



# BLISWORTH PARISH COUNCIL

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## AGENDA OF THE PARISH COUNCIL

PLEASE BE ADVISED THAT PARISH COUNCILLORS ARE SUMMONED AND THE PUBLIC INVITED TO ATTEND THE **MEETING** OF THE PARISH COUNCIL ON 5<sup>th</sup> OCTOBER 2020 at 7.30pm.

**Anyone member of the public wishing to join the meeting may do so by following these instructions:**

**Dial in number : 0330 606 0403, when prompted enter Access code 242-385 and it should connect you to the meeting.**

**There may be cost involved which can be refunded with receipt from the Parish Council.**

### PUBLIC QUESTIONS, COMMENTS AND REPRESENTATIONS:

In the last item on the agenda of meeting residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting and may not take part in the Parish Council meeting itself.

1. **APOLOGIES FOR ABSENCE** – TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE
2. **DECLARATIONS OF INTERESTS BY PARISH COUNCILLORS** – To receive declarations made under the Council's Code of Conduct related to business on the agenda.
3. **RESOLUTION TO SIGN & APPROVE MINUTES OF THE PREVIOUS MEETING DATED 7<sup>TH</sup> SEPTEMBER 2020.**
4. **CLERK'S REPORT** –
5. **DISTRICT AND COUNTY COUNCIL REPORTS** – if available
6. **CLERK'S EMPLOYMENT** – Council to consider formation of working group to address clerk employment. To discuss Terms of Reference

which have been circulated.

**7. USE OF A HANDYMAN**

Council to create list of names provided by Councillors/clerk so that clerk can check whether they meet Insurance requirements. Clerk to clarify Insurance requirements.

**8. STATUS OF PRGRESS GROUP** - The Clerk has circulated information on the types of committee, sub-committee or working groups as requested by Council. Type of group and Terms of Reference still to be agreed by the Parish Council.

**9. REPAIRS TO PLAY AREA – Update on latest position**


**10. RAIL FREIGHT TERMINALS –**

- **Rail Central – update**
- **Northampton Gateway –** Liaison groups meetings been taking place

**11. CHAPEL LANE – Update on building if any.**

**12. PLANNING –**

- a) Committee meeting held on 1.10.20 for Application S/2020/0930MAO (land to rear of Station Road) Clerk had submitted oral and written statement.
- b) Planning Register at 29.9.20 –

<u>Application Number</u>	<u>Location</u>	<u>Proposal</u>	<u>Received</u> 	<u>Status</u>
<u>S/2020/1549/FUL</u>	4 Greenside Blisworth NN7 3BY	Single storey rear extension	16/09/2020	4 - Consultations Despatched (1-10)
<u>S/2020/1596/COND</u>	Buttermilk Hall Farm Stoke Road Blisworth NN7 3DP	Condition 5 [Archaeological Reports] Application for approval of details submitted pursuant to condition 5 of planning permission S/2020/0585/FUL [Change of use and conversion of agricultural barns to form two dwellings - Amendment of Planning Permission S/2016/1104/FUL - (Change of use and conversion of agricultural barns to a single dwelling)]	15/09/2020	4 - Consultations Despatched (1-10)
<u>S/2020/1597/COND</u>	Buttermilk Hall Farm Stoke Road Blisworth NN7 3DP	Condition 6 [Landscaping Scheme] Application for approval of details submitted pursuant to condition 6 of planning permission S/2020/0585/FUL [Change of use and conversion of agricultural barns to form two dwellings - Amendment of Planning Permission S/2016/1104/FUL - (Change of use and conversion of agricultural barns to a single dwelling)]	15/09/2020	3 - Case Officer Allocated (1-10)

c) Planning Enforcement correspondence re Blisworth Tunnel Narrow Boats Ltd, enquiry regarding a potential breach of planning control Mill Wharf Gayton Road Blisworth NN7 3BN  
Enquiry – Felling of trees, cut timber, burnt timber/stumps, outside Mill Wharf, in a Conservation area.  
A recent site visit has confirmed that the terms of the Section 215 Notice have been complied with to Enforcement satisfaction. No further action will be taken and the enforcement file on this case will be closed. (30.9.20)

**13. FOOTPATHS (Rights of Way) – Reports of any problems**

**14. LIGHTING –**

Arrangements for reporting of faults.

**Lights reported/ to report:**

Clerk has requested repair of the streetlight number 49, NN7 3EF, (Blisworth Arm)

**15. UPDATE ON BILLING QUERIES WITH WESTERN POWER**

- Clerk and Cllr Bunker have sent details of latest replacements/light work done by Aylesbury Mains since 2017. Awaiting response.
- G.U. Homes – Clerk has enquired as to whether the development in Ladyfield is Parish responsibility

**16. STREET LIGHTING IMPROVMENTS**

- **Salix Finance information circulated -**  
<https://ukenergylighting.co.uk/salix-finance/>
- NCALC information on Electricity Buying Group for Parish & Town Councils circulated

**17. CLOSED CEMETERY – update from Cllr Billing**

- Cllr Billing to report on work required on trees and quotes obtained. This has a direct effect on addressing the collapsing **wall** into garden of a High Street property further to site meeting report 4.8.20 as adjacent tree requires work to be done.

**18. NEIGHBOURHOOD WATCH**

- Updates from Richard Akers circulated.

**19. ALLOTMENTS**

- Correspondence received concerning allocation of plots. Clarification and action required.
- Clerk has written to tenant regarding bonfires on allotments

**20. HIGHWAYS**

- to receive reports for Fix my Street (NCC)

- Clerk had written to Progress Group – Paulette Kennedy to inform her that PC has agreed to the installation of the 2 new planters with fixings for £45.

21. **SPEEDING ISSUES** – Parish Council to decide dates for walk round village to consider VAS devices with NCC Steve Barber. Details of re-furnished TruSigns circulated.

22. **GRASS CUTTING – Clerk had written to contractor re grass cutting as instructed.** Chairman to report on recent meeting with contractor concerning specific areas of the village. Council to agree requirements.

23. **COMMUNICATIONS (not mentioned elsewhere on the agenda)**

**IN:**

- NCALC Updates and Covid 19 bulletins circulated
- SNC Review – circulated. (useful content on grants etc)
- NCC - Northampton Local Cycling and Walking Infrastructure Plan consultation (on website)
- NCC - COVID-19 in Northamptonshire - Community Engagement
- Parish Maintenance – for information
- NCC - South Northamptonshire Landscape Character Assessment – Clerk had circulated information further to consultation on 23.9.20.

**OUT:**

- Allotment tenants – various
- Gary Edwards - Rabbit fencing on football pitch advised to contact resident to deal with rabbits.

24. **PARISH COUNCIL TO CONSIDER REQUEST FROM FOOTBALL CLUB’S PLAN FOR SUPPORT IN THE EXPLORATION OF A NEW CLUBHOUSE FACILITY** – Comments received and circulated further to R and A consultation.

25. **FINANCE**

i) **Payments – for approval:**

Name	Details	Amount £	VAT £	Total £	Chq
A North	R and A, inv 4	62.00		62.00	934
B Osborne	Pay roll June – Sept	66.00		66.00	935
V Hartley	Salary for August	733.30	-	733.30	936
HMRC	Tax for above	32.20	-	32.20	937
N and P-	Invoice 3569	545.00	108.00	653.00	938

Aylesbury Mains	PL 15, Buttmead repair	£ 69.60	£ 13.92	£ 83.52	939
Mr Hennessy	VAS battery	41.99		41.99	940

- **Monthly Standing orders for Wifi - £8.00, direct debit for Website - £10.80 and Anglian Water £65.00 (see below)**

**Other financial items for report:**

- Internal control update – Cllr Bunker
- Bank Reconciliations:  
**Current Bank** Balance at 24.9.20 - £ 70771.16  
Less payments (above) (£1672.01)  
Outstanding cheques (747.50)  
**Actual balance £68,268.13**

50% precept received on 14.9.20 £20815.00

**Deposit Account**

Balance at 31.7.20 **£5118.23**

- Update on Online banking – Clerk has contacted Lloyds bank who are not opening new accounts due to Covid 19.
- Council to agree correction of May 2019 minutes - error in payments by £24.52, Cheque 762 to NCALC (the correct figure was actually paid - £846.40-821.88 = £24.52)
- Council to agree standing orders payments for for Wifi - £8.00, direct debit for Website - £10.52 and Anglian Water £65.00

**26. FUTURE AGENDA ITEMS AND COUNCILLORS COMMENTS**

Update on Action List and projects

**27. DATE AND TIME OF NEXT AND FUTURE MEETINGS – November 2<sup>nd</sup> 2020**

**28. PUBLIC SESSION**

Signed ..... Date .....

This agenda can be found on the Blisworth Parish Council Website