

BLISWORTH PARISH COUNCIL

MINUTES

of the

AGM & PARISH COUNCIL MEETING

held in the

VILLAGE HALL

at 7.30 p.m. on

MONDAY 16th. MAY 2011

Those Present:

Chairman: Mr. C. Gardner

Vice Chairman:

Councillors:

Mrs. M. Field; R. D. Dalton; Mr. C. Jeffery;
M. Hawkins; Mrs. J. Hawkins; Mrs. D. Burgoyne;
Mrs. P. Masterman; Mrs. K. Gray

By invitation:

Cllr. Mr. S. Clarke (SNC); Cllr. Mr. B. Ingram (NCC);
Tara Cooksammy (Police).

Members of the Public:

7

In attendance:

Tony Lack, Parish Clerk

Apologies:

Cllr. Mrs. Sally Townsend (SNC);

AGM

Election of Chairman

Nomination: Mrs. P. Masterman

Proposed: Mrs. Field

Seconded: Mr. Gardner

There being no further nominations Mrs. Masterman was duly appointed to the Chair for the following twelve months and took the Chair.

Election of Vice-Chairman

Nomination: Mr. A. C. Jeffery

Proposed: Mr. Hawkins

Seconded: Mrs. Hawkins

There being no further nominations Mr. Jeffery was duly appointed Vice-Chairman for the following twelve months.

Election of Finance Committee

It was agreed that all members of the Council would sit on the Finance Committee.

Election of Representatives for Village Hall and Playing Fields Association Committee

Chairman, Vice-Chairman and Mrs. Margarete Field

Election of Street Lighting Officer

It was agreed that the Clerk would act as Street Lighting Officer

Election of Tree & Footpath Wardens

Mr. Mike Burgoyne of 14 Westbrook is currently the Parish Path Warden appointed by NCC. It was mutually agreed that all parties would work together in the best interests of the Parish.

Appointment of the Clerk as Responsible Financial Officer

In accordance with the requirements of the Audit Commission, the Clerk was appointed as Responsible Financial Officer to the Parish Council.

Requirements for Audit

Adoption of Standing Orders – CNALC Draft Standing Orders for Local Councils.
Agreed and approved.

Code of Conduct

Adoption of The Code of Conduct as approved by CNALC
Agreed and approved.

Appointment of Independent Internal Auditor

The Clerk was instructed to obtain a cost from NCALC. The final decision to be held over.

Planning Sub Committee

Chairman, Vice-Chairman, Mrs. Field and Mrs. Hawkins.

Any Other Business.

Co-Option – Under the powers devolved to the Parish Council from South Northants Council, it was proposed by Mrs. Burgoyne and seconded by Mrs. Gray that Maria McKeown be co-opted onto the Parish Council. Agreed (7 for, 2 abstentions)

Parish Council Meeting

Minutes of the Previous Meeting:

The Minutes of the previous meeting, having been circulated, were taken as read, approved by the Council as a true and correct record and signed by the Chairman.

Matters Arising and Carry Forward Items

Election Paperwork: Declaration of Acceptance of Office; Notification of Financial and Other Interests – Forms distributed with Agenda. All forms returned to the Clerk, including the Co-Opted Member, for him to forward to SNC Electoral Services.

Replacement Clerk – Applications received from the following:

Paul Chapman; Claire Fry; Ann Addison; Tessa Taylor; Alison Bartlett; Angela Tapp.

CV's distributed with Agenda. It was agreed that a short list of three be invited for interview. After a short discussion it was agreed that Mrs. Addison, Mrs. Taylor and Mrs. Bartlett be asked to attend for interview on Monday 23rd. May. Interviews would be at half hourly intervals starting at 7.00pm. It was agreed that the Chairman, Vice-Chairman and Clerk meet to formulate a question sheet.

Blisworth Village Design Statement – It was agreed that a small group be formed to discuss this matter. The Parish Council would approve the final version and take forward. To be held over and discussed on Monday 23rd. May after the interviews for the new Clerk.

School Crossing Patrol – Email from Mrs. Gray regarding insurance. Letter from NCC stating that they would continue to operate and employ a SCP but must be externally funded. The funding must be guaranteed for three years and at least 20 sites must sign up for the scheme to be viable. The cost would be 3900.00 per year. Cllr. Ingram (NCC) stated he would commit £1000.00 from his NCC budget but could only commit for this financial year. If money was available in future years he would commit the same amount but could not give a guarantee. Mrs. Gray stated that she would take it to the next meeting of FOBS but felt they would almost certainly contribute. The Parish Council, after some discussion, agreed to match the £1000.00 of Cllr. Ingram although Mr. Hawkins had serious doubts. He also insisted that the initiative should come from the School and not the Parish Council. This was generally accepted and the Clerk requested to write to the School and the Chair of Governors copying the letter from NCC.

Old Newsagents – On the advice of Cllr. Clarke (SNC) the Clerk was asked to write formally to SNC requesting action to tidy the frontage of the shop, it being in the Conservation Area of High Street.

Communities in Action Conference – Mrs. Burgoyne offered to attend. The cost of attendance including expenses was reported as £267.45. After discussion it was proposed by Mrs. Burgoyne and seconded by Ms. McKeown that a delegate be sent. Vote: 3 for, 5 against, 1 abstention. Motion defeated.

The Green Village Directory – Update required – Jane Percival to be asked – Cost approx. £300.00 including printing (included in budget). Mrs. Percival agreed to proceed with the update.

Sun, Moon & Stars – Email from Mrs. Burgoyne – Letter to be sent requesting answers to a number of questions.

Community Safety Partnership Consultation Events – Email from Claire Smith (SNC)

Tara Cooksammy – email requesting information on dates of meetings. Tara reported that crime figures generally were down on last year and went into some detail.

Allotments – Letter from Jane Hill requesting action on additional water standpipes (£250.00 included in budget). Clerk to obtain quotations for the work.

SNC – Register of Electors - Update

Neighbourhood Watch – SNASt – Letter requesting support. Mr. Dalton made objections. He agreed to consult with Alan Andrews and report to the next meeting.

Report from Alan Andrews - Theft of motor vehicle in Connegar Leys, theft of pedal cycle from Northampton Road and theft of chickens from Station Road. NCC is not looking for

parking restrictions at the School until the end of the year. They want to know if residents are in favour of parking restrictions.

Chairman's Items:

Mrs. Masterman paid tribute to the retiring Chairman, Colin Gardner, who had been in the post for the last 17 years.

The Parish Plan has now been printed and distributed to all households. It represents a five year plan and is ongoing.

Cllr name badges and photos – Ms. McKeown agreed to organise.

Correspondence:

NCC – Proposed Changes to Public Transport and Bus Subsidies – “Have Your Say”. Cllr Ingram stated that the 86 buses would be affected by the proposed cuts. This bus stops at the Blisworth Park and would mean that residents of the Park would have no public transport facility.

NCC - Changes to Planning Policy for Gypsies and Travellers – DLP Briefing Note 53A

SNC – High-Speed Rail (HS2) Consultation – Letter drawing attention to the current consultation.

Northamptonshire ACRE – 2011 South Northampton shire Rural Forum – invitation to attend.

Planning:

SNC – Luff Developments, Milton Malsor – Update from Steven Shuttleworth.

Old Sewage Works, Northampton Road – copy email from Bunny Ingram

Ladyfield Development – Copies of information leaflets sent to residents including notification of proposed planning application for temporary parking area.

Notice of Decision:

None

Applications:

S/2011/0423/FUL – Blisworth Marina – Variation to condition 2 & 13 on S/2006/0320/P to alter car park space and revise disabled car park. No observations.

S/2011/0422/FULL – Blisworth Marina – Change of use of manager's accommodation to three 2 bedroom holiday flats (with option of using one for marina use) and provision of 2 windows in north facing wall. No observations

S/2011/0516/FUL – Land adjacent to Ladyfield – Provision of temporary compound area and parking for adjacent development site. No observations

S/2011/0512/TCA – Thackstone Cottage, 21 Stoke Road – Fell one sycamore tree. No observations

Amended Plans:

None

Appeals:

none

Opportunity to attend Planning/Development Control Committee:

None

Tree Preservation Orders:

TPO 7/2011 – Oak – Corner of Windmill Avenue and Buttmead.

Enforcement Notices:

none

Finance:

Presentation of Account for year ending 31.03.2011 for formal approval. (Balance sheet distributed with Agenda). It was proposed by Mr. Hawkins and seconded by Mrs. Field that the Account be formally accepted and approved. Agreed.

The Annual Governance Statement (Section 2 – Annual Audit Return for year ending 31.03.2011) was read to the Council, accepted and approved and signed by the Chairman.

<u>Name</u>	<u>Details</u>	<u>Amount</u>	<u>VAT</u>	<u>Total</u>
<hr/>				
Total				
<hr/>				
<u>Payments</u>				
Clerk	Salary (Jan & Feb)	398.00		398.00
	Expenses	48.90		48.90
JS Landscapes	Mowing	250.00		250.00
A H Contracts	Dog Bins	79.40	15.88	95.28
Alan North	R&A	35.00		35.00

NatWest Bank	Bank Charges (March)	10.02		
				10.02
Nat West Bank	Bank Charges (April)	11.58		
				11.58
EON	St. Ltg. Maintenance	215.67	43.13	258.80
EON	St. Ltg. Energy	678.19	135.08	813.27
AON	Insurance Premium	1750.92		1750.92
Print Projects	Printing of Parish Plan	1564.00		1564.00
Liselle Solutions	Website			30.00
		30.00		

Total

That the above accounts be accepted and approved for payment:

Proposed: **Mrs. Field**
Seconded: **Mrs. Gray**
Agreed.

Committee Reports

none

Any Other Business:

“Off to a Flying Start” seminar – Three to attend – Mrs. Gray to arrange.

It was generally agreed that the recent mowing of the village by Banner Contracting was of a very poor standard. The Clerk reported that after confusing reports he now believed the NCC would grant Agency status to the Parish Council and he would be obtaining quotations for future work.

The issue of the footpath clearance work was raised. The Clerk reported he had completed and returned the form requesting the NCC “Village Gang” to visit the Village and carry out a number of small works including the footpath work and the clearance of weeds from the verges.

The Clerk was asked to contact Mr. Clayson and request he clear and tidy the area of the Sun, Moon and Stars Car Park in time for the Canal Festival weekend.

The Canal Partnership requested permission to have a bouncy castle on Eastfield Play Park for the Canal Festival weekend – Agreed as long as insurance cover would be provided.

The metal cover (cable protection) on the telegraph pole outside 75 Connegar Leys has fallen off. Clerk to report to EON.

Mr. Dalton endorsed the thanks of the Chairman to Mr. Gardner for his sterling work as Chairman for the past 17 years.

Mr. Hawkins mentioned the matter of the retiring Clerk’s gratuity. The Clerk stated it was at the behest of the Parish Council and should be discussed after his departure.

Date of Next Meeting: MONDAY 6th. JUNE 2010 at 7.30 p.m.
ANNUAL PARISH MEETING – MONDAY 13th. JUNE at 7.30 p.m.

There being no further business the Chairman closed the meeting at 22.07.

Open Forum:

A new Vicar has been appointed. No details as yet other than the Vicar is female.

Mr. Mayland stated that in the 25 years (on and off) he has attended Parish Council meetings the behaviour of the Councillors tonight was disgraceful with people having private conversations while matters were being discussed such that members of the public could not follow the discussions. He urged the new Chairman to restore order to future meetings.

Concerns were expressed that people are reportedly living on canal boats illegally. This is a matter for British Waterway and would be reported to the Canal Partnership to take up with them at the next meeting.

The question was asked about the 106 agreement monies allocated for highway repairs at the Marina. Cllr. Clerk stated he had asked the same question of NCC but they have failed to identify where the money went.

Mrs. Andrews pointed out that the Planning Sub Committee is in fact a Planning Sub Group and not a Committee. Point taken.

She further reported that, following on from the Parish Plan survey, the issue of Round & About by email was being considered. This would cut down the cost. Mrs. Percival stated it would complicate distribution. Ms. McKeown asked if putting it onto Face book had been considered.

Meeting closed at 22.24 p.m.

Signed: Chairman:

Responsible Officer:

Date: