



BLISWORTH PARISH COUNCIL

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AGENDA OF THE PARISH COUNCIL

PLEASE BE ADVISED THAT PARISH COUNCILLORS ARE SUMMONED AND THE PUBLIC INVITED TO ATTEND THE **MEETING** OF THE PARISH COUNCIL ON 6TH JULY 2020 at 7.30pm.

Anyone member of the public wishing to join the meeting may do so by following these instructions:

Dial in number : 0330 606 0403, when prompted enter Access code 242-385 and it should connect you to the meeting.

There may be cost involved which can be refunded with receipt from the Parish Council.

PUBLIC QUESTIONS, COMMENTS AND REPRESENTATIONS:

In the last item on the agenda of meeting residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting and may not take part in the Parish Council meeting itself.

1. **APOLOGIES FOR ABSENCE – TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE**
2. **CO-OPTION OF PARISH COUNCILLOR(S):**
3. **DECLARATIONS OF INTERESTS – To receive declarations made under the Council’s Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a pecuniary interest will require that the member withdraws from the meeting room during the transaction of that item of business). .**
4. **RESOLUTION TO SIGN & APPROVE MINUTES OF THE PREVIOUS MEETINGS DATED 11th May 2020 and 1st June 2020.**
5. **CLERK’S REPORT –**

6. **DISTRICT AND COUNTY COUNCIL REPORTS** Report from local Community Police Officer – if available
7. **INTERNAL AUDIT REPORT FROM TINA CHARTERESS, NCALC**

The Clerk has circulated the report and actions are required particularly in respect of the Progress Group which needs to be formally made into Committee/Working Group of the Council with Terms of Reference agreed by the Parish Council.

At present the Clerk should not publish the Progress Group's Minutes/Report as part of the formal Parish Council's Minutes, until the group become a formal part of the Parish Council.

The Chairman has responded to the report by email. Clerk has circulated email.
8. **COUNCIL TO AGREE DATES (suggested 13.7.20 – 21.8.20) FOR ADVERTISING THE PERIOD DURING WHICH ELECTORS AND INTERESTED PERSONS MAY EXERCISE RIGHTS RELATING TO THE ANNUAL ACCOUNTS**, according to The Local Audit and Accountability Act 2014, the Accounts and Audit Regulations 2015 and the Accounts and Audit (Coronavirus) (Amendment) Regulations 2020
9. **RE-OPENING OF PLAY AREA FURTHER TO COVID 19 CLOSURE–**

Clerk has circulated a draft Risk assessment to be carried out prior to opening. Cleaning arrangements need to be made. Signage also is required to advise people of safety precautions. Hand sanitization facilities will have to be available.
10. **RAIL FREIGHT TERMINALS –**

Rail Central – update?
Northampton Gateway - Preliminary meeting of the Northampton Gateway SRFI Community Liaison Group - 22nd July, 6pm, email has been circulated
Suggested method of meeting by Microsoft Teams
11. **CHAPEL LANE – Update on building if any.**
 - i) Excessive weight of lorries going over Candle bridge. Council requires evidence of the vehicles who are not adhering to the restriction
It is easier to make a 'case' if the following are recorded:
 - Date
 - Time
 - Vehicle registration
 - Make of vehicle, number of axles if possible
 - Company name
 - ii) Invoice for Commuted sum of £3003.35 for lighting sent to Eastco Homes

12. PLANNING –

Planning Register at 30.6.20

<u>Application Number</u>	<u>Location</u>	<u>Proposal</u>	<u>Received</u>	<u>Status</u>
<u>S/2020/0930/MAO</u>	Land South of Station Road Blisworth Northamptonshire NN7 3DN	Outline Planning Application for up to 35 (maximum) residential dwellings including access with all other Matters Reserved	08/06/2020	4 - Consultations Despatched (1-10)

Clerk has obtained an extension to time for consultation. Comments to be submitted after this meeting.

13. FOOTPATHS (Rights of Ways) –

- Reports of any problems

14. LIGHTING –

Arrangements for reporting of faults.

Lights reported/ to report:

15. **STREET LIGHTING IMPROVEMENTS** – Clerk has written to Lighting Specialists (circulated letter) requesting a quote based on the list of improvements already suggested. Response are being received.

Inventory - Clerk has also written to Western Power re the inventory – on going Confirmation is required that Ladybridge and High Street are not included to remove existing discrepancy.

16. PLAY AREA – Reports of any issues

Annual inspection by Wicksteed has been carried out. Some items were considered medium risk and should be repaired within 12 months, total cost £3,653.12

Quotes for repairs have been obtained from other companies. These will be examined at a closed part of the meeting.

17. **CLOSED CEMETERY** – Council to address the issues of epicormic pruning required on Lime trees on Pond Bank side as it affects the access to the grass for mowing.

18. Neighbourhood Watch Scheme

- Updates from Richard Akers circulated

19. HIGHWAYS – Clerk to receive any issues which should be reported

High Street Planters – thank you to supplier and volunteers for plants and compost free of charge and volunteers for tending them.

High Street parking – van parked in conservation area, opposite SMS. Council to decide whether to write to NCC.

Stoke Road – request for N and P to cut visual splay at car park (within 30 mph zone)

20. COMMUNICATIONS (not mentioned elsewhere on the agenda)

IN:

- i. NCALC Updates and Covid 19 bulletins circulated
- ii. ACRE bulletin
- iii. SNC – request for updated Members Interest Forms
- iv. Danny Moody – request for councillor to take part in Zoom meeting re Health and Well-being and also for services of a building surveyor.
- v. Blisworth Round and About newsletter

21. PROGRESS GROUP REPORT – if available

22. ALLOTMENTS – Cllr Billing, Clerk and one Allotment holder liaison have met on site and ascertained which allotments were vacant and/or unworked. Some rents have been collected. Council to agree that this year's rents be added to next year.

23. FINANCE (Internal Audit Report – see item 7 above)

i) Payments – for approval:

Name	Details	Amount £	VAT	Total	Chq
Shire Lumsden	Inv 22036 Printing newsletter	125.00	-	125.00	856
V Hartley	Salary for June	647.10	-	647.10	857
HMRC	Tax for above	10.40	-	10.40	858
N and P-	Invoice 3458 Grass 15 th &29 th June	1085.00 (inc £5 for chq)	216.00	1301.00	859
B Osborne	Payroll, Re- Declaration of pension reg	91.00	-	91.00	860

ii) Other financial items for report:

- **Completion of Mandate form –**
- **Clerk has submitted VAT return for the Council for the year end 31.3.20. - £3,208.48.**
- **Current Bank Balance at 24.6.20 - £54,147.69**
- **Deposit Account at 30.4.20 - £5117.34**

Bank Reconciliations:

Current Account bal at 1.4.	38658.84	Payments	12703.80
Receipts	25892.15	Outstanding chqs	2400.50
Unbanked Allotment rents	(100.00)		
		Balance c/f at 22.5	54147.69
	<u>£64450.99</u>		<u>£64450.99</u>
Deposit Account bal a 1.4	5116.50		
Interest 30.4	0.84		
Balance c/f at 30.4.	<u>£5117.34</u>		

24. FUTURE AGENDA ITEMS AND COUNCILLORS COMMENTS

25. DATE AND TIME OF NEXT AND FUTURE MEETINGS – August 3rd 2020

26. PUBLIC SESSION

Signed Date

This agenda can be found on the Blisworth Parish Council Website