

BLISWORTH PARISH COUNCIL

Address: 48 Pond Bank, Blisworth, Northamptonshire, NN7 3EL

Email: blisworthparishcouncil@gmail.com

Website: <https://parish.blisworthvillage.org>

You are hereby summoned to attend an **Ordinary** meeting of **Blisworth Parish Council** to be held in Blisworth Village Hall on **Monday 6th June 2022 at 7.30 pm** for the purpose of transacting the following business. Members of the public and press are invited to attend.

AGENDA

1.	To receive apologies.
2.	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. Councillors are reminded that if they have either a Disclosable Pecuniary Interest or other interest in any of the agenda items then they should declare the interest and withdraw from the debate or meeting as appropriate.
3.	To receive and approve for signature, the minutes of the Annual meeting held on 9th May 2022.
4.	To note any matters arising from the minutes not included on the agenda for report only.
5.	Correspondence.
6.	Clerk's report circulated separately.
7.	To receive the Budget versus Actual Report.
8.	Annual Governance & Accountability Return (AGAR) - To complete the year end procedure: <ol style="list-style-type: none">Resolve to approve the adoption of the year end accounts (2021 – 2022).Receive the report from the Internal Auditor.Resolve to consider and approve the completion of Section 1 the Annual Governance Statement of the Annual Governance and Accountability Return (2021 – 2022).Subject to approval, Chairman and Clerk/RFO to sign the Annual Governance Statement.Resolution to approve the completed Section 2 - The Accounting Statements of the Annual Governance and Accountability Return (2021 – 2022) already signed by the Clerk/RFO.Subject to approval, Chairman signs Section 2 - The Accounting Statements.To note the commencement date for the Period of the Exercise of Public Rights as: 13th June 2022 to 22 July 2022 inclusive.To note documents to be published on the website: The Annual Internal Audit Report The Annual Governance Statement The Accounting Statements Declaration that the accounts are as yet unaudited Details of the arrangements for the exercise of public rights The name and address of the External Auditor Guidance for electors: 'Council Accounts – A guide to your rights'
9.	Queen's Jubilee Update: <ol style="list-style-type: none">Proposal for commemorative tree, plaque and a guard. Update from Clerk.Events Working Group Update
10.	Correspondence from social media: Update from Cllr Read.
11.	Report on data from SID devices (Towcester and Stoke Road): Update from Cllr Read.
12.	Police & Neighbourhood Watch Scheme: Update from Cllr Read.
13.	Gateway Update. Update by Cllr Wilson.
14.	Election of Vice-Chairman.
15.	Appoint/reappoint Internal Control Councillor.
16.	Appoint/reappoint Financial Control Councillor.
17.	Resolve to appoint / reappoint the members of the Human Resources Committee.

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18.	<p>Finance & Administration</p> <p>Banking Issues:</p> <ol style="list-style-type: none"> a. Discuss option to set up a credit card for the Council in the light of growing number of companies that will not accept cheques as payment. b. Bank reconciliation to 23/05/2022. c. To note receipts and approve the following payments and any others that arrive after publication of the agenda:
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RECEIPTS			
Date	Payee	Detail	Amount
29/04/2022	NatWest	Interest	£1.92*
13/05/2022	NatWest Current Account	Bank Transfer from Current Account to BR Account	£10,000.00
			*BR Account
28/04/2022	WNC	DDC	£21,700.00**
05/05/2022	Various	Allotment Rents 2022 - 2023	£170.00**
			**Current Account

Invoice	PAYEE	PURPOSE	CHQ/DD	Total Amount Including VAT	VAT	Amount Excluding VAT
April 2022	SSE	Electricity Supply 02.04.2022 - 03.05.2022	DD	109.48	5.21	104.27
LCO02176- 654775	BHIB Ltd	Annual Insurance cover 01 June 2022- 31 May 2023	Chq	10008.15	0.00	10008.15
	A Billing - Salary	Clerk's Salary May 2022	Chq	733.50	0.00	733.50
1a & 2a	V Bartley Bartley's Landscaping & Maintenance	Inv: 1a Repairs to Closed Cemetery wall as per PO £520.00. Inv: 2a Cost of extra repairs to Closed Cemetery wall £100.00	Chq	620.00	0.00	620.00
4087	N&P Garden Services	Grass Cut inclu Eastfield Park w/c 09/05/22 £615.00 & w/c 23/05/22 £615.00 Plus £5.00 cheque fee	Chq	1482.00	247.00	1235.00
	A Billing - Expenses	Clerk's Expenses May 2022 (10.05.2022 - 25.05.2022)	Chq	40.46	0.00	40.46
				12993.59	252.21	12741.38

19.	Discuss approach to the Litter Group funds.
20.	Resolve to discuss and approve the purchase of accessories for the badge making machine (Mylar and components for 200 pin badges. £16.38 per 100 x 2, Total Price of £32.76 plus P&P) for the Litter Group. Resolve to approve the purchase of 3 x £15 (£45) book tokens as prizes for the Litter competition at the school.
21.	Resolve to consider and approve annual subscription to CPRE (Campaign to Protect Rural England) £36.00.
22.	To approve and readopt/adopt the following policies for Financial Year 2022 - 2023: <ol style="list-style-type: none"> a) Financial Management & Risk Assessment Policy – 7 June 2021 b) Performance Management & Appraisal Plan - Policy – 7 June 2021

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<p>c) Terms of Reference for Events Working Group – January 2022</p> <p>d) Allotment Risk Assessment – January 2022</p> <p>e) Closed Cemetery Risk Assessment - January 2022</p> <p>f) Internal Control Policy – March 2022</p>

23.	<p>Planning & Development.</p> <table border="1"> <thead> <tr> <th>Application & Date Comments Due</th> <th>Location</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>WNS/2022/0871/LDE Comments by 09/06/2022</td> <td>Abc Leisure Group Ltd Chandlery Gayton Marina Facilities Building Blisworth Arm Blisworth NN7 3ER</td> <td>Certificate of Lawfulness for proposed development for storage container sited in grounds.</td> </tr> <tr> <td>WNS/2022/0992/DCOR For information only</td> <td>NGRFI Land west of M1-J15</td> <td>Requirement 8 (2), Site Notices and Advertisements - Works no 4 (1)(m) and 5 (see 'Further Works' (2) (k)) Part of Requirement 3 (1) (i) [Approval of details pursuant to Schedule 2 Requirement of The Northampton Gateway Rail Freight Interchange Order 2019].</td> </tr> <tr> <td>WNS/2022/0999/FUL Comments by 14 June 2022</td> <td>39 Buttmead, Blisworth, Northamptonshire, NN7 3DQ</td> <td>Proposed single storey rear extension.</td> </tr> </tbody> </table>	Application & Date Comments Due	Location	Description	WNS/2022/0871/LDE Comments by 09/06/2022	Abc Leisure Group Ltd Chandlery Gayton Marina Facilities Building Blisworth Arm Blisworth NN7 3ER	Certificate of Lawfulness for proposed development for storage container sited in grounds.	WNS/2022/0992/DCOR For information only	NGRFI Land west of M1-J15	Requirement 8 (2), Site Notices and Advertisements - Works no 4 (1)(m) and 5 (see 'Further Works' (2) (k)) Part of Requirement 3 (1) (i) [Approval of details pursuant to Schedule 2 Requirement of The Northampton Gateway Rail Freight Interchange Order 2019].	WNS/2022/0999/FUL Comments by 14 June 2022	39 Buttmead, Blisworth, Northamptonshire, NN7 3DQ	Proposed single storey rear extension.
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24.	<p>Village Maintenance & Open Spaces:</p> <p>a. Play area:</p> <p>i. Monthly safety inspection report: Update from Cllr Wilson.</p> <p>ii. Signage for Eastfield Play Area – Update from Clerk.</p> <p>iii. Resolve to agree the proposed plan for new play equipment at Eastfield Play Area in Blisworth: Update from Cllr Wilson.</p> <p>iv. Resolve to agree Play Area annual inspection costs and supplier and who will accompany visit.</p> <p>b. Defibrillator: Confirmation of satisfactory checks and any issues. Update from Cllr Read.</p> <p>c. Allotments & Closed cemetery: Update from the Chairman.</p>												
25.	Councillor Surgery – Resolve to agree on a representative from the Council for 14 th June 2022.												
26.	Discuss training and resolve to approve attendees for NCALC course: Land and Property Registration.												
27.	Discuss approach to the request for a 25-year lease of allotment land from Blisworth Football Club Limited. Update.												
28.	<p>Public Session:</p> <p>a. District Councillor Report.</p> <p>b. Members of the public.</p>												
29.	Response to issues raised in the public session.												
30.	To agree the date of next meeting Monday, 4th July 2022 at 7.30pm.												
31.	Close.												

Signed:

Angela Billing, Clerk

Date: 27.05.2022