



BLISWORTH PARISH COUNCIL

Email: blisworthparishcouncil@gmail.com

Minutes of the Meeting 3rd June 2019

Held in Blisworth Village Hall at 7.30 pm

Present:

Cllr Gardner Cllr S Clarke, SNC
 Cllr Billing Cllr a Brown, NCC
 Cllr Bunker
 Cllr Field
 Cllr Lee
 Clerk and 5 members of the public

PUBLIC QUESTIONS, COMMENTS AND REPRESENTATIONS:

In the last item on the agenda of the meeting residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting and may not take part in the Parish Council meeting itself.

1. **ELECTION OF CHAIRMAN – Cllr Gardner was elected proposed by Cllr Field, seconded Cllr Billing**
2. **APOLOGIES FOR ABSENCE –** The following apologies were received: Cllrs Hawkins, Dalton, Hillier, Cllr Hywell, SNC
3. **DECLARATIONS OF INTERESTS –** members are asked to declare any interest and the nature of that interest which they may have in any items under consideration at this meeting.
None was declared.
4. **RESOLUTION TO SIGN & APPROVE MINUTES OF THE PREVIOUS MEETING DATED 13.5.19**
 The minutes were approved, and signed by the Chairman.
5. **CLERK'S/CHAIR'S REPORT -** Actions carried out as per last meeting.

Signed-----

Date-----

6. **DISTRICT AND COUNTY COUNCIL REPORTS** Report from local Community Police Officer – if available
Cllr Clarke, SNC : It has been agreed that new authority to take charge of the West of the county from 2021. Formation of authorities still subject to government approval. Cllr Lee asked how much the formation of the new council will cost. Cllr Brown, NCC, answered that a budget of £43million has been set to 2021. From 2021 the Council will have its own budget. 1 Angel Square – the recently built new NCC offices have been sold.
 Cllr Brown reported that he had been invited to submit priorities for road works in April and is still chasing Highways for a response on request for complete re-surface for Buttmead.
 Monthly payments now arriving on time for Early Years Funding - late payments had been an issue. Back payments still to be resolved.
7. **GDTR COMPLIANCE** – DPO Service from NCALC appointed but it is the council's responsibility to adopt and abide by the policies and procedures documents to be agreed: (these had been circulated previously)
- I. Data Protection Policy for adoption
 - II. Data Breach Policy for adoption
 - III. Records Retention Policy for adoption
 - IV. Councillors Resignation Check list document,
 - V. GDTR Security Compliance check list
 - VI. Subject Access Request Procedure.
- Cllr Lee requested that the **Clerk** check with NCALC, before these documents are adopted, that the Security Compliance check list is necessary as she felt it is difficult for Councillors to implement and is more appropriate for the Clerk who should take care with any personal data.
8. **MOORING OF BOATS AND FUMES** – Clerk written with concerns of engines. Response from Canal and Rivers Trust stating that the position of boats with regard to Clean Air Act is not definitive and suggesting that PC apply to Canal and River Trust for consideration of having short term visitor moorings in the area. At present it is 14 days.
After discussion PC decided that it should go for 48 hour moorings for visitors. **Clerk** to write and request this.
9. **WEBSITE** – Updated with information – AGAR and Rights of Electors, and policies, further to the Annual Meeting – **Clerk** to update councillors section.
10. **UPDATE ON HIGHWAY ISSUES FURTHER TO NCC, HELEN HOWARD VISIST WHICH TOOK PLACE ON 27.3.19** – requested update on 24th May, no response yet.
11. **RAIL FREIGHT TERMINALS** – Update, no official update/communication since last meeting.
12. **CHAPEL LANE** – Update if any- **Clerk** still to write to Mr Chris Hall about the debris and rubbish and the need for more fencing.

Signed-----

Date-----

13. GRASS CUTTING ARRANGEMENTS FOR 2019

Clarification and confirmation of mowing requirements of High Street bank in front of Old Rectory.

Allseasons – Tim Judkins - had returned the contract unsigned with various comments on it which were scrutinised in particular by Cllr Lee. It was agreed that the area in front of the Old Rectory was too steep to mow safely and that it was a genuine health and safety issue which could conflict with the PC insurance. Cllr Billing had mowed the top part and had fallen twice further to Allseasons not wanting to mow to the top of the bank. It was agreed that the expectation to mow it should be dropped and either wildflower or cover planting should be carried out to maintain it. This will be on the next agenda when Cllr Hawkins will be present for her input.


The grass cutting in the rest of the village was also discussed and the addition of items on the invoices with minimal explanation. It was agreed that the **Clerk** produce a map with the areas to be cut in it. The Clerk stated that the basic concept was that all grass within the 30 mph zone in the village should be cut but it was not always clear what constituted private garden and what was verge.

14. **MAINTENANCE OF MEAD VIEW BY GRAND UNION HOMES** – Clerk has written to Grand Union Homes asking when they propose to commence the up-keep of the area around the houses and turning on the installed lights. The Clerk also reported that she had spoken to an employee of GU Homes who had stated that they would only cut the grass/vegetation about twice a season. The lights are solar powered and GU Homes are trying to source the purchase of them to make improvements. A resident agreed to contact them himself as this is not a PC responsibility.

15. PLANNING –

Comments returned to SNC:

See Planning Register below for details of applications presently under consultation. **Clerk** to obtain extension to this application:

Application Number	Location	Proposal	Received 	Status
S/2019/0992/FUL	8 Greenaway Close Blisworth NN7 3EJ	Single storey side and two storey rear extensions.	21/05/2019	3 - Case Officer Allocated

16. Footpaths –

- No reports of any problems

17. Lighting –

- Awaiting numbering of lights as per quote for £633.40 ex VAT which has been requested – still waiting, each light now has number. Maintenance plan still to come through. **Clerk** to chase up again.

Signed-----

Date-----

- Lights out needing reporting: none

18. **Play Area – Reports of any issues** - nothing to report. Look into gate closing mechanism.

19. Neighbourhood Watch Scheme

- **NHW Co-ordinator sought** – has received some new signs to go on lamp posts. **Cllr Field** will contact Les Carter to ask if he could put them up.

20. **COMMUNITY SPEED WATCH 2019 – Update on progress**, training took place 4.5.19 – Team has been out. No report available yet.

21. COMMUNICATIONS (not mentioned elsewhere on the agenda)

OUT:

- Canal and River Trust - Issues about complaints regarding moored boats along Pond Bank – see above
- Request to Football Club for Reduce speed signs on road to Club. VHPFA has requested a 10 mph sign.

IN:

- CANAL AND RIVERS TRUST – SEE ITEM 8**
- SNC** - Update to Town and Parish Councils on Local Government Reorganisation from Richard Ellis, Chief Executive
- NCALC** – Update
- NCC – NEW BUS SERVICE:** 86 Deanshanger - Northampton and 90 Deanshanger – Towcester
- NCALC, Danny Moody** – correspondence regarding lack of permanent Chairman for Parish Council.
- NCC - Special Needs Education Consultation – next agenda**

22. **PROGRESS GROUP REPORT** – Ann North read her report to the meeting – appended to these minutes

23. FINANCE

Payments agreed:

Chq Payee	Detail	Net	Vat	Total
766 Aylesbury Mains	inv 18981 outstanding			121.32
769 Allseasons	May mowing	1170.00	234.00	1404.00

- Bank Balance at 24.5.19 – £42574.48
 - INTERNAL AUDIT REPORT COMPLETED, circulated to Councillors. On website. No issues raised.
 - AGAR completed and sent to PKF Littlejohn and on website. Notice for Electors displayed and on website.
 - Appointment of ICO
 - VAT return applied for £2476.26
- It was agreed that the Clerk will endeavour to provide a breakdown of bills where necessary.

Signed-----

Date-----

24. FUTURE AGENDA ITEMS AND COUNCILLORS COMMENTS

Cllr Field - Elder trees by Rectory and Church going over footpath. Agreed to leave until next meeting.

Cllr Bunker –

- Grass along towpath has grown long.
- Oak tree been cut down in garden of Candle Bridge Cottage – **Clerk** to report to Planning to check whether it held a TPO or was in the Conservation Area for the canal.

25. DATE AND TIME OF NEXT AND FUTURE MEETINGS – 1st July 2019

26. PUBLIC SESSION – none

Meeting closed at 9.14 pm


Signed

Date

Signed-----

Date-----

Planning Register at 28.5.19

Application Number	Location	Proposal	Received 	Status
<u>S/2019/0992/FUL</u>	8 Greenaway Close Blisworth NN7 3EJ	Single storey side and two storey rear extensions.	21/05/2019	3 - Case Officer Allocated

PROGRESS GROUP REPORT JUNE 19

The Progress Group has not met since the last PC meeting.

Litter Campaign

- The Art and Craft Group have started to decorate some of the bins.
- CRT have agreed to the siting of a bin in the Canal tunnel car park.
- The Group's chair Tony Hillier has informed CPRE that Blisworth will be entering the Competition again and the entry will be even stronger.

The Survey Group was unable to meet due to unavailability of members but are continuing to obtain data on where dropped kerbs are required.

Village Competition

The judges visit went very well and they seemed impressed. Thanks to all who took part and to Andrea Holton and her team for leading it.

The extension of the 30 mph to the Railway Arch and the Walnut Tree will be discussed at our next PG meeting on 10th.

Is there any update from Helen Howard about their Enforcement Team monitoring parking on the corner of Greenside? Any news on when the potholes will be filled!

Ann North, Secretary

Signed-----

Date-----