

are reminded that the disclosure of a pecuniary interest will require that the member withdraws from the meeting room during the transaction of that item of business).

None was declared.

4. **SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE – signed by the Chairman.**
5. **ELECTION OF VICE-CHAIRMAN: Cllr Kennedy** Proposed by Cllr Jeffery
 Seconded by Cllr Burgoyne
 There being no further nominations for Vice-Chairman, Mrs Paulette Kennedy was duly elected as Vice-Chairman for the forthcoming year.
6. **ACCEPTANCE OF RESIGNATION OF MR BERNARD ROSE AND FOLLOWING ADVERTISEMENT OF CASUAL VACANCY.**
 The resignation of Mr Rose was accepted and the **Clerk** will display the statutory Casual Vacancy notice after this meeting.
7. **REVIEW OF FINANCES – TO AGREE AND REVIEW FINANCES, INCLUDING USE OF NCALC AS INTERNAL AUDITOR AND OF COUNCILLOR TO ACT AS INTERNAL CONTROL OFFICER.**
 It was agreed that **Cllr Jeffery** would act as Internal Control Officer and NCALC would remain as Internal Audit Service. The Financial and Management **Risk Assessment** was also adopted.
8. **ADOPTION OF STANDING ORDERS AND FINANCIAL REGULATIONS (previously circulated)**
 The Standing Orders and Financial Regulations had been circulated and were adopted. This was proposed by Cllr Jeffery, and seconded by Cllr Kennedy
9. **ADOPTION OF CODE OF CONDUCT (previously circulated). The code of Conduct was adopted.**
10. **PROCEDURE FOR HANDLING REQUESTS MADE UNDER FREEDOM OF INFORMATION ACT 2000 AND DATA PROTECTIONS (previously circulated) – this document was adopted.**
11. **MEDIA POLICY (previously circulated) – this document was adopted.**
12. **COMPLAINTS POLICY (previously circulated) – this document was adopted.**
13. **DATES FOR MEETINGS FOR NEXT YEAR –** It was confirmed that the Parish Council Meetings for the year 2017 to 2018 will *generally* take place on the first Monday of the month. If this is not feasible, possibly due to a bank holiday, it will be re-arranged. Extraordinary meetings will be held as necessary.
14. **Arrangement for dealing with PLANNING Applications - Clerk to send**

Signed-----

Date-----

notifications of new applications as they come in. Hard copy plans to be delivered to Cllr Billing to be circulated to a 'Planning Working Party' if possible ready for ratification at the next PC meeting. Clerk to put current version of SNC register for Blisworth on notice board with agendas. Comments to be returned to SNC by Clerk after meeting. If necessary **Clerk** to obtain extensions from SNC. It was agreed that the Working party would consist of Cllrs Billing Jeffery and Burgoyne.

15. APPOINTMENT OF REPRESENTATIVES FOR VILLAGE HALL AND PLAYING FIELDS ASSOCIATION – Cllr Gardner and Cllr Field were elected to act as representatives.

16. APPOINTMENT OF REPRESENTATIVES TO ACT AS TREE AND FOOTPATH WARDENS – Mr Tim Noble will continue as Footpath Warden (not Tree Warden).

17. RESOLUTION TO SIGN & APPROVE MINUTES OF THE PREVIOUS MEETING DATED 3RD April 2017. It was proposed by Cllr Jeffery and seconded by Cllr Gardner that these minutes were adopted as a true record. They were signed by the Chairman.

18. CLERK'S REPORT - Actions carried out as per last meeting. Nothing to report which is not present on the agenda.

19. DISTRICT AND COUNTY COUNCIL REPORTS
Cllr Clarke, SNC reported:

- Resignation of Robert Fallon, Chief Planning Officer has resigned. Community benefit quest now gone to A. Preston
- General Election 6.6.17 – details of registration and how to vote
- New Homes Bonus next deadline is 31.5.17, apply to Katie Arnold
- Funding fair on 6.6.17, Towcester Race course
- Noise App – smart phone app to gather information on nuisance for SNC website. (Must still monitor noise)
- Adam Brown, NCC new councillor.

20. RAILFREIGHT TERMINAL – UPDATE AND DISCUSSION ON THE CURRENT STATUS

i) Cllr Kennedy reported on SRFI Public Meeting, Roade Parish Council held on 21st April, attended by Cllr Hawkins and Kennedy.

Invited local villages. Over-attended so some were outside the hall. Roxhill and Ashfield Land had little to add, both intend to apply for full planning by end of year. Community benefit programme was mentioned but not forthcoming.

ii) Mark Redding reported: Parish Council Meeting with Ashfield Land cancelled (was to take place on 15.5.17) – Milton Malsor PC held theirs, Ashfield Land argued that rat running was due to Junction 15a congestion. Presentation by Ashfield Land at Walnut Tree on Wednesday 24th May, 6.30-8 pm – Cllrs Anderson and Kennedy will attend.

The Parish Council agreed to fund the cost of 10 further banners at £400. These are being distributed. Suggestions needed for positions.

21. PLANNING

- Report from Cllr Hawkins on SNC meeting Local Plan Part 2a briefing session held on 5.4.17 attended by Cllrs Hawkins, and Lee and a resident - Dr Hillier. Notes on website.
- **Planning Applications for circulation:**
- **S/2017/1020/FUL** - 17 Connegar Leys - No objections from PC – **Clerk** to submit to SNC
- **S/2017/1206/FUL** – **Clerk** to ask for extension
- **PUBLIC CONSULTATION on draft Design Guide Supplementary Planning Document for South Northamptonshire Council** – Chapter 3 covers rural villages, description and architectural details of villages to helping decisions on planning applications. Available on website and libraries.

For update on current applications see register below

22. WEBSITE DEVELOPMENTS

Nothing to report. All up and running.

23. Local Matters

- i. **Footpaths – reports of any problems.**
 - Definitive Map and Rights of Way Improvement Plan - gone to Tim Noble. **Cllr Jeffery** took Definitive Map to display in hall.
- ii. **Lighting – report of any street lights in need of attention.**
Cllr Gardner reported that he had walked the village with Aylesbury Mains - RD 2 is very dark and E-on took one post down and did not replace lamp on the lane up to the Football fields. **Clerk** to chase E-on to see if they will replace it.
- iii. **Play Area** – Being well used. Cllr Gardner suggested buying more equipment at some **point** in the future.
- iv. **Traffic Issues** – VAS machines perceived to be slowing traffic. Temporary one has been erected on Towcester Road.
- v. **Neighbourhood Watch Scheme** – Philip Thornton is taking on role of new co-ordinator. He has liaised with Sarah Sharp. Email system now arranged.
- vi. **Highways** –
 - Cllr Jeffery reported on the Station Road site meeting with NCC – Mathew Clark who had confirmed that a request for a direction sign stating ‘Blisworth Park’ has been added to the small works programme. Cllr Jeffery, added that it may not be this financial year, but PC could pay £500 for getting it done now. It was agreed that the PC should wait for NCC but that they should be reminded next year.
 - Cllr Jeffery reported that he had collected the Roads Petition and sent it to Helen Howard and Cllrs Brown and Michael Clarke. Cllr Brown was ‘aghast’ at state of roads around Buttmead. Cllr Jeffery had shown him the pothole at the end of Buttmead which should be filled soon.

Signed-----

Date-----

- Request by resident to spray/remove weeds in Westbrook/Chapel Lane alleyway – Cllr Billing agreed to cut it back (not spray due to proximity of pub play area).
- Clarification on VAS machines, one now installed in Towcester Road. Still awaiting license for Parish Council owned one.
- **Chapel Lane** – hole next to Chapel (with bollards/sign etc) – **Clerk** to report to Street doctor.
- **Dog Bin at Sports field full** – check emptying frequency – **Cllr Gardner** agreed to contact AH Contracts.

24. Suggestions for Street Name - New development off Connegar Leys – it was agreed 'Gardner's Close' was very suitable.

25. COMMUNICATIONS

Correspondence – Emails/letters outgoing and ingoing:

Out –

SNC, Katie Arnold re support for Allotment Society application for funds to replace equipment after burglary as agreed at last meeting

In –

- i. **Cllr Clarke – Sun Moon and Stars** – Report on Current Status with SNC, stated that Mr Fuller will attend – **Clerk** to invite to meeting
- ii. **SNC - Street Naming invitation to name** - New development off Connegar Leys
- iii. **Historic England - Neighbourhood Plan workshop**
Thursday 8th June 2017
Rothwell Methodist Church, Market Hill, Rothwell NN14 6BW, 10am to 4.15pm. £40 per delegate, or £60 for two from the same group
- iv. **PUBLIC CONSULTATION on draft Design Guide Supplementary Planning Document for South Northamptonshire Council (see SNC Cllr's report)**
- v. **Ashfield Land - Rail Central LLG** - advance copy of Spring 2017 community update newsletter and reminder of Weds 24 May meeting
- vi. **CPRE** - Spring Road Show (27.4.17) – Apologies from Cllr Hawkins who could not attend.
- vii. **Northants CALC eUpdate** - March/April 2016
- viii. **NCC - consultations circulated**
- ix. **NCALC** - Transparency Code Compliance/Transparency Fund Questionnaire Transparency Code compliance funding – deadline in March but to be made available again this year.

26. PROGRESS GROUP REPORT TO MAY PARISH COUNCIL – Ann North reported:

The judging for Best Village 2017 went very well and the judges seemed to like all we showed them and said that clearly we have much to be proud of. We would like to thank all those who helped with information, photographs and their time especially on the actual afternoon with the judges. Particular thanks to Trisha White for all her excellent graphics. Two and a half hours is a very short time in which to show the judges what makes Blisworth worthy of being a Best Village so eye catching displays are so important. Janet Steeper ensured that the judges had all the information available to them to use for reference in the form of a book with pictures and dialogue about the village current activities.

We would also like to thank everyone who took part in the Litter Pick. Amazing how much litter these volunteers found. The Group are in the process of setting up an Anti-Litter Campaign looking at all aspects of the problem and the best way to prevent littering. Tony Hillier is leading a group who will be asking external organisations such as Network Rail, Canal and Rivers Trust, Anglers for their help as well as villagers and village organisations to make the village a litter free zone.

27. FINANCE

i) AGREEMENT AND ADOPTION of ANNUAL RETURN for year-end 31.3.17, Section 1 and 2.

i) (previously circulated)

The Clerk had circulated the Section 1 and 2 of the Annual Return for perusal by the councillors prior to the meeting. (fixed asset figures must remain the same unless purchase or disposals made during the financial year). The Chairman read the statements from Section 1 – (the Governance statements) to the Council. After discussion it was agreed that the Section 1 and 2 be approved and were signed by the Chairman and the Clerk.

ii) Payments – for approval:

Name	Details	Amount £	VAT	Total	Chq
A-on	Insurance	£984.37		£984.37	2539
Shire Lumsden	Printing R & A	120.00		120.00	2540
AH Contracts	Empty dog bins	111.16	22.23	133.39	2541
Allseasons	Mowing - May	560.00	112.00	672.00	2542
V Hartley	Salary for April	490.72	-	490.72	2543
HMRC	Tax for above	44.20	-	44.20	2544
Allseasons	Hedging etc in cemetery	598.70	119.74	718.44	2545
Complete Ground Care Management	Pollarding 3 trees in cemetery	400.00	80.00	480.00	2546
NCALC	Subs and Audit	816.95		816.95	2547
Pat Masterman	Litter Pick exps	188.69		188.69	2548
A N Linnell	Repairs to bench in Connegar Leys	66.00		66.00	2549
Trisha White	Best Village Exps	62.39		62.39	2550
J and J Steeper	Notice board maintenance	15.92		15.92	2551
AJ Jeffery	Best Village and cemetery exps	180.00		180.00	2552
P Kennedy	Exps PG	50.98			2553
Blisworth School	Crossing Patrol	1000.00		1000.00	2554

Bank Balance at 24.4.17 – £36,572.18

- It was agreed that £200 to be ring fenced for Progress Group for expenses per year.

Signed-----

Date-----

- Contribution for water of cemetery to be made by Council to Cllr Anderson.

28. FOOTBALL CLUB HOUSE – CONSIDERATION OF ASSISTANCE WITH IMPROVEMENTS

Janet Steeper reported that a Business Plan had been produced and submitted to FA. It was circulated to the Council. Grants are being sort. There are new members in committee. A builder's estimate of £650000 has been ascertained for replacement of the club house. (not architect drawings yet) of which FA have promised they would pay 50% if the project is accepted. Possible support from New homes Bonus. Field fun day to be arranged to encourage parent participation re preventing dog fouling litter etc

29. FUTURE AGENDA ITEMS AND COUNCILLORS' COMMENTS

- **Cllr Billing – requested that Clerk** write to Canal and Rivers Trust to thank them for signs asking for consideration by boaters re using engines. Cllr Burgoyne will give Cllr Billing phone contact details for Canal and Rivers Trust for information for reporting other issues as required.
- **Cllr Field –** concern over brambles on Church lane, she will call on resident and ask that they cut them back.
- **Cllr Billing requested allotment plan from Clerk**

30. PUBLIC PARTICIPATION SESSION

- Pat Masterman agreed to forward the minutes of the 2017 Annual Parish Assembly
- J Steeper - Speed on Station Road – A car had crashed near bridge very recently, this statistic might contribute to ability to obtain the recently declined warning sign of the bridge. She will try to obtain incident number and then **Clerk** will approach Highways again.
- Request for a Defibrillator in Walnut Inn. **Clerk** to send supplier details to J Steeper.
- **Clerk** to do Grant application support for Jan Andrews for Canal Festival.
- Jayne Percival reported that Radio Northampton had broadcast on Blisworth yesterday. Various people had contributed. The Parish Council had been approached on the previous Friday but it was too short notice for any councillors to contribute. Clerk had responded with this and stated that a future date would be preferable if it could be arranged.
- Cllr Clarke reported that the Appeal at Candle Cottage been upheld.
- A resident enquired as whether there was to be any right of way to field behind the Buttmead garage development. There is none.
- Canal Car park – **Clerk** to request hedge to be trimmed at entrance to Tunnel entrance. Verge next to Stone works growing, 69 - 83 Stoke Road – **Clerk** to report to ask Allseasons tp cut it.
- Tony Hillier offer tarpaulin to cover the cemetery stones.

Signed-----

Date-----

- **Clerk** to request Street Doctor for clearance of path between Arm and Walnut Inn.

31. DATE AND TIME OF NEXT and FUTURE MEETING – 5th June 2017

Signed-----

Date-----

<u>Application Number</u>	<u>Location</u>	<u>Proposal</u>	<u>Received</u>	<u>Status</u>
<u>S/2017/1020/FUL</u>	17 Connegar Leys Blisworth NN7 3DE	Front porch and single storey rear extension	19/04/2017	5 - Site Visit Complete by case officer
<u>S/2017/0815/TCA</u>	The Old Bakehouse 38 High Street BLISWORTH NN7 3BJ	Pollard Sycamore tree to previous pollard points and remove one Sycamore tree.	29/03/2017	5 - Site Visit Complete by case officer
<u>S/2017/0758/FUL</u>	56 Courteenhall Road Blisworth NN7 3DD	Two storey rear extension	20/03/2017	5 - Site Visit Complete by case officer
<u>S/2017/0666/COND</u>	Land off Connegar Leys Blisworth	Condition 3 [Samples of Tiles] Application for approval of details submitted pursuant to Condition 3 of planning permission S/2015/2614/FUL [Demolition of existing redundant garages and associated hardstanding to provide 2no. affordable 2 bedroom housing and 2no 1 bedroom affordable housing].	15/03/2017	10 - Approved
<u>S/2017/0667/COND</u>	Land off Connegar Leys Blisworth	Condition 4 [Samples of Bricks] Application for approval of details submitted pursuant to Condition 4 of planning permission S/2015/2614/FUL [Demolition of existing redundant garages and associated hardstanding to provide 2no. affordable 2 bedroom housing and 2no 1 bedroom affordable housing].	15/03/2017	10 - Approved
<u>S/2017/0668/COND</u>	Land off Connegar Leys Blisworth	Condition 13 [Construction Method Statement] Application for approval of details submitted pursuant to Condition 13 of planning permission S/2015/2614/FUL [Demolition of existing redundant garages and associated hardstanding to provide 2no. affordable 2 bedroom housing and 2no 1 bedroom affordable housing].	15/03/2017	10 - Approved
<u>S/2017/0672/FUL</u>	102 Connegar Leys Blisworth NN7 3DF	First floor side extension to existing garage and conversion of garage to habitable space.	10/03/2017	7 - Info/Amendments Received
<u>S/2017/0633/LDP</u>	Elgin 1 Greenside Blisworth NN7 3BY	Certificate of proposed lawful development comprising of single storey rear extension to existing workshop.	06/03/2017	10 - Approved
<u>S/2017/0608/FUL</u>	10 Towcester Road Blisworth NN7 3BL	Single storey side and rear extension	01/03/2017	10 - Approved
<u>S/2017/0615/FUL</u>	5 Westbrook Blisworth NN7 3EN	Two storey/single storey rear and side extension with porch	01/03/2017	10 - Approved

Signed-----

Date-----

Signed-----

Date-----