

# BLISWORTH PARISH COUNCIL

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You are hereby summoned to attend an **Ordinary** meeting of **Blisworth Parish Council** to be held in Blisworth Village Hall on **Monday 5th June 2023 at 7.30 pm** for the purpose of transacting the following business. Members of the public and press are invited to attend.

## AGENDA

1.	To receive apologies.											
2.	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. Councillors are reminded that if they have either a Disclosable Pecuniary Interest or other interest in any of the agenda items then they should declare the interest and withdraw from the debate or meeting as appropriate.											
3.	To receive and approve for signature, the minutes of the Ordinary meeting held on 2nd May 2023.											
4.	To note any matters arising from the minutes not included on the agenda for report only.											
5.	Clerk's report circulated separately.											
6.	Annual Governance & Accountability Return (AGAR) - To complete the year end procedure: <ul style="list-style-type: none"> <li>a. Resolve to approve the adoption of the year end accounts (2022 – 2023).</li> <li>b. Receive the report from the Internal Auditor and note any action.</li> <li>c. Resolve to consider and approve the completion of <b>Section 1</b> the Annual Governance Statement of the Annual Governance and Accountability Return (2022 – 2023).</li> <li>d. Resolve to agree Accounting Statements of the Annual Governance and Accountability Return <b>Section 2</b> (2022 – 2023).</li> <li>e. To note the commencement date for the Period of the Exercise of Public Rights.</li> </ul>											
7.	Public Session: <ul style="list-style-type: none"> <li>a. District Councillor Report.</li> <li>b. Members of the public.</li> </ul>											
8.	Response to issues raised in the public session.											
9.	Planning and Development. <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;">Application &amp; Date Comments Due</th> <th style="width: 20%;">Location</th> <th style="width: 50%;">Description</th> </tr> </thead> <tbody> <tr> <td>WNS/2022/1134/MAO 30/06/2023</td> <td>Land to the west Northampton Road Blisworth Northants Towcester NN7 3DW</td> <td>Proposed Redevelopment of Site to Provide Commercial Units (up to 182,000 sq. Ft of floorspace) for Use Class E(g), B2 and B8 Purposes and associated works. Outline Application with all Matters Reserved aside from Access.</td> </tr> <tr> <td>2023/5283/TCA 15/06/2023</td> <td>Tree work at canal-side opposite 85 Clematis Cottage, Stoke Road, Blisworth, NN7 3BZ</td> <td>Notification of tree work at canal-side opposite 85 Clematis Cottage, Stoke Road, Blisworth, NN7 3BZ Application type: intended tree work includes: site clearance to allow necessary work.</td> </tr> </tbody> </table>			Application & Date Comments Due	Location	Description	WNS/2022/1134/MAO 30/06/2023	Land to the west Northampton Road Blisworth Northants Towcester NN7 3DW	Proposed Redevelopment of Site to Provide Commercial Units (up to 182,000 sq. Ft of floorspace) for Use Class E(g), B2 and B8 Purposes and associated works. Outline Application with all Matters Reserved aside from Access.	2023/5283/TCA 15/06/2023	Tree work at canal-side opposite 85 Clematis Cottage, Stoke Road, Blisworth, NN7 3BZ	Notification of tree work at canal-side opposite 85 Clematis Cottage, Stoke Road, Blisworth, NN7 3BZ Application type: intended tree work includes: site clearance to allow necessary work.
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10.	Correspondence from social media: Update from Cllr Read.
11.	Police & Neighbourhood Watch Scheme: Update from Cllr Read.
12.	Report on data from SID/VAS devices: Update from Cllr Read.
13.	Gateway Update. Update from Cllr Wilson.
14.	Village Maintenance & Open Spaces: <ul style="list-style-type: none"> <li>a. Play area: Monthly safety inspection report: Update from Cllr Wilson.</li> <li>b. Defibrillator: Confirmation of satisfactory checks and any issues. Update from Cllr Read.</li> <li>c. Allotments &amp; Closed Cemetery. Update from Cllr Billing.</li> </ul>
15.	Resolve to agree request for an S137 grant from Blisworth Baptist Church for £450.00 towards costs for the Leisure Hall.
16.	Resolve to appoint/reappoint the representatives for the Village Hall and Playing Field Association.
17.	Receive report pertaining to request from Blisworth Football club to lease land from the Parish Council.
18.	Discuss registration of the Royal Oak as a Community Asset and other entertainment/food venues in the village and agree next steps.
19.	Review meeting with Stoke Bruerne Parish Council agree next steps.
20.	Internal Control: <ul style="list-style-type: none"> <li>a) Financial &amp; Management Risk Assessment: <ul style="list-style-type: none"> <li>i. To receive declarations of gifts/hospitality and review record of gifts/hospitality received by Councillors or the Clerk to date.</li> </ul> </li> </ul>
21.	Finance & Administration Banking Issues: <ul style="list-style-type: none"> <li>a. Bank reconciliation to 05.06.2023.</li> <li>b. Annual Insurance Cover</li> <li>c. Discuss options for donations for purchase of seeds/plants to establish move diversified planting at the Closed Cemetery and agree next steps.</li> <li>d. Discuss options for internet banking and use of a credit card/debit card and agree next steps.</li> <li>e. To note the earmarked reserves.</li> <li>f. To note receipts and approve the payments made between 3rd May 2023 to 5th June 2023.</li> </ul>
22.	Review outcomes from engagement with residents on future expenditure priorities and agree next steps.
23.	Council Surgery – Resolve to agree on a representative(s) from the Council for Tuesday 13 <sup>th</sup> June 2023.
24.	Councillors’ reports and items for future agenda.
25.	To agree the date of next meeting as Monday, 3rd July 2023 at 7.30pm.
26.	Close.

**Signed:**

**Angela Billing, Clerk**

**Date: 30.05.2023**