

BLISWORTH PARISH COUNCIL

Address: 48 Pond Bank, Blisworth, Northamptonshire, NN7 3EL

Email: blisworthparishcouncil@gmail.com

Website: <https://parish.blisworthvillage.org>

Minutes of the **Ordinary** meeting of **Blisworth Parish Council** held in Blisworth Village Hall on **Monday 5th September 2022 at 8.30 pm.**

Present: Cllr S Billing, Chair
 Cllr C Read MBE, Vice-Chair
 Cllr D Wilson
 Cllr M Field
 Cllr B Brown
 Cllr J Hawkins
 Cllr W Root

Also present: 6 Members of the public
 Clerk: Angela Billing

		Action												
1.	To receive apologies. Cllr Gardner and District Councillor Cooper. The Council resolved to accept the apologies.													
2.	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. Councillors are reminded that if they have either a Disclosable Pecuniary Interest or other interest in any of the agenda items then they should declare the interest and withdraw from the debate or meeting as appropriate. None received.													
3.	To receive and approve for signature, the minutes of the Ordinary meeting held on 1st August 2022. It was noted that the 01/08/2022 minutes record the time for the 05/09/2022 meeting as 7:30. The meeting start-time was delayed to 8:30 due to the public meeting.													
4.	To note any matters arising from the minutes not included on the agenda for report only. None noted.													
5.	Clerk's report circulated separately. Noted													
6.	Planning and Development. <table border="1" style="width: 100%; margin-top: 10px;"> <thead> <tr> <th style="width: 30%;">Application & Date Comments Due</th> <th style="width: 20%;">Location</th> <th style="width: 50%;">Description</th> </tr> </thead> <tbody> <tr> <td> Non-material amendment to DCO Comments by: 26 September 2022 </td> <td> Northampton Gateway SRFI Northampton Land west of M1 Junction 15 </td> <td> Non-Material Amendment to the original DCO. The amendment requests the occupation and usage of warehouses before completion of the Railhead Terminal. </td> </tr> <tr> <td colspan="3">Agreed to send an objection.</td> </tr> <tr> <td> WNS/2022/0819/MAF Amended application Comments by 18 August 2022. </td> <td> Stables at Oakwood Farm House Towcester Road Blisworth NN7 3DL </td> <td> Proposal Change of use of agricultural land to graze a small number of horses and subsequently request the change of use of stables to accommodate non private use. Amendment details </td> </tr> </tbody> </table>	Application & Date Comments Due	Location	Description	Non-material amendment to DCO Comments by: 26 September 2022	Northampton Gateway SRFI Northampton Land west of M1 Junction 15	Non-Material Amendment to the original DCO. The amendment requests the occupation and usage of warehouses before completion of the Railhead Terminal.	Agreed to send an objection.			WNS/2022/0819/MAF Amended application Comments by 18 August 2022.	Stables at Oakwood Farm House Towcester Road Blisworth NN7 3DL	Proposal Change of use of agricultural land to graze a small number of horses and subsequently request the change of use of stables to accommodate non private use. Amendment details	Cllr Root
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	Extension applied for and granted to: 12.09.2022		<ul style="list-style-type: none"> • Additional Site Edged Red information to show access from highway • Visibility dimensions • Parking provision for cars, 4 x4 and horse boxes • Plan to show passing spaces • Additional lighting information for the menage 	Cllr Read
	Chair suspended Standing Orders to hear the views from the public. Chair reinstated Standing Orders. Agreed to send comments.			
	WNS/2022/0820/FUL Amended application Comments by 18 August 2022. Extension applied for and granted to: 12.09.2022	Oakwood Farm House Towcester Road Blisworth NN7 3DL	Variation of condition 5 (private use of manège) and the removal of condition 6 (lighting) of S/2018/2275/FUL (Change of use of land from agriculture and the provision of a riding manège and horse walker). Require permission to be granted for the use of the manège by third party resident horses/liveries and the installation of external lighting to enable the use of the manège after dark in the winter months. Amendment details (see above).	Cllr Read
	Agreed to send comments.			
7.	Resolve to agree training for Cllr Root: <ol style="list-style-type: none"> 1. Finance for Councillors: 17 November 2022 10:00-11:30 Online £30 + VAT 2. Off to a Flying Start: 17 November 2022 18:30-21:00 Online £44 + VAT. Agreed			Clerk
8.	Resolve to agree purchase of anti-virus for 2022/2023. Agreed to remain with the current anti-virus provider.			Clerk
9.	Resolve to agree the chair for the HR Committee. Agreed to re-nominate Cllr Wilson.			Clerk
10.	Resolve to agree vegetation clearance works on High Street. Only one quote submitted. Agreed to try to obtain two further quotes as per the Financial Regulations. Deferred.			Clerk
11.	Resolve to agree Internal Control procedures. Agreed to adopt the Internal Control Checklist and the Rota for Blisworth Parish Council Internal Controls Checklist. The Chair thanked Mr S Bunker for his time on the council and the great work and all the help that he provided to the Council.			Clerk
12.	Resolve to remain opted into Smaller Authorities' Audit Appointments (SAAA) recommendation for external audit on behalf of parishes in England. Agreed.			
13.	Village Maintenance & Open Spaces: <ol style="list-style-type: none"> a. Play area: Monthly safety inspection report: Update from Cllr Wilson. Noted ahead of the meeting: A small amount of sideways movement noticed on the 			

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	<p>sliding metal pole on the multi-play unit. Everything else does not have visual issues. Other items were noted on the annual inspection by the suppliers. Clerk to pursue issues with new play equipment.</p> <p>b. Defibrillator: Confirmation of satisfactory checks and any issues. Update from Cllr Read. Monthly check was undertaken and no issues were identified. Please note that the defibrillator is registered with the Northamptonshire Emergency Response Team and Northamptonshire Ambulance Service through the circuit application. This is updated quarterly; the last update was 20 May 2022.</p> <p>c. Allotments & Closed Cemetery. Update from Cllr Billing. Cllr Billing has spoken to one of the tenants about outstanding allotment fees, he will contact the other two remaining tenants about their outstanding allotment fees.</p>	<p>Clerk</p> <p>Cllr Billing</p>																
14.	<p>Finance & Administration</p> <p>Banking Issues:</p> <p>a. Bank reconciliation to 19.08.2022. Cllr Field checked the bank reconciliation to 22.07.2022 and also the bank reconciliation to 19.08.2022. Agreed and signed by the Chairman.</p> <p>Nat west CURRENT ACCOUNT 08684642 22/07/2022 £27,083.01 NatWest RESERVE ACCOUNT 40578429 22/07/2022 £37,541.99</p> <p>Uncashed cheques:</p> <table border="1" data-bbox="172 1032 1166 1368"> <tr> <td>3076 R Kennedy</td> <td>£19.37</td> </tr> <tr> <td>3087 CPRE Countryside Charity Membership 2022/23</td> <td>£36.00</td> </tr> <tr> <td>3090 A Billing July Salary</td> <td>£733.50</td> </tr> <tr> <td>3091 A Billing Expenses</td> <td>£42.04</td> </tr> <tr> <td>3093 A North R&A Issue 146</td> <td>£62.00</td> </tr> <tr> <td></td> <td></td> </tr> <tr> <td></td> <td></td> </tr> <tr> <td>Total Uncashed cheques</td> <td>£892.91</td> </tr> </table> <p>Closing Balance As At 19/08/2022 £63,732.09</p> <p>b. To note receipts and approve the following payments and any others that arrive after publication of the agenda: Invoices received after publication of the agenda: i. Invoice from N&P Garden services £1,002.00 (including £167.00 VAT) ii. Amended IONOS Website invoice Monthly Fee reduced to £5.65, (including 94p VAT).</p>	3076 R Kennedy	£19.37	3087 CPRE Countryside Charity Membership 2022/23	£36.00	3090 A Billing July Salary	£733.50	3091 A Billing Expenses	£42.04	3093 A North R&A Issue 146	£62.00					Total Uncashed cheques	£892.91	
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RECEIPTS			
Date	Payee	Detail	Amount
29.07.2022	NatWest	Interest	£2.98*
			*BR Account

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BLISWORTH PARISH COUNCIL PAYMENT LIST FOR: September 2022 Meeting

PAYMENTS						
Invoice	PAYEE	PURPOSE	CHQ/DD	Total Amount Including VAT	VAT	Amount Excluding VAT
July 2022	SSE	Electricity Supply 02.07.2022 - 01.08.2022	DD	106.36	5.06	101.30
	Waves	Water Supply	DD	88.00	0.00	88.00
2030 3254 6268	IONOS	Website Fee	DD	5.65	0.94	4.71
7118	Barbara Osborne Business Services	Payroll Services July 2022 - Sept 2022	3095	67.50	0.00	67.50
	A Billing - Salary	Clerk's Salary August 2022	3096	733.50	0.00	733.50
	A Billing - Expenses	Clerk's Expenses August 2022 (27.07.2022 - 30.08.2022)	3097	26.30	0.00	£26.30
4194*	N&P Garden Services	Grass Cut (No cut to Eastfield Play Area) & Closed Cemetery Cut w/c 01/08/2022	3098	1,002.00	167.00	£835.00
		BALANCE		£2,029.31	£173.00	£1,856.31

*Where Invoice/Receipt received after agenda was published.

15.	Public Session: a. District Councillor Report. Not received. b. Members of the public. i. A member of the public asked what West Northants Council's views were on the proposed amendment to the Gateway DCO. ii. A member of the public asked about the new unitary council and the impact of the change from South Northants Council to West Northants Council. iii. A member of public asked about the result of Highway's investigative work into the condition of Stoke Road (via email).	
16.	Response to issues raised in the public session. b (i) Agreed that the Clerk would liaise with District Cllr Cooper to ask about WNC's views. b (ii) Cllr Read explained the main differences to the public. b (ii) Agreed that Clerk would send the response from Highways to the resident.	Clerk
17.	Council Surgery – Resolve to agree on a representative(s) from the Council for Tuesday, 13 th September 2022. Resolved that Cllr Wilson will attend on Tuesday, 13 th September 2022.	Cllr Wilson
18.	To agree the date of next meeting: Monday, 3rd October 2022 at 7.30pm. Agreed.	
19.	Close. The meeting was closed at 9.30 pm.	

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Signed:
Chairman

Date:

Please see the clerk for a copy of the signed minutes.