPC/61/ | To resolve to appoint Northants CALC DPO Service as the Council's Data   |          |  |  |  |  |
| 24-25   | Protection Officer 2024/2025. Agreed.  |          |  |  |  |  |
| BPC/62/ | To resolve to agree the Calendar of Meetings of the Council for the year 2024/25   |          |  |  |  |  |
| 24-25   | as the first Monday of each month, where possible. Agreed.   |          |  |  |  |  |
| BPC/63/ | To resolve to agree arrangements for dealing with Planning Applications: Clerk   |          |  |  |  |  |
| 24-25   | to check for West Northants Council Planning Application notifications and   |          |  |  |  |  |
|         | circulate planning applications to all councillors ahead of meetings. An extension   |          |  |  |  |  |
|         | to be obtained if necessary and response from consultation to be made as soon  |          |  |  |  |  |
|         | as possible after the meeting. Agreed.   |          |  |  |  |  |
| BPC/64/ | Finance & Administration   |          |  |  |  |  |
| 24-25   | Thance & Administration  |          |  |  |  |  |
| 5       | Banking Issues:  |          |  |  |  |  |
|         | -  |          |  |  |  |  |
|         | a. Bank reconciliation to 13/05/2024. £102,514.72. Checked and agreed  |          |  |  |  |  |
|         | by Clir Ingram.  |          |  |  |  |  |
|         | b. To note first instalment of Precept. Received at Skipton Savings account:   |          |  |  |  |  |
|         | £22,785.00.  | <u> </u> |  |  |  |  |

|         | 1       | BLISWORTH PARISH COUNCIL  |       |
|---------|---------|---|-------|
|         | c.      | To review and adopt the Asset Register for Insurance. Update from Cllr  |       |
|         | 4       | Read. Agreed.  To review 2024-2025 quote for Annual Insurance Cover and discuss next  |       |
|         | u.      | steps. Update from Cllr Read.   |       |
|         |         | <b>RESOLVED</b> to accept quote for £1051.62 from Clear Councils Insurance  |       |
|         |         | as part of our 3-year contract.   | Clerk |
|         | e.      | To note amendments to Unity Trust bank mandate. Noted Cllr Karen  |       |
|         |         | Cooper has been removed from the Unity Trust current account as she is  |       |
|         |         | no longer a Parish Councillor.  |       |
|         | f.      | To appoint a further Councillor to view and authorise payments on Unity   |       |
|         |         | Trust current account.  |       |
|         |         | <b>RESOLVED</b> to defer as Cllr Ingram now has access to internet banking.   |       |
|         | g.      | To note and agree next steps for cost of compost and plants for planters.   |       |
|         |         | Agreed costs for planters at the April meeting the Blisworth Parish   |       |
|         |         | Council were for a maximum of £80.00. Unfortunately due to rising   |       |
|         |         | costs of plants and compost and the fact that no work was done on any   |       |
|         |         | of the planters during autumn/winter, proposed costs will be £132.00.   |       |
|         | h.      | <b>RESOLVED</b> to agree the updated costs of £132.00.  To note the findings and recommendations of the Internal Audit for            |       |
|         | 11.     | 2023-2024.  | Clerk |
|         |         | <b>RESOLVED</b> : The report of the Internal Auditor for the year ending 31   |       |
|         |         | March 2024 received and noted.  |       |
|         | i.      | To receive Finance Working Group. Update from Cllr Root. Noted.   |       |
|         | j.      | Review and agree to adopt the Reserves Allocations for the 2024/2025  |       |
|         |         | Financial Year.   |       |
|         |         | <b>RESOLVED</b> to adopt the Reserves Allocations for the 2024/2025 Financial   |       |
|         |         | Year.   | Clerk |
|         | k.      | Resolve to accept the map provided by Blisworth Football Club to mark   |       |
|         |         | the extent of the land to be leased for 30 years to Blisworth Football  |       |
|         |         | Club for the purpose of registering the land with HM Land Registry,   |       |
|         |         | subject to advice from Wellers Law Group.  Advice from Wellers Law Group not received at the time of the May                          |       |
|         |         | meeting.  | Clerk |
|         |         | <b>RESOLVED</b> to accept the map (Appendix 1) provided by Blisworth  |       |
|         |         | Football Club in principle, subject to advice from Wellers Law Group.   |       |
|         | l.      | To review and agree the amendments on the Football Club 30-year lease   |       |
|         |         | as per advice received from Wellers Law Group.  |       |
|         |         | Advice from Wellers Law Group not received at the time of the May   |       |
|         |         | meeting.  |       |
|         |         | <b>RESOLVED</b> to and agree the amendments on the Football Club 30-year  |       |
|         |         | lease in principle, subject to advice from Wellers Law Group.   |       |
|         | m.      | To note training costs for the NCALC Lunchtime Lowdown - Annual   |       |
|         |         | Meetings on 23/04/2024; Attendee: Angela Billing (Clerk and RFO).   |       |
|         |         | Costs per attendee £10.00 plus VAT as agreed by Chair and Vice-Chair in   |       |
|         |         | accordance with Blisworth Parish Council Financial Regulations. Noted.  |       |
|         | 11.     | To agree NCALC Lunchtime Lowdown - Casual Vacancies and Co-Options on 04/06/2024; Attendee: Angela Billing (Clerk and RFO). Costs per |       |
|         |         | attendee £10.00 plus VAT. Agreed.   |       |
|         | 0.      | To note receipts and approve the following payments and any others  |       |
|         |         | that arrive after publication of the agenda.  |       |
|         |         | <b>RESOLVED</b> to note payments and agree the payments listed in Appendix  |       |
|         |         | 2. Annual Interest payment from Skipton Savings account of 2305.85.   |       |
|         |         | Noted.  |       |
| BPC/65/ | Council | llors' reports and items for future agenda.   |       |
|         |         |   |       |

| 24-25            | Clerk: Discussed option to purchase a paper cutter for trimming posters etc (£11.99) and a collapsible wheel barrow (£29.99) for maintenance of footpaths, open areas and the Closed Cemetery.  Cllr Read asked Councillors to consider areas for grant applications for 2024-2025. |   |
|------------------|---|---|
| BPC/66/<br>24-25 | Council Surgery – Resolve to agree on a representative(s) from the Council for the next Council Surgery. <b>RESOLVED</b> that Cllrs Wilson, Billing and Chandler would attend.  | Cllrs<br>Wilson,<br>Billing and<br>Chandler |
| BPC/67/<br>24-25 | To agree the date of next meeting Monday, 3rd June 2024 at 7.30pm. Agreed.  |   |
| BPC/68/<br>24-25 | Close. The meeting closed at 9:11 pm.   |   |

| Signed: Chairman                                       | Date: |
|--|-------|
| Please see the Clerk for a copy of the signed minutes. |       |

# **Blisworth Football Club Limited - Front Pitch**



## Appendix 2

### **RECEIPTS**

| RECEIPTS   |                           |            |                        |            |        |               |       |            |           |
|------------|---------------------------|------------|------------------------|------------|--------|---------------|-------|------------|-----------|
| DATE       | DETAILS                   | INTEREST   | ALLOTMEN<br>TS - RENTS | PRECEPT    | GRANTS | VAT<br>REFUND | OTHER | TOTAL      | BANK ACCT |
| 12/04/2024 | Allot/13                  |            | £20.00                 |            |        |               |       | £20.00     | UT        |
| 12/04/2024 | Allot/30                  |            | £10.00                 |            |        |               |       | £10.00     | UT        |
| 16/04/2024 | Allot/55                  |            | £10.00                 |            |        |               |       | £10.00     | UT        |
| 16/04/2024 | Allot/41                  |            | £10.00                 |            |        |               |       | £10.00     | UT        |
| 16/04/2024 | Allot/3                   |            | £30.00                 |            |        |               |       | £30.00     | UT        |
| 16/04/2024 | Allot/2                   |            | £20.00                 |            |        |               |       | £20.00     | UT        |
| 18/04/2024 | Allot/58                  |            | £30.00                 |            |        |               |       | £30.00     | UT        |
| 23/04/2024 | Allot/22                  |            | £30.00                 |            |        |               |       | £30.00     | UT        |
| 24/04/2024 | Allot/27                  |            | £30.00                 |            |        |               |       | £30.00     | UT        |
| 25/04/2024 | Allot/59                  |            | £10.00                 |            |        |               |       | £10.00     | UT        |
| 26/04/2024 | Precept 1st<br>Instalment |            |                        | £22,785.00 |        |               |       | £22,785.00 | Skipton   |
| 30/04/2024 | Allot/6                   |            | £20.00                 |            |        |               |       | £20.00     | UT        |
| 02/05/2024 | Allot/1A                  |            | £10.00                 |            |        |               |       | £10.00     | UT        |
| 02/05/2024 | Allot/35                  |            | £20.00                 |            |        |               |       | £20.00     | UT        |
|            | Skipton                   |            |                        |            |        |               |       |            | Chimton   |
| 04/04/2024 | Annual<br>Interest        | £ 2,305.85 |                        |            |        |               |       | £2,305.85  | Skipton   |
|            | Totals                    | £2,305.85  | £250.00                | £22,785.00 | £0.00  | £0.00         | £0.00 | £25,340.85 |           |

| Payments                             |                                |   |  |                 |                                     |         |                            |  |
|--------------------------------------|--------------------------------|---|--|-----------------|-------------------------------------|---------|----------------------------|--|
| Statutory Power                      | Invoice                        | Payee                                   | Purpose  | chq<br>no/DD/BT | Total<br>Amount<br>Including<br>VAT | VAT     | Amount<br>excluding<br>VAT |  |
|                                      |                                |   | Cut to: Area 2 x 2 & Area 1 x 2  |                 |                                     |         |                            |  |
| Highways Act 1980, s. 96             | 1929                           | CutCrew Ltd                             | 04/04/24 and 18/04/24  | UTBT11          | 837.02                              | 139.50  | 697.52                     |  |
| Public Health Act 1936 s234          | 26463                          | Defib Store Ltd                         | CR Plus Pads & Charge Stick Single   | UTBT12          | 168.00                              | 28.00   | 140.00                     |  |
| LGA 1972 s 142 LGA 1972,<br>s111 (1) | 2030 4143 9370                 | IONOS                                   | Website Fee 08/04/2024-<br>08/05/2024  | UTDD13          | 6.00                                | 1.00    | 5.00                       |  |
| LGA 1972, s.111                      | 3565                           | Northants CALC<br>Ltd                   | NCALC Membership: YE2025 NCALC<br>Membership & NALC Membership -<br>Based on Electorate: YE2025 Internal<br>Audit Service (IAS) YE2025 Data<br>Protection Officer Service - YE2025 | UTBT14          | 1,128.31                            | 68.40   | 1,059.91                   |  |
| ,                                    |                                | Northants CALC                          |  |                 | -                                   |         | •                          |  |
| LGA 1972, s111                       | 3794                           | Ltd                                     | Training - Annual Meetings   | UTBT15          | 12.00                               | 2.00    | 10.00                      |  |
| LGA 1972 s112 (2)                    |                                | A Billing - Salary                      | Clerk's Salary April 2024 Mth 01   | UTBT16          | 976.19                              | 0.00    | 976.19                     |  |
| LGA 1972 s112 (2)                    | Pension Month 01 2024-<br>2025 | Nest Pensions                           | Nest Pension Employer costs<br>01/04/2024 - 30/04/2024   | UTDD17          | 38.42                               | 0.00    | 38.42                      |  |
| LGA 1972 s112 (2)                    | 120PF003233662501              | HMRC - Nat. Ins.                        | HMRC Nat. Ins. Employer<br>Contributions April 2024 Salary Mth<br>01   | 300005          | 33.42                               | 0.00    | 33.42                      |  |
| LGA (Financial Provisions) 1963      |                                | A Billing -<br>Expenses                 | Clerk's Expenses (01.04.2024 - 30.04.2024)   | UTBT19          | 26.55                               | 0.00    | 26.55                      |  |
| LGA 1972, s.111                      |                                | Lloyds Bank PLC                         | MultiPay Set Up Fee  | UTDD20          | 50.00                               | 0.00    | 50.00                      |  |
| LGA 1972, s.111                      |                                | Lloyds Bank PLC                         | Credit Card Fee  | UTDD21          | 3.00                                | 0.00    | 3.00                       |  |
| - ,                                  |                                | , |  | Totals          | £3,278.91                           | £238.90 | £3,040.01                  |  |