

BLISWORTH PARISH COUNCIL

Address: 12 Berry Lane, Wootton, NN4 6JX

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You are hereby summoned to attend an **Ordinary** meeting of **Blisworth Parish Council** to be held in Blisworth Village Hall on **Monday 4 October 2021 at 7.30 pm** for the purpose of transacting the following business. Members of the public and press are invited to attend. To access the meeting please:

AGENDA

1. To receive apologies.
2. To receive declarations of interest under the Council's Code of Conduct related to business on the agenda.
3. To receive and approve for signature the minutes of the meetings held on 6 September 2021.
4. To note any matters arising from the minutes not included on the agenda for report only.
 - a. Grit bin
 - b. Water sub-meter
 - c. Electricity Supply
5. Clerk's report circulated separately.
6. Correspondence
 - a. Ann North, email requesting Parish Council to address over grown verges and crumbling steps in several locations.
7. Public Session:
 - a. District Councillor Reports.
 - b. Members of the public.
8. Response to issues raised in the public session.
9. Receive reports from Councillors present at the meeting and not covered under the agenda.
10. West Northamptonshire Council, Overview and Scrutiny Work Programmes – Suggestions for Review.
11. Andrea Leadsom MP – Invitation to comment of Dept of Transport Road Investment Strategies (RIS3) process.
12. Gateway Funding Update.
13. Highways Liaison meeting – Cllr Bunker to report.
14. Grass Mowing – extension of current grass mowing contract until January 2023.
15. Church Lane and Chapel Lane verge management – approve quote and budget for works.
16. Consider request from Blisworth Football Club to relocate boundary fence,
17. Traffic – decision regarding whether to apply for double yellow lines at the entrance to Pond Bank".
18. VAS Signs & speeding.
19. Asset Register Update – Cllr Read. Asset Register circulated separately prior to the meeting.
20. Parish Website and Social Media Presence – Cllr Read to report.
21. Police & Neighbourhood Watch Scheme update from Cllr Read.
22. Receive the External Auditor Report and Certificate 2020-21 and agree action to address reports recommendations.
23. Finance & Administration;
 - a. Bank reconciliation 31 August 2021 – separate paper circulated prior to meeting.
 - b. Approve direct debit instruction for SSE new electricity supplier.

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- c. To note receipts and approve the following payments and any others that arrive after publication of the agenda:

		RECIEPTS	
Date	Payee	Detail	Amount
30 June 2021	NatWest Bank	Bank Interest	£0.19*
30 July 2021	NatWest Bank	Bank Interest	£0.13*
15 July 2021	NatWest Bank	Funds Transfer from BRA	£10.740.33
			*BR Account
		PAYMENTS	
CH/DD	Payee	Purpose	Amount (VAT)
2866	G Greaves	Clerk's September Salary £576.69	£576.69
2867	HMRC	Clerks September PAYE	£144.20
2868	G Greaves	Clerk - Office/broadband/phone April – Sept £60.00 Stamps 12 x 2 nd class £7.92 Mileage: £28.80 (claim form)	£96.72
2869	Royal British Legion	Remembrance Wreath	£17.50
2870	Barbara Osborne	Payroll Services Q 2 Invoice 6790	£67.50
2871	Glasdon UK Ltd.,	Elwood seat invoice S1823403	£806.99 (£134.50)
2872	PKF Littlejohn LLP	Limited Assurance Review of Annual Governance & Accountability Return for 2020-21	£360.00 (£60.00)
2873	N & P Gardening Services	Grass mowing invoice	£tbc
DD	IONOS	Website Fee October 2021	£10.80 (£1.80)
DD	Waves	Water utilities October 2021	£88.00

24. Internal Control – Cllr Bunker to report.

25. Planning & Development:

- a. To consider the following planning applications:

APPLICATION	LOCATION	PROPOSAL
WNS/2021/1349/FUL	18 Windmill Avenue, Blisworth	Two storey side extension and single storey rear extension.
WK/202105928	Nings Kitchen Mill Wharf, Gayton Road, Blisworth, NN7 3BN	New Street Trader Application -
WNS/2021/1446/FUL	Land South Off Towcester Road Blisworth NN7 3DL	Self-build residential dwelling.

26. Village Maintenance & Open Spaces:

- a. Play area.
- i. Monthly safety inspection report – Chairman to report.
 - ii. Repairs to Eastfield Play Area – update.

27. Remembrance Sunday Wreath – approve donation for wreath.

28. To agree the date of next meeting Monday 1 November 2021.

29. Close.

Signed:

Gillian Greaves, Clerk

28 September 2021