

BLISWORTH PARISH COUNCIL

Address: 48 Pond Bank, Blisworth, Northamptonshire, NN7 3EL

Email: blisworthparishcouncil@gmail.com

Website: <https://parish.blisworthvillage.org>

You are hereby summoned to attend an **Ordinary** meeting of **Blisworth Parish Council** to be held in Blisworth Village Hall on **Monday 8th January 2024 at 7.30 pm** for the purpose of transacting the following business. Members of the public and press are invited to attend.

AGENDA

1.	To receive apologies.														
2.	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. Councillors are reminded that if they have either a Disclosable Pecuniary Interest or other interest in any of the agenda items then they should declare the interest and withdraw from the debate or meeting as appropriate. Cllr Billing declared an interest in item 16, 17 and 18 (c and d).														
3.	To receive and approve for signature, the minutes of the Ordinary meeting held on 04/12/2023.														
4.	To note any matters arising from the minutes not included on the agenda for report only.														
5.	Clerk's report circulated separately.														
6.	Public Session: <ul style="list-style-type: none"> a. District Councillor Report. b. Members of the public. 														
7.	Response to issues raised in the public session.														
8.	Planning and Development. <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;">Application & Date Comments Due</th> <th style="width: 20%;">Location</th> <th style="width: 50%;">Description</th> </tr> </thead> <tbody> <tr> <td>WNC/2023/7876/FULL Extension sought for Comments by 10/01/2024</td> <td>5 Greenside, Blisworth, NN7 3BY</td> <td>Single storey side extension</td> </tr> <tr> <td>WNC/2023/7873/FULL Extension sought for Comments by 10/01/2024</td> <td>6 Connegar Leys, Blisworth, NN7 3DF</td> <td>Two storey rear extension & porch to front.</td> </tr> <tr> <td>WNS/2023/0270/FUL Amended application Extension sought for Comments by 10/01/2024</td> <td>Ancillary Building (The Shed) Blisworth Arm Blisworth NN7 3EF</td> <td>Change of use of general purpose storage building to holiday let, first floor extension to create habitable space. Amendment Details: Revised Plans Received</td> </tr> </tbody> </table>			Application & Date Comments Due	Location	Description	WNC/2023/7876/FULL Extension sought for Comments by 10/01/2024	5 Greenside, Blisworth, NN7 3BY	Single storey side extension	WNC/2023/7873/FULL Extension sought for Comments by 10/01/2024	6 Connegar Leys, Blisworth, NN7 3DF	Two storey rear extension & porch to front.	WNS/2023/0270/FUL Amended application Extension sought for Comments by 10/01/2024	Ancillary Building (The Shed) Blisworth Arm Blisworth NN7 3EF	Change of use of general purpose storage building to holiday let, first floor extension to create habitable space. Amendment Details: Revised Plans Received
Application & Date Comments Due	Location	Description													
WNC/2023/7876/FULL Extension sought for Comments by 10/01/2024	5 Greenside, Blisworth, NN7 3BY	Single storey side extension													
WNC/2023/7873/FULL Extension sought for Comments by 10/01/2024	6 Connegar Leys, Blisworth, NN7 3DF	Two storey rear extension & porch to front.													
WNS/2023/0270/FUL Amended application Extension sought for Comments by 10/01/2024	Ancillary Building (The Shed) Blisworth Arm Blisworth NN7 3EF	Change of use of general purpose storage building to holiday let, first floor extension to create habitable space. Amendment Details: Revised Plans Received													
9.	Correspondence from social media: Update from Cllr Read.														
10.	Police & Neighbourhood Watch Scheme: Update from Cllr Read.														
11.	Report on data from SID/VAS devices: Update from Cllr Read.														

BLISWORTH PARISH COUNCIL

12.	Gateway Update. Update from Cllr Wilson.
13.	Village Maintenance & Open Spaces: <ul style="list-style-type: none"> a. Play area: Monthly safety inspection report: Update from Cllr Wilson. <ul style="list-style-type: none"> (i) Review gate and agree next steps. b. Defibrillator: Confirmation of satisfactory checks and any issues. Update from Cllr Read. c. Allotments & Closed Cemetery. Update from Cllr Billing. <ul style="list-style-type: none"> (i) Review costs for Closed Cemetery and agree next steps. (ii) Discuss quotes for works for ash tree at Closed Cemetery and agree next steps. (iii) Discuss allotment rents for 2024-2025 and agree next steps.
14.	Review duty to conserve and enhance biodiversity. Note what action has already been taken to conserve and enhance biodiversity and agree next steps. Update from Cllr Billing.
15.	Internal Control: <ul style="list-style-type: none"> a) Internal Control Checklist: Update from Cllr Ingram. b) Financial & Management Risk Assessment: <ul style="list-style-type: none"> i. To receive declarations of gifts/hospitality and review record of gifts/hospitality received by Councillors or the Clerk to date.
16.	Exclusion of the press and public – due to the confidential nature of the business to be transacted, the press and public are excluded from item 17 on the agenda.
17.	HR Committee Report: Update from Cllr Wilson. Review Clerks’ National pay increase. Resolution: To pay the full recommended National pay award as soon as possible through our payroll process and backdate it to April 2023.
18.	Finance & Administration Banking Issues: <ul style="list-style-type: none"> a. Bank reconciliation to 21.12.2023. b. Finance Working Group: Update from Cllr Root. c. Budget 2024-2025: Review and approve Budget for 2023-2024 and precept demand for 2024/2025. Update from Cllr Root. d. To note receipts and approve the following payments and any others that arrive after publication of the agenda.
19.	Appoint Electrical Equipment Emergencies contact councillor.
20.	Councillors’ reports and items for future agenda.
21.	Council Surgery – Resolve to agree on a representative(s) from the Council for the next Parish Council Surgery.
22.	To agree the date of next meeting 5th February 2024 at 7.30pm.
23.	Close.

Signed:

Angela Billing, Clerk

Date: 02.01.2024