



BLISWORTH PARISH COUNCIL

Email: blisworthparishcouncil@gmail.com

AGENDA OF THE PARISH COUNCIL

PLEASE BE ADVISED THAT PARISH COUNCILLORS ARE SUMMONED AND THE PUBLIC INVITED TO ATTEND THE **MEETING** OF THE PARISH COUNCIL ON 3rd AUGUST **2020** at 7.30pm.

Anyone member of the public wishing to join the meeting may do so by following these instructions:

Dial in number : 0330 606 0403, when prompted enter Access code 242-385 and it should connect you to the meeting.

There may be cost involved which can be refunded with receipt from the Parish Council.

PUBLIC QUESTIONS, COMMENTS AND REPRESENTATIONS:

In the last item on the agenda of meeting residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting and may not take part in the Parish Council meeting itself.

1. **APOLOGIES FOR ABSENCE** – TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE
2. **DECLARATIONS OF INTERESTS** – To receive declarations made under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a pecuniary interest will require that the member withdraws from the meeting room during the transaction of that item of business). .
3. **RESOLUTION TO SIGN & APPROVE MINUTES OF THE PREVIOUS MEETING DATED 6th JULY 2020 and EXTRAORDINARY MEETING OF 27TH July 2020.**
4. **CLERK'S REPORT** – Alteration of Minute from 1.6.20 – to reflect N and P cut for 4th May not 20th April. Chairman/Clerk to sign amended page

5. **DISTRICT AND COUNTY COUNCIL REPORTS** – if available
6. **INTERNAL AUDIT REPORT FROM TINA CHARTERESS, NCALC**
The Clerk has circulated information on the types of committee, sub committee or working groups as requested by Council. Terms of Reference to be agreed by the Parish Council.
No response as yet to the Chairman further to his email to the auditor..
7. **RE-OPENING OF PLAY AREA FURTHER TO COVID 19 CLOSURE–**
Council to agree the purchase and display of an Emergency sign.
8. **REPAIRS TO PLAY AREA –**
 - **Quotes for repairs have been obtained from 3 companies. These will be examined at a closed part of the meeting. Council to resolve which supplier should carry out repairs in accordance with Annual Inspection from Wickstead.**
 - **Chairman to report on costings for replacement of safety surfacing under swings further to extraordinary meeting held on 27.7.20**
9. **RAIL FREIGHT TERMINALS –**
 - **Rail Central – update?**
 - **Northampton Gateway – Report from attendance by Chairman at Preliminary meeting of the Northampton Gateway SRFI Community Liaison Group - 22nd July**
10. **CHAPEL LANE** – Update on building if any.
11. **EMPLOYMENT OF CLERK** – Council to discuss the adoption of NCALC model grievance and disciplinary policies and the performance policies.
12. **PLANNING –**
Planning Register at 29.7.20 and PC to decide on 4d9nk:Aconsultation on Application No. S/2020/0369/LBC, Crieff House, Stoke Road
Proposal Retrospective application for two storey rear extension, changes to rear fenestration and new single storey glazed link to the rear. Clerk has obtained extension until 5th August.
13. **FOOTPATHS (Rights of Way)** – Reports of any problems
14. **LIGHTING –**
Arrangements for reporting of faults.
Lights reported/ to report:
15. **STREET LIGHTING IMPROVEMENTS**
 - **Responses from E-on, and Zeta circulated.** (Clerk had checked with Auditor about circulating response and as expected the envelopes should have been opened in accordance with the Council's Financial Regulations)

- Confirmation received that High Street is not included in inventory.

16. **CLOSED CEMETERY** – Council to address the issue of the collapsing wall into garden of a High Street property.

17. **Neighbourhood Watch Scheme**

- Updates from Richard Akers circulated

18. **HIGHWAYS**

- Clerk to receive any issues which should be reported.
- Clerk has obtained costs for new dog bins:
25L (+post) - £135, 35 L (+post) - £200. (advised that 50 L would be excessively large)

19. **PARKING ISSUES IN PONDBANK AND SUGGESTIONS AS TO HOW TO RESOLVE THEM**

20. **SPEEDING ISSUES – COUNCIL TO CONSIDER PROBLEMS PARTICULARLY IN COURTEENHALL ROAD FURTHER TO REQUEST FROM RESIDENTS – consider re-visiting Speed watch project.**

21. **GRASS CUTTING** – Council to consider grass cutting of 2 areas in Courteenhall Road. Clerk had met with N and P to discuss.

22. **COMMUNICATIONS (not mentioned elsewhere on the agenda)**

IN:

- i. NCALC Updates and Covid 19 bulletins circulated
- ii. SNC - South Northamptonshire Local Plan Part 2 - Adoption
- iii. Request as to whether request had ever been made for dropped kerbs in front of Pynus Cottages, Towcester Road (Clerk has acknowledged email)
- iv. Use of garden as allotment
- v. SNC - S/2020/0735/LDE Blisworth Hill Farm - Further to PC comments received - building has been used by various companies for the storage of vehicles, party/events equipment and also tiling equipment.
- vi. Trevor Stainwright - "Blisworth post windmill' – enquiry for information on its history
- vii. ACRE - Parish Councillors Network Event 28th July – 'Increasing the biodiversity of your Parish'
- viii. ACRE - Village Viewpoint - Summer Edition
- ix. SNC – Healthy Communities – Parish Update 27.7.20

OUT:

- I. Landowner of hedge adjacent to Tunnel car park – request to effect a visual splay.

- II. Thank you letter to Nursery for supply of plants and compost for High Street planters
- III. NCC Helen Howard – parking on High Street + response as before
- IV. PKF Littlejohn - AGAR and supporting information
- V. VHPFA – completed questionnaire for use of hall
- VI. To councillors – For information - Committees/working groups of Parish Councils
- VII. To councillors – Good Employer’s guide

23. **PARISH COUNCIL TO CONSIDER REQUEST FROM FOOTBALL CLUB’S PLAN FOR SUPPORT IN THE EXPLORATION OF A NEW CLUBHOUSE FACILITY** -possibly applying for planning permission through the Parish Council. (Council can apply for planning permission. Administration costs and transfer of permission if obtained could be an issue).

24. **ALLOTMENTS – 2 more enquiries for allotments.** £110 rent banked. and £300 rent received for Parish field, also banked.

25. **FINANCE (Internal Audit Report – see item 7 above)**

i) Payments – for approval:

Name	Details	Amount £	VAT	Total	Chq
E-on	Supplies – Ap-Jun	1267.40	253.48	1520.88	861
V Hartley	Salary for July	646.90	-	646.90	862
HMRC	Tax for above	10.60	-	10.60	863
N and P-	Invoice 3494+3496 Grass 13 th &27 th July	1085.00 (inc £5 for chq)	216.00	1301.00	864
SNAST	Annual sub	20.00		20.00	865

• **Monthly Standing orders for Wifi - £8.00, direct debit for Website - £8.39 and Anglian Water £54.50**

ii) Other financial items for report:


- Completed Mandate form – returned to bank (acknowledged)
 - Clerk has submitted VAT return for the Council for the year end 31.3.20. - £3,208.48.
 - Internal control update – Cllr Bunker
 - Awaiting further information from auditor on Progress Group governance
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- Current Bank Balance at 24.7.20 - £52086.30
 - Less payments (above) (£3550.27)
 - Plus receipts £410.00
 - Actual balance £48,946.03

26. **FUTURE AGENDA ITEMS AND COUNCILLORS COMMENTS**
 Update on Action List and projects
 27. **DATE AND TIME OF NEXT AND FUTURE MEETINGS – September 7th 2020**

28. **PUBLIC SESSION**

Signed Date

This agenda can be found on the Blisworth Parish Council Website

<u>Application Number</u>	<u>Location</u>	<u>Proposal</u>	<u>Received</u> 	<u>Status</u>
<u>S/2020/1177/TLN</u>	Blisworth Football Supporters Club Courteenhall Road Blisworth Telecommunications Mast 68305 NN7 3DD	Notification of installation of electronic communications to add 3no new antenna at 16m and junction boxes, RRU modules, small diplexer.	10/07/2020	10 - No Observations
<u>S/2020/1134/AGD</u>	Buttermilk Hall Farm 60 Stoke Road Blisworth NN7 3DB	Determination as to whether prior approval is required (under Class A of Part 6 of the above Order) for the erection of an agricultural building in respect of: the siting, design and external appearance of the building	06/07/2020	4 - Consultations Despatched (1-10)

On this agenda - Application No. S/2020/0369/LBC, Crieff House, Stoke Road

Proposal Retrospective application for two storey rear extension,

changes to rear fenestration and new single storey glazed link

to the rear