

BLISWORTH PARISH COUNCIL

Address: 48 Pond Bank, Blisworth, Northamptonshire, NN7 3EL

Email: blisworthparishcouncil@gmail.com

Website: <https://parish.blisworthvillage.org>

You are hereby summoned to attend an **Ordinary** meeting of **Blisworth Parish Council** to be held in Blisworth Village Hall on **Monday 4th April 2022 at 7.30 pm** for the purpose of transacting the following business. Members of the public and press are invited to attend.

AGENDA

		Action
1.	Resolve to elect a new Chairperson after resignation of Councillor Wilson as Chairman.	
2.	To receive apologies.	
3.	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda.	
4.	To receive and approve for signature the minutes of the meetings held on 7th March 2022.	
5.	To note any matters arising from the minutes not included on the agenda for report only.	
6.	Correspondence.	
7.	Correspondence from social media: Update from Cllr Read.	
8.	Clerk's report circulated separately.	
9.	Report on data from SID devices (Towcester and Stoke Road): Update from Cllr Read.	
10.	Police & Neighbourhood Watch Scheme: Update from Cllr Read.	
11.	Resolve to confirm permanent position of new clerk, following satisfactory completion of 3-month probationary period.	
12.	Gateway Grant – Update	
13.	<p>Finance & Administration</p> <p>a. Banking Issues:</p> <p>i. Bank Mandates. Update from Clerk.</p> <p>ii. Bank reconciliation as of 21 March 2022 circulated separately prior to meeting.</p> <p>iii. Original cheque 002901 for ACRE for £35.00 authorised at 07/03/2022 meeting not received by ACRE (lost in post). Stop on cheque no: 002901 processed at NatWest. Resolve to resubmit a new cheque for £35.00 to ACRE.</p> <p>b. To note checks between Payment Lists against Minutes and Bank statements. Report circulated separately. Update from Clerk.</p> <p>c. To note receipts and approve the following payments and any others that arrive after publication of the agenda:</p>	

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RECEIPTS			
Date	Payee	Detail	Amount
28/02/2022	NatWest	Interest	£0.15*
			*BR Account
25/02/2022	NatWest	WNC Grass Mowing Grant	£771.88 Current Account

PAYMENTS						
Invoice	PAYEE	PURPOSE	CHQ/DD	Total Amount Including VAT	VAT	Amount Excluding VAT
6993	Barbara Osborne Business Services	Payroll Services Jan 2022 - Mar 2022	Chq	67.50	0.00	67.50
	G Greaves - HMRC	National Insurance contributions for G Greaves as part of November salary	Chq	37.58	0.00	37.58
	A Billing - Salary	Clerk's Salary March 2022 & back pay due to backdated pay rise	Chq	758.72	0.00	758.72
	A Billing - Expenses	Clerk's Expenses (01_03_2022 - 29_03_2022)	Chq	35.52	0.67	34.85
	G Greaves - Salary	G Greaves - Back pay due to backdated pay rise	Chq	85.68	0.00	85.68
	HMRC	G Greaves backdated PAYE £21.20 & Employer NI contributions for A Billing £3.00	Chq	24.20	0.00	24.20
22/23/NJS003	ACRE	Annual Subs 01/04/2022 to 31/03/2023	Chq	35.00	0.00	35.00
4026 & 4031	N&P Garden Services	Grass Cut including Eastfield Park - w/c 14.03.22 £744 & w/c 28.03.22 £738	Chq	1482.00	247.00	1235.00
	IONOS	Website Fee	DD	10.80	1.80	9.00
	SSE	Electricity Supply	DD	96.97	4.61	92.36
	Waves	Water Supply	DD	88.00	0.00	88.00
				2721.97	254.08	2467.89

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14.	Resolve to re-adopt BPC Standing Orders Review date: April 2022.							
15.	Resolve to re-adopt BPC Financial Regulations Review date: April 2022.							
16.	Resolve to re-adopt BPC Complaints Policy (last reviewed 2013).							
17.	Resolve to re-adopt BPC Data Protection Policy (last reviewed 2018).							
18.	Resolve to adopt BPC GDPR Data Map 2022.							
19.	Resolve to adopt the Assets Register 2022.							
20.	Resolve to adopt the amended Freedom of Information Policy 2022.							
21.	Consider the quotes for new signage at Eastfield Park. Clerk to update.							
22. Planning & Development.								
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;">Application & Date Comments Due</th> <th style="width: 30%;">Location</th> <th style="width: 40%;">Description</th> </tr> </thead> <tbody> <tr> <td>WNS/2022/0546/FUL Comments due date: 14/04/2022</td> <td>Ancillary Building Blisworth Arm, Blisworth, Northamptonshire</td> <td>Proposed change of use of storage building to holiday let</td> </tr> </tbody> </table>			Application & Date Comments Due	Location	Description	WNS/2022/0546/FUL Comments due date: 14/04/2022	Ancillary Building Blisworth Arm, Blisworth, Northamptonshire	Proposed change of use of storage building to holiday let
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23.	<p>Village Maintenance & Open Spaces:</p> <ul style="list-style-type: none"> a. Cemetery Wall repairs: Update from Cllr Billing. b. Play area: Monthly safety inspection report: Cllr Wilson to report. c. Defibrillator: Confirmation of satisfactory checks and any issues. Update from Cllr Read. d. Allotments & Closed cemetery: Quarterly confirmation from Cllr Billing that Risk Assessments have been carried out/are being adhered to. Update from Cllr Billing. 							
24.	<p>Queen's Jubilee Update:</p> <ul style="list-style-type: none"> a. Proposal for commemorative tree and a plaque. Update from Clerk. Resolve to approve: (i) the purchase of a tree or other commemorative item (ii) agree the position in the village of the tree/commemorative item. b. Events Working Group Update (i) Details of planned activity/recommendations. (ii) Risk Assessments, Health & Safety and Insurance requirements. (iii) Financial plan. 							
25.	<p>Public Session:</p> <ul style="list-style-type: none"> a. District Councillor Report. b. Members of the public. 							
26.	To agree the date of next meeting Monday, 9th May 2022 at 7.30pm.							
27.	Close.							

Signed:
Angela Billing, Clerk

29 March 2022