

# BLISWORTH PARISH COUNCIL

Address: 12 Berry Lane, Wootton, NN4 6JX  
Email: [blisworthparishcouncil@gmail.com](mailto:blisworthparishcouncil@gmail.com)  
Website: <https://parish.blisworthvillage.org>

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You are hereby summoned to attend an **Ordinary** meeting of **Blisworth Parish Council** to be held in Blisworth Village Hall on **Monday 5 July 2021 at 7.30 pm** for the purpose of transacting the following business. Members of the public and press are invited to attend. To access the meeting please:

## DRAFT AGENDA

1. To receive apologies.
2. To receive and approve for signature the minutes of the meetings held on 26 April and the 7 June 2021.
3. To note any matters arising from the minutes not included on the agenda for report only.
  - a. BT Phone box maintenance response.
  - b. Neighbourhood Plan/Parish Plan response.
4. To receive declarations of interest under the Council's Code of Conduct related to business on the agenda.
5. Correspondence.
  - a. West Northamptonshire Council, Parish Forum invitation, 7 July 2021.
6. Public Session:
  - a. Councillor Reports
  - b. Members of the public
7. Response to issues raised in the public session.
8. Receive reports from Councillors present at the meeting and not covered under the agenda.
9. Rail freight terminals – update from the Chairman.
10. Police & Neighbourhood Watch Scheme update from Cllr Read.
11. Resolve to approve contractor and budget for a condition survey of the closed cemetery wall.
12. Resolve to approve the Council's response to Internal Auditor regarding Internal Audit 2020-21.
13. Banking Issues:
  - a. To approve the transfer of the precept payment from the Council's Business Reserve Account to the Council's current account and all future precept payments to be made direct to the current account.
14. To agree that the Business Reserve Account to be used for general and specific reserves. £10,000 to be held as a general reserve. Cllr Bunker to report.
15. Village Hall Wi-fi payments.
16. Finance & Administration
  - a. Banking Mandate update.
  - b. Bank reconciliation as of 28 May 2021 – circulated separately prior to meeting.
  - c. To note receipts and approve the following payments and any others that arrive after publication of the agenda:

		RECIEPTS	
Date	Payee	Detail	Amount
04-05-21	WNC	Precept	£20,740.00*
10-05-21	Blisworth FC	Water Charges 2020-21	£2,071.00**
25-05-21	Sarah Loasby	Allotment Rent 2021-22	£5.00**
28-05-21	NatWest	Interest	£0.14p*
			*BR Account

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			** Current Account
<b>PAYMENTS</b>			
<b>CH/DD</b>	<b>Payee</b>	<b>Purpose</b>	<b>Amount (VAT)</b>
3020	G Greaves	Clerk's June Salary	£576.69
3021	HMRC	Clerk's June PAYE	£144.20
3022	Barbara Osborne	Payroll Services Q1 2021	£67.50
3023	Wicksteed Leisure Ltd.	Annual Accompanied Inspection	£103.20 (£17.20)
3024	South Northants Area Support Team	Annual Subscription of SNAST	£25.00
3025	N&P Garden Services	Grass Mowing Invoice 3798 (inc £5 cheque fee)	£ 1,374.00 (229.00)
DD	IONOS	Website Fee	£10.80 (£1.80)
DD	Waves	Water utilities	£88.00

17. Internal Control – Cllr Bunker to report.

18. Planning & Development:

- a. Review of the parish mapping trial – Cllr Read.
- b. To consider the following planning applications:

WNS/2021/0777/FUL	The Barn Buttermilk Hall Farm Stoke Road, Blisworth, NN7 3DP	Proposed change of use of land to C3 Residential Use & the Construction of a detached garage to serve The Barn
<b>INFORMATION ONLY</b>		
WNS/2021/0748/DCOR	NGRFI Land west of M1-J15	Requirement 15, (1) – lighting for the rail terminal [Approval of details pursuant to Schedule 2 Requirement of The Northampton Gateway Rail Freight Interchange Order 2019]
WNS/2021/0747/DCOR	NGRFI Land west of M1-J15	Requirements 8, (2) – rail infrastructure and rail terminal [Approval of details pursuant to Schedule 2 Requirement of The Northampton Gateway Rail Freight Interchange Order 2019]
<b>APPEALS</b>		
S/2020/0223/MAO	Land off Northampton Road Blisworth	Outline planning permission for residential development of up to 30 no. dwellings with all matters reserved except access
<b>LICENCING APPLICATION</b>		
WK/202103091	New street trade	Roads, Blisworth and Hartwell Village Hall car parks, selling Pizza, Soft-Drinks, Desserts - Blisworth Village Hall car park Wednesdays & Saturdays 17:00 to 20:30

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19. Defibrillator – Proposal to appoint a nominate person to undertake regular checks to the defibrillator and approval to spend £95 with SafeLincs to undertake the first check professionally and ensure that the unit is in full working condition. Cllr Read to report.
20. Water Sub Meter Progress.
21. Pricing change to bench order – approve an increase in price to £672.49 plus VAT from £640.00 plus VAT.
22. Grass mowing:
  - a. Agree grass mowing specification, contract terms and condition, budget for 2022/3
23. Village Maintenance & Open Spaces:
  - a. Play area.
    - i. Monthly safety inspection report – Chairman to report.
    - ii. Receive Annual Safety Inspection report June 2021.
  - b. Signage update – Cllr Goss to report.
24. Canal & River Trust – Cllr Billing to report.
25. The Queens Green Canopy progress report.
26. To agree the date of next meeting.
27. Close.

**Signed:**  
**29 June 2021**

**Gillian Greaves, Clerk**