



BLISWORTH PARISH COUNCIL

Minutes of the Virtual 'Meeting' 2nd November 2020, 7.30 pm

This meeting was held by consultation over a conference call with the councillors. The government legislation to reduce the spread of Covid 19 does not allow a normal meeting to take place. Security concerns had been raised over the use of some visual conferencing applications.

Present via phone:

Cllr Wilson
Cllr Bunker
Cllr Hawkins
Cllr Goss
Cllr Wells
Cllr Gardner
Cllr Billing
Cllr Field

Clerk - Viv Hartley

1 members of the public was present – Ann North, Secretary to the Progress Group, Cllr Clarke, SNC. The public had been given the opportunity to access the call from instructions on the agenda.

PUBLIC QUESTIONS, COMMENTS, QUESTIONS, COMMENTS AND REPRESENTATIONS:

In the last item on the agenda of meeting residents were invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting and may not take part in the Parish Council meeting itself.

- 1. APOLOGIES FOR ABSENCE – TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE –** Clerk had medical appointment and would attend as soon as she returned – (Item 8)
- 2. DECLARATIONS OF INTERESTS – To receive declarations made under the Council's Code of Conduct related to business on the agenda.** (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a pecuniary

interest will require that the member withdraws from the meeting room during the transaction of that item of business).
 Cllr Hawkins declared interest in Planning application re tree works at the Old rectory.

3. RESOLUTION TO SIGN & APPROVE MINUTES OF THE PREVIOUS MEETINGS DATED 5th , 16th and 23rd October 2020.
 These had been circulated, and will be signed as a correct record. **Clerk** to post on website.

4. CLERK'S REPORT – items on agenda

5. DISTRICT AND COUNTY COUNCIL REPORTS –
 Cllr Clarke reported on the rejection of the Planning application relating to the development of land off Northampton road blisworth, and highlighted that many of the reasons for rejection had been raised by the PC.

6. CLERK'S EMPLOYMENT –
 The Chairman confirmed that the clerk would be leaving the PC on 11th November as long as a satisfactory handover had taken place, and that Cllr Bunker had sent a list of handover requirements to the clerk in this respect.
 Cllr Wilson also advised that the vacancy had now been advertised and that the closing date for applications is 13th November.

7. USE OF A HANDYMAN
 clerk had confirmed prior to that meeting that if the PC wished to utilise the services of a handyman, it would need to (a) have sight of Public Liability Insurance (b) satisfy itself regarding the competence of the handyman to carry out the work required.
 Clerk to confirm the amount of public liability insurance required.

After some debate, it was agreed that the next step would be for the PC to write to the those that have expressed an interest, asking each to (a) provide £amount of Public Liability Insurance cover (b) areas of specialism, together with details of related competencies (including details of any relevant qualifications if applicable).
 Clerk to provide list of interested parties collated at the September meeting in order that PC can arrange communication.
 Cllr Bunker mentioned that he had another interested party to add to the list

8. STATUS OF PRGRESS GROUP - Type of group and Terms of Reference still to be agreed by the Parish Council - on going and on hold until Covid 19 situation changes

9. RAIL FREIGHT TERMINALS –

- **Rail Central – update – no update**
- **Northampton Gateway –** Liaison groups meetings been taking place. Chairman will attend meeting to be held pending Covid 19 restrictions for East Midlands Gateway which is a very similar development.

10. CHAPEL LANE – Update on building - none.

11. PLANNING –

- a) Application S/2020/0223/MAO (land to rear of Northampton Road) was declined at Planning Committee held on 29/10/20. Clerk had submitted (previously circulated) oral and written statement.
- b) Planning Register at 27.10.20 – see addendum
Applications circulated for comments to be returned to SNC.
Extensions obtained for S/2020/1680/FUL and S/2020/1682/FUL
S/2020/1716/TCA, S/2020/1680/FUL, S/2020/1682/FUL – Council agreed they had no objections

12. FOOTPATHS (Rights of Way) – Reports of any problems - none

13. LIGHTING –

Arrangements for reporting of faults.

Lights reported/ to report:

Clerk has requested repair of the streetlight near 10 Greenside

14. UPDATE ON BILLING QUERIES WITH WESTERN POWER

Western Power has provided an updated unmetered supply certificate for 63 lights. Inconsistencies regarding the records for 5 lights is being investigated by Aylesbury mains. NCC have provided details of the lights that they are responsible for, and these have been sent to Western Power. WP is also in contact with Bromford regarding 12 lights in Ladyfield.

15. STREET LIGHTING IMPROVEMENTS – Request for tenders documentation had been circulated and was approved. Clerk pointed out that like for like quotes might be difficult to get from the information given in the specification and arrangement for opening quotes should be agreed and disclosed. It was agreed that these would be sent out on 3rd November and return date would be extended to 27th November.

16. CLOSED CEMETERY – update from Cllr Billing

- Cllr Billing to report on work required on trees and quotes obtained. This has a direct effect on addressing the collapsing wall into garden of a High Street property further to site meeting report 4.8.20 as adjacent tree requires work to be done. 2 quotes had been obtained and it was agreed to take one of them on the basis that they check any requirements with SNC.

Clerk to confirm acceptance of the quote and contractor will liaise with Cllr Billing.

17. NEIGHBOURHOOD WATCH

- Updates from Richard Akers circulated.
- PC to consider PCSO Scheme - PCSO scheme offered by local police allows a parish or parishes to pay for the cost of a dedicated PCSO that will only cover the nominated area (ie the parish/es that have paid for it). Currently there is around a dozen or so schemes running across the county. The nearest one to us is Bugbrooke and Nether Heyford who share a PCSO. The current cost of a PCSO is £40,300. The Council considered the information and decided it was not in favour of pursuing the scheme. **Clerk** to respond.

18. ALLOTMENTS

- Concerns have been expressed regarding the condition of some plots. Council to agree to write to each plot holder and request that they tidy up the plot if necessary. Part of contract is that allotment is kept tidy and present tenants need to be aware that there is a waiting list. Allotment file (on lap top and hard copy) to be handed over and then Ann North will do letter.

19. HIGHWAYS

- Connegar Leys road sign is falling over, **Cllr Wilson** will report.
- Stoke Road dog bin installed, got splatted and now cleaned by Ann North.

20. ROYAL OAK BUS SHELTER – Council to consider request by WI to use it as book exchange

Council agreed to support the idea, but agreed that the WI would need to obtain permission from the pub/brewery.

21. SPEEDING ISSUES –

Suggested locations confirmed by Steve Barber (below)

Section 50 Licence needs to be located and they could be added, otherwise could cost £321.

- Next to dog bin on Stoke Road
- High Street
- Courteenhall Road – just before junction into the top of Connegar Leys
- Connegar Leys – requires pole

22. GRASS CUTTING – Clerk had not written to contractor re grass cutting as instructed because of disruption caused by Nat West issue. The **Council/Clerk** will write at a later date requesting Risk Assessments.

23. COMMUNICATIONS (not mentioned elsewhere on the agenda)

IN:

- i. NCALC Updates and Covid 19 bulletins circulated
- ii. SNC Review – circulated. (useful content on grants etc)
- iii. NCALC - Health & Wellbeing Survey
- iv. Stoke Bruerne Canal Partnership – invitation to join project re affixing specially designed roundels to waymark the route connecting the north and south tunnel portals via existing bridleways and footpaths between Stoke Bruerne and Blisworth

OUT:

Nat West - correspondence regarding closure of accounts issue
PKF – information required for external audit

24. Football Club Meeting – Football club advised that they are aware of issues with parking & are exploring options. They also indicated that they are keen to engage with the village & will put an article in this months R&A.

25. FINANCE

- i) **Last meeting Payments – recorded for information, new cheques to be issued except Chq 936 as it was know that one had not been presented:**

Name	Details	Amount £	VAT £	Total £	Chq
A North	R and A, inv 4	62.00		62.00	954
B Osborne	Pay roll June – Sept	66.00		66.00	955
V Hartley	Salary for Sept	733.30		733.30	936
HMRC	Tax for above	32.20	-	32.20	956
N and P-	Invoice 3569	545.00	108.00	653.00	957
Aylesbury Mains	PL 15, Buttmead repair	£ 69.60	£ 13.92	£ 83.52	958
Mr Hennessy	VAS battery	41.99		41.99	959
N and P Garden Services	Inv 3595	545.00(includes £5 chq fee)	108.00	653.00	960
Blisworth CP School	Crossing Patrol	£1200.00		£1200.00	961
Reids Playground Maintenance Ltd	Play area repairs	4460.00	892.00	5352.00	962

Payments for approval:

Name	Details	Amount £	VAT £	Total £	Chq
HMRC	Tax for above	14.20	-	14.20	944
N and P-	Invoice 3607	50.00	10.00	60.00	945
e-on	Supplies Jul-Sept	1281.32	256.26	1537.58	946
Aylesbury Mains	PL 59, Courteenhall Rd repair	100.90	20.18	£121.08	947
Bartley Landscapes	Flower boxes	45.00		45.00	948
Flowercraft Nursery	Plants and compost	88.00		88.00	949
V Hartley	Salary for October Salary for August	661.30 657.50 replace chq 928	-	1318.80	950
Aylesbury Mains	Rprs 49, NN7 3EF	54.90	10.98	65.88	951
SLCC	Sub – 50%	90.00		90.00	952 – replac e chq 932
A North	Inv 5 - R and A exps	62.00		62.00	953 replac e chq 933
Shire Lumsden	Inv 22060	125.00		125.00	963
N and P Garden Services	Inv 3608	750.00	150.00	900.00	964
June Hawkins	Sec 137, Remembrance wreath	35.00		35.00	965

- **Monthly Standing orders for Wifi - £8.00, direct debit for Website - £10.80 and Anglian Water £88.00 (see below)**

Other financial items for report:

- Internal control update – Cllr Bunker
 - Bank Reconciliations not carried out due to Nat West issue
- Bank** Balance (both accounts) at 2.10.20 - £ 75889.48
Less payments (above) (£13338.75)
Outstanding cheques
Actual balance(estimate until requested statements arrive)
£ 62550.93
- Update on unexplained closure of Parish Council bank accounts
 - Obtain advice from Internal Auditor on payment for grass cutting in cemetery, Clerk to delay payment until advice received.

26. FUTURE AGENDA ITEMS AND COUNCILLORS COMMENTS

Update on Action List and projects

SB - Action list updated
JH – Update on arrangements for Remembrance, which have altered due to latest Covid 19 restrictions

27. DATE AND TIME OF NEXT AND FUTURE MEETING – December 7th 2020

28. PUBLIC SESSION

A North – leaves in Church lane
ACRE – might help with insurance for handyman
Fix my Street – A508, Courteenhall Road sign cleared to ensure that is more visible

Meeting Closed at 10.20 pm

Signed Date

This agenda can be found on the Blisworth Parish Council Website

DRAFT

Planning Register at 27th October 2020 Application Number	Location	Proposal	Received	Status
S/2020/1824/DCOR	NGRFI Land west of M1-J15	Requirement 12 CEMP - Works 7, 8, 9 and 10 - [Approval of details pursuant to Schedule 2 Requirement of The Northampton Gateway Rail Freight Interchange Order 2019].	23/10/2020	3 - Case Officer Allocated (1-10)
S/2020/1822/DCOR	NGRFI Land west of M1-J15	Requirement 8 Detailed design approval - Component 3(h) temporary means of enclosure, and (i) temporary site notices or advertisements - [Approval of details pursuant to Schedule 2 Requirement of The Northampton Gateway Rail Freight Interchange Order 2019].	22/10/2020	3 - Case Officer Allocated (1-10)
S/2020/1821/DCOR	NGRFI Land west of M1-J15	Requirement 28 Employment - relevant to Works 1-17 (and 'further works') - focussed on infrastructure works of these elements of the authorised development - [Approval of details pursuant to Schedule 2 Requirement of The Northampton Gateway Rail Freight Interchange Order 2019].	20/10/2020	3 - Case Officer Allocated (1-10)
S/2020/1744/NMA	Sun Moon & Stars PH 64 High Street Blisworth NN7 3BJ	Non material amendment to S/2020/0165/FUL (Non-compliance or variation of conditions pursuant to permission ref. S/2016/0303/FUL, (Conversion of former Sun, Moon and Stars PH to 6 flats with the construction of 2 new maisonettes and 1 new house), dated 20/9/2016. Specified conditions are: Condition 2 (Plans) , Condition 4 (Bat assessments), Condition 23 (Occupation), Condition 5 (further Bat surveys) Condition 8 (Materials), 11 (Boundary treatments). The proposed amendments to the scheme primarily seek to, Remove the flat brick arches above the two ground floor windows (W7 and W8) and the two ground floor external doors (D10 and D11) in the south elevation. Amend the location of some of the extractor fans and vents in the south elevation. Move the steps to the private amenity space for Unit 2. Surface the car park areas in tarmac. Provide clarity on the surfacing materials that will be used for the private amenity spaces for Units 2, 3, 4 and 5 along with the garden for the detached house. Provide additional landscaping to the south of the maisonettes. Amend the cill heights and size of the two kitchen windows on the ground floor of the detached house.	12/10/2020	4 - Consultations Despatched (1-10)
S/2020/1835/LBC	Sun Moon & Stars 64 High Street Blisworth NN7 3BJ	Listed Building -Variation of condition 2 (Plans) S/2020.0174/LBC. Renovation of the former Sun, Moon & Stars PH, Grade 2 listed building, and conversion to five flats with associated external and internal alterations and the construction of two new attached dwellings. to The proposed amendments to the scheme primarily seek to, Remove the flat brick arches above the two ground floor windows (W7 and W8) and the two ground floor external doors (D10 and D11) in the south elevation. Amend the location of some of the extractor fans and vents in the south elevation. Move the steps to the private	12/10/2020	4 - Consultations Despatched (1-10)

		amenity space for Unit 2. Surface the car park areas in tarmac. Provide clarity on the surfacing materials that will be used for the private amenity spaces for Units 2, 3, 4 and 5 along with the garden for the detached house. Provide additional landscaping to the south of the maisonettes. Amend the cill heights and size of the two kitchen windows on the ground floor of the detached house.		
<u>S/2020/1716/TCA</u>	Old Rectory 35 High Street Blisworth NN7 3BJ	T1. Sycamore. T2 Sycamore. T3 Sycamore. T4 Lime. T5 Line of 10 Sycamores. T6 Walnut. T7. Ash. T8. Sycamore. T9. Beech tree. T10. Large mature Sycamore. T11. Sycamore. T12 T13. Two Horse Chestnuts. G1. Line of mature Pines, Sycamores and one Lime tree along boundary. Full description of works contained within the application	09/10/2020	4 - Consultations Despatched (1-10)
<u>S/2020/1680/FUL</u>	Arm Farm Blisworth Arm Blisworth NN7 3EF	Demolition of existing garage, alterations and extension to existing house including new garage.	06/10/2020	5 - Site Visit Complete (1-10)
<u>S/2020/1682/FUL</u>	Land East of Tunnel Hill Mews Knock Lane Blisworth NN7 3DA	An outdoor equestrian schooling arena for private use.	06/10/2020	4 - Consultations Despatched (1-10)
<u>S/2020/1757/COND</u>	Sun Moon & Stars PH 64 High Street Blisworth NN7 3BJ	Condition 7 [Archaeological Report] Application for approval of details submitted pursuant to Condition 7 of planning permission S/2020/0165/FUL [Non-compliance or variation of conditions pursuant to permission ref. S/2016/0303/FUL, (Conversion of former Sun, Moon and Stars PH to 6 flats with the construction of 2 new maisonettes and 1 new house), dated 20/9/2016. Specified conditions are: Condition 2 (Plans) , Condition 4 (Bat assessments), Condition 23 (Occupation), Condition 5 (further Bat surveys) Condition 8 (Materials), 11 (Boundary treatments)]	02/10/2020	3 - Case Officer Allocated (1-10)
<u>S/2020/1747/COND</u>	Sun Moon & Stars PH 64 High Street Blisworth NN7 3BJ	Condition 7 [Archaeological Report] Application for approval of details submitted pursuant to condition 7 of planning permission S/2020/0174/LBC [Renovation of the former Sun, Moon & Stars PH, Grade 2 listed building, and conversion to five flats with associated external and internal alterations and the construction of two new attached dwellings.]	30/09/2020	3 - Case Officer Allocated (1-10)