

DRAFT

BLISWORTH PARISH COUNCIL

Email: blisworthparishcouncil@gmail.com

Minutes of the Meeting 7th DECEMBER 2020

Held in Blisworth Village Hall at 7.30 p.m

Present:

Clr Wilson Chairman
Clr Bunker Vice Chair
Clr Gardner
Clr Hawkins
Clr Billing
Clr Field
Clr Wells

Chris Read

District Cllr Stephen Clarke

Ann North Minutes

The public had been given the opportunity to access the call from instructions on the agenda.

PUBLIC QUESTIONS, COMMENTS AND REPRESENTATIONS:

In the last item on the agenda of the meeting residents were invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting and may not take part in the Parish Council meeting itself.

- 1. APOLOGIES FOR ABSENCE – TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE –** Cllr Goss in hospital, County Cllr Adam Brown
- 2. DECLARATIONS OF INTERESTS – To receive declarations made under the Council’s Code of Conduct related to business on the agenda.** (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a pecuniary interest will require that the member withdraws from the meeting room during the transaction of that item of business). Cllr Wilson declared an interest in the Planning Application S/2020/2074/FUL.
- 3. RESOLUTION TO SIGN & APPROVE MINUTES OF THE PREVIOUS MEETING DATED 2nd NOVEMBER 2020**
All amendments had been made and the resolution to sign and approve the minutes was proposed by Cllr Gardner and seconded by Cllr Billing.
- 4. CLERK/CHAIR’S REPORT**
The Chairman suggested that as the Council do not have a Clerk at present the review of Action Items should be deferred until a new Clerk has been appointed. It was agreed that any actions relating to updating documentation are consolidated into one action - ‘To review and update all documentation and outstanding actions’. When the new clerk is in place the first task should be to review all the documentation and outstanding actions.

Items are removed from the list once closed.

On the issue of internet banking Cllrs Wilson and Bunker would take the item forward. It was necessary to find the whereabouts of the form needed to Change the Mandate. All the direct debits and standing orders need to be reinstated. There is no evidence that the internet bank account has been set up so the item would be actioned outside the meeting.

5. DISTRICT AND COUNTY COUNCIL REPORTS

Cllr Adam Brown had sent in a report – already circulated. This included items on

- The current situation on Covid 19 and urging residents to adhere to the restrictions of High Risk Tier 2.
- The possible effects to the Council's budget following the Chancellor of the Exchequer's spending review.
- An update of the progress of the formation of the new Council for 1.4.21

Cllr Clarke

Report to be added at a later date when received.

6. RAIL FREIGHT TERMINALS

Application No. S/2020/1980/DCOR Proposal Requirement 8 (2) - Rail Infrastructure and Terminal - Works No 1 Part of Component (b) as defined in DCO Requirement 3 (1) [Approval of details pursuant to Schedule 2 Requirement of The Northampton Gateway Rail Freight Interchange Order 2019].

Location NGRFI Land west of M1-J15

For information only, details are available on the website.

7. AGREEMENT TO CO-OPT A NEW COUNCILLOR

There was unanimous agreement to co-opt Chris Read.

8. APPROVAL OF THE APPOINTMENT OF A NEW CLERK

The HR Committee have held a series of interviews. 6 out of 8 candidates replied and the Committee recommends Candidate 1. The candidate will be offered the post and subject to acceptance of the position and completion of the paperwork will be named. It is hoped they would take up the post early in the New Year. The decision was unanimously agreed.

9. USE OF A HANDYMAN

It was agreed that there should be a panel of handymen so that there would be no implied contract. Suggested tasks were the rebuilding of the wall, once the tree had been removed, checking of grit bins and replacing the fence alongside the alleyway to Westbrook. Graham Dunkley and Paul Robertson had been put forward and Les Carter is also a possibility subject to the provision of public liability insurance. It was agreed that before tackling the fence, Cllr Billing and Cllr Gardner to contact the householder.

10. SPEEDING ISSUES

The Section 50 VAS licence is to be amended with 1 additional pole and a movable VAS to be purchased. It was agreed that there should be someone responsible for moving it from pole to pole. Perhaps a job for the handyman.

The Chairman emailed Steve Barber on 4.12.20 asking if the cables across Chapel Lane before the bridge are recording overweight vehicles using Gayton Road towards the village.

11. STREET LIGHTING IMPROVEMENTS

The Chairman thanked Cllr Bunker for his work to summarise the options and the tenders for the project. It was agreed as recommended by Cllr Bunker that Company A should be awarded the contract for the replacement of all 68 lights. Outstanding actions are to agree funding and method. Cllr Bunker will consider funding options and check if any additional lights are required and the cost. Also to ask Company A about maintenance which should be minimal as the lights would be under guarantee.

12. CLOSED CEMETERY

It was agreed that Ann would write a letter to Andy Newbury to go with the cheque thanking him for his work.

Planning permission for removal of the trees is expected early in the New Year. The cost will be £1700 + VAT.

13. ELECTRICITY BILLING ISSUES

Western Power has agreed that the village is only responsible for 68 lights and will be making a refund of approximately £2K and there will be a saving of about £1K per annum. A massive decrease in the electricity costs.

14. CHAPEL LANE

The project will start again in March 2021

15. PLANNING

Application No. S/2020/2085/TPO Proposal Works to group TPO (09/1994) - Sycamore Trees x 3 - Remove. Identified as T1 and G2 Location Sun, Moon & Stars, 64 High Street Blisworth NN7 3BJ Reply due 16.12.20

Cllr Billing has written a comprehensive objection to the proposal to remove the trees and it was agreed that this should be sent to the Planning Officer. Cllr Clarke said that he had discussed the application with the Planning Officer and expressed his concern. No date has been set for the determination but the Planning Officer should be asked to visit the site as soon as possible and Cllr Clarke will highlight the objection to him.

Application No. S/2020/2124/PAD Proposal Determination as to whether prior approval is required (under Class ZA, Part 20 of the above Order) for the demolition of buildings and construction of new split-level new dwellinghouse with single car parking space in its place in respect of the impact of the development in relation to transport and highways; contamination, flooding, design and external appearance; natural light to habitable rooms of new dwelling; amenity of the new dwelling and neighbouring premises; noise from commercial premises; impact on businesses; heritage and archaeology; method of demolition of the old building; landscaping; and any air traffic and defence asset impacts; and the impact on any Secretary of State protected view Location Old Telephone Exchange Little Lane Blisworth NN7 3BS. Comments by 25.12.20

Concerns were expressed about the application particularly as the design is not in keeping with the locality and there would be parking issues. There would be no space for building materials during construction. It was agreed that the issues raised by Cllr Bunker would form the basis of a letter of objection together with all the responses required.

Application No. S/2020/2093/FUL Car ports 4-12 Courteenhall Road

No objection but the trees should be monitored.

Application No. S/2020/2074/FUL Proposal Single storey rear extension Location Rock Cottage 8 Stoke Road No objection.

Application No S/2020/1983/FUL Proposal Proposed single storey side/rear extension. Location Little Silver 10 Church Lane No objection.

Application No. S/2019/2340/LBC Location 3 High Street Blisworth NN7 3BJ No objection.

Application No. S/2020/1947/FUL Location Buttermilk Hall Farm Stoke Road Blisworth NN7 3DP No objection.

16. LOCAL MATTERS

- **Lighting** – Light No 53 Station Road not working. Light outside Adorables repaired. The light in Ladyfield to be carried forward.
- **Play Area** – Cllr Billing agreed to cover up the name on the current sign and a new sign to be bought with the name of the new Clerk, bring forward in February.
- **Highways** – Request to be made for the cables across Chapel Lane to remain for a longer period.

- **Allotments** – It was agreed only those holders with overgrown plots would be contacted. Cllr Billing to liaise with Ann North about the letter to be sent. Vacant plots to be advertised in Round and About and only offered to village residents.

17. COMMUNICATIONS

Mr Timms query to be referred to Helen Howard of Highways.

18. PROGRESS GROUP

No report

South Northants Council have made a request for Blisworth involvement in a Housing Needs Survey. The Secretary of the Progress Group has agreed to be the contact for the South Northants Housing Needs project.

19. BLISWORTH BRING & BAG IN BUS SHELTER

It was agreed that it was a useful service for the village. Cllr Field agreed to clarify the Public Liability Insurance with the PC's insurance provider.

20. FINANCE

Payments

Payee	Detail	TOTAL £	VAT £	NET £
A Newbery	Cemetery mowing (see letter)	100.00		100.00
Aylesbury mains	Light repair inv 20074	147.48	24.58	122.90
Aylesbury mains	Light repair inv 20108	237.72	39.62	198.10
Aylesbury mains	Light repair inv 20142	83.52	13.92	69.60
Blisworth VH & PFA	Hire of room	6.00		6.00
V Hartley	Clerks expenses	353.55		353.55
V Hartley	Final Payment	971.30		971.30
HMRC	Tax&NI	139.22		139.22
PKF Littlejohn	External Audit fee	240.00	40.00	200.00
Personnel advice & solutions ltd	HR advice (Nov & Dec)	240.00	40.00	200.00
	Wifi village hall	8.00		8.00
Wave Utilities	Water	88.00		88.00

Bank Balance – Awaiting statement from the Bank. Cllr Field to progress.

21. BUDGET FOR 2020/2021

The proposed budget is slightly lower than for the current year but similar. It was suggested that there should be some transfer between categories. There was scope to move from electricity into capital. Decision was taken for no increase

22. GRASS CUTTING CONTRACT

The contract is due to expire early in the next year. Cllr Wilson agreed to discuss with the contractor whether they are happy to continue as the PC are very happy with the way the contract is carried out although there are a few outstanding concerns. Cllr Wilson will report back after discussions on performance and price for the forthcoming year.

23. PARISH COUNCIL VACANCIES

After the co-option of Chris Read there are still 2 vacancies so the advertisement needs to be circulated again.

24. COMMUNITY FUND – Applied for.

25. FUTURE AGENDA ITEMS AND COUNCILLORS COMMENTS

- Cllr Gardner asked whether the Village Hall keys and the one for the Parish Council cabinet had been returned. Cllr Bunker will look in the bag with the computer.
- Cllr Billing said that there are continuing complaints about the running of boat engines on the canal near Pond Bank. It was agreed that a letter be sent to the Canal and River Trust explaining the problem and that some boats are not moving on. Cllr Bunker to liaise with Ann North.
- Parking at the end of Pond Bank continues to be a problem and an application for yellow lines to be on the next agenda.
- The white lines from the School to the Royal Oak need renewing.

26. DATE AND TIME OF NEXT MEETING – JANUARY 11TH 2021 AT 7.00 P.M.

27. PUBLIC SESSION

- Ann North asked whether the handyman could side out the footpaths. She agreed to produce a list in priority order.
- Ann reminded that Council that the PC noticeboard required a key and may need some maintenance as it had not been opened since the start of the pandemic.
- A resident had asked Ann about the possibility of replacing the lines on the steps going down to Westbrook. Ann had reported the state of the steps on Fix My Street but the response was that they were not bad enough.
- Ann asked how many Active at Home booklets the PC required. She will ask for 100 so long as no payment is required.

Signed

Date

Planning Applications

Application No. S/2020/2093/FUL Proposal
Proposed new carports to rear Location 4-12 Courteenhall Road Blisworth NN7 3DD
Comments by 18 December 2020

Application No. S/2020/2074/FUL Proposal Single storey rear extension Location Rock Cottage 8 Stoke Road
Blisworth NN7 3BZ
Comments by 18 December 2020

S/2020/1983/FUL Proposal Proposed single storey side/rear extension. Location Little Silver 10 Church Lane
Blisworth NN7 3BX
Comments by 8 December 2020

Application No. S/2019/2340/LBC Proposal Listed Building Consent for demolition of rear single storey
extension and re construction of a new single storey rear extension to create a larger kitchen Amendment
details Amended plans received altering the scheme Location 3 High Street Blisworth NN7 3BJ
Comments by 27 November 2020

Application No. S/2020/1947/FUL Proposal Variation of condition 2 (plans) condition 6a (Tree protection)
S/2019/0518/FUL (Demolition of an existing barn (with planning permission for residential development); light
aircraft hangar; greenhouse and extensions to existing residential property and the construction of a new
detached two storey dwelling and making good of existing property) to alter internal layout, fenestration and
amend protective tree barrier measures. To allow a covered swimming pool and associated facilities to be built
within the courtyard area to the rear of the house. Location Buttermilk Hall Farm Stoke Road Blisworth NN7
3DP
Comments by 1 December 2020