

BLISWORTH PARISH COUNCIL

Address: 8 Compton Way, Earls Barton, NN6 0PL

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Website: <https://parish.blisworthvillage.org>

You are hereby summoned to attend an **Ordinary** meeting of **Blisworth Parish Council** to be held **remotely** on **Monday 1 March 2021 at 7.30 pm** for the purpose of transacting the following business. Members of the public and press are invited to attend. To access the meeting please:

Join Zoom Meeting

<https://us02web.zoom.us/j/86355530278?pwd=Q004UTJTL3J3RWt5MkpQQ0R5aXo3Zz09>

Meeting ID: 863 5553 0278 Passcode: 016383 or dial by your location +44 203 901 7895 UK

AGENDA

1. To receive apologies.
2. To receive and approve for signature the minutes of the Ordinary meeting held on 1 February 2021.
3. To note any matters arising from the minutes not included on the agenda for report only.
4. To receive declarations of interest under the Council's Code of Conduct related to business on the agenda.
5. Public Session:
 - a. Members of the public
 - b. Councillor Reports
6. Response to issues raised in the public session.
7. To receive Clerks reports and agree actions.
8. Closed cemetery - update from Cllr Billing.
 - a. To approve contractor and budget for tree works.
 - b. To agree further tree maintenance works and request quotations.
9. To consider training requests & updates.
 - a. Council training plan.
 - b. Training Requests:
 - i. Clerk – Year end and audit (Northants CALC).
 - ii. Cllr Read – Off to a flying start, Planning Nuts & Bolts & Code of Conduct (Northants CALC).
10. Finance & Administration
 - a. Banking update – Clerk to update on the banking situation.
 - b. Approve increase of monthly payroll charges from April 2021 from £22.00 to £22.50
 - c. To note receipts and approve payments:
Receipts: 1 February 2021 Northants County Council, Urban Grass Mowing Grant £771.88
Payments:

CH/DD	Payee	Purpose	Amount (VAT)
2988	G Greaves	Clerk's February Salary £576.69	£576.69
2989	G Greaves	Clerk's February Expenses: Stamps £7.92, Mileage £11.70, Zoom Licence £14.39, Clerks Jan-Mar office accom/ broadband, phone £30.00	£64.01
2990	HMRC	Clerk's February PAYE	£144.20

Signed:
Chairman

Date:

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2991	Complete Ground Management Ltd	Blisworth Cemetery Tree works Invoice 6617	£2,040.00 (£340.00)
2992	Northants CALC	Off to a Flying Start Invoice 0870 £44.00 Year-End Accounts & Audit Invoice 0916 £30.00	£74.00
2993	Zeta Specialist Lighting	2nd tranche of streetlight project	£24,932.70
2994	Personnel Advice & Solutions Ltd.,	Personnel Advice Jan & February invoice 2598	£240.00 (£40.00)
2995	Simon Bunker	Website Hosting (IONOS) fees Dec 20 – Mar 21	£43.20 (£7.20)
DD	Waves	Water utilities	£88.00
2996	G Greaves	Clerks Salary March	Tbc
2997	HMRC	Clerks PAYE March	Tbc

11. Rail freight terminals – the Chairman to update.

12. Planning & Development:

- a. To consider the Housing Supplementary Planning Document (Draft for Consultation).
- b. To consider response to request for update on Neighbourhood Plan.
- c. To consider the following planning applications:

S/2021/0076/FUL	18 Windmill Avenue Blisworth NN7 3EQ	Single storey side and rear extension
S/2021/0095/FUL	Buttermilk Hall Farm Stoke Road Blisworth NN7 3DP	Variation of condition 16 (Enclosures) of S/2020/1947/FUL (Variation of condition 2 (plans) condition 6a (Tree protection) S/2019/0518/FUL (Demolition of an existing barn)
S/2021/0144/PC	Old Blisworth STW Northampton Road Blisworth	INFORMATION ONLY - Northamptonshire County Council consultation for the proposed construction of an inert waste recycling facility (20/00076/WASFUL)
S/2021/0165/FUL	Northants County Council Blisworth County Primary School Courteenhall Road Blisworth NN7 3DD	To erect the school's motto in silver letters to the front of the school building

13. Street lighting project update from Cllr Bunker.

- a. To note termination of Electricity Supply Agreement with E-ON and consider renewal options/action.

14. Police & Neighbourhood Watch Scheme update from Cllr Read; separate report circulated.

15. Village Maintenance & Open Spaces:

- a. Allotments.
 - i. National Allotment Week.
 - ii. School Allotment update.
- b. Footpaths (Rights of Way) update from Cllr Goss.
 - i. Definitive Map Modification Order response.
- c. Grit bins, Clerk to report.
- d. Bins/dog waste bins.
 - i. To consider a request from a member of the public for new dog waste bin.
- e. Noticeboards.

Signed:
Chairman

Date:

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- i. To consider the quotations and budget for repairs to the fencing and noticeboard at Westbrook.
 - f. Play area.
 - i. Signage update - clerk to report.
 - ii. Monthly safety inspection report – Chairman to report.
- 16. Highways:
 - a. Liaison with Highways.
 - b. Traffic Issues:
 - i. Speeding – update.
 - ii. Road works – update.
 - iii. Parking issues around Pond Bank – update Cllr Wells to report.
- 17. Councillor Responsibilities - Clerk to report.
- 18. To adopt the following policies:
 - a. Standing Orders
 - b. Financial Regulations
 - c. Financial Management & Risk Assessment
 - d. S137 Grant Policy & Application Process
- 19. Agree a process and timetable to review Asset Register.
- 20. To receive reports from councillors, present at the meeting.
- 21. To agree the date of next meeting Monday 12 April 2021.
- 22. Close.

Signed:
23 February 2021

Gillian Greaves, Clerk

Signed:
Chairman

Date: