



# BLISWORTH PARISH COUNCIL

Email: blisworthparishcouncil@gmail.com

## **Minutes of the Virtual 'Meeting' 1<sup>st</sup> June 2020, 7.30 pm**

This meeting was held by consultation over a conference call with the councillors. The government legislation to reduce the spread of Covid 19 does not allow a normal meeting to take place. Security concerns had been raised over the use of some visual conferencing applications.

### **Present via phone**

**Cllr Wilson  
Cllr Bunker  
Cllr Field  
Cllr Gardner  
Cllr Hawkins**

### **Clerk - Viv Hartley**

**1 member of the public was present – Ann North, Secretary to the Progress Group.** The public had been given the opportunity to access the call from instructions on the agenda.

### **PUBLIC QUESTIONS, COMMENTS AND REPRESENTATIONS:**

In the last item on the agenda of meeting residents were invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting and may not take part in the Parish Council meeting itself.

1. **APOLOGIES FOR ABSENCE – TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE**  
**Cllr Billing, Cllr Davies, SNC.**
2. **DECLARATIONS OF INTERESTS – To receive declarations made under the Council's Code of Conduct related to business on the agenda.** (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a pecuniary interest will require that the member withdraws from the meeting room during the transaction of that item of business).  
**None was declared.**

Signed-----

Date-----

3. **CASUAL VACANCIES - NOTICE OF CASUAL VACANCIES ARISING HAVE BEEN DISPLAYED** – Clerk to contact 2 residents and invite them to a meeting with a view to being co-opted.
4. **RESOLUTION TO SIGN & APPROVE MINUTES OF THE PREVIOUS MEETING DATED 11<sup>th</sup> May 2020.**  
Clerk to make amendments and re-circulate for signing at next meeting.
5. **CLERK'S REPORT –**  
Mandate - ready for completion. Clerk will hand deliver to Chairman for signing who will pass it to Cllr Hawkins who will pass it to Cllr Field ready for collection by Clerk when cheques are signed.
6. **DISTRICT AND COUNTY COUNCIL REPORTS** Report from local Community Police Officer – none available
7. **RAIL FREIGHT TERMINALS –**  
**Rail Central** – Clerk had contacted Henry Newby, response that no action taking place at present, banners being removed but will be re-instated if a further application comes in.
8. **CHAPEL LANE** – Update on building if any. Clerk still to send invoice to Eastco Homes for commuted sum.
9. **PLANNING –**  
Comments returned to SNC:  
Planning Register shows no entries since last meeting (at 27.5.20)  
**See 2 applications below which were discussed. For Comments:**
  - i) **Application No. S/2020/0846/FUL** - Proposal Change of use request for the ground floor of The Forge to D1 to facilitate a private GP clinic. (Retrospective) Location The Forge Blisworth Hill Farm Stoke Road Blisworth NN7 3DB: Parish Council had no objections, only request could PC be informed of any further changes. Clerk to submit response.
  - ii) **Application No. S/2020/0165/FUL** Proposal Variation of Condition 2 (Plans), Condition 4 (Bat assessments) Condition 23 (Occupation) and removal of Condition 5 (further Bat surveys) Condition 8 (Materials) 11 (Boundary treatments) to S/2016/0303/FUL (Conversion of Sun, Moon and Stars to 6 Flats with the construction of 2 new Maisonettes and 1 new House). Amendment details Revised plans submitted 14/05/2020 Location Sun Moon & Stars 64 High Street Blisworth NN7 3BJ  
  
PC had concerns about the building of 2 houses instead of maisonettes would increase parking requirement and the use of the verge for temporary storage of building materials.  
Clerk to submit response.

10. **Footpaths –**

Signed-----

Date-----

- Reports of any problems – none – Rights of Way being used more than ever during lock down.

#### 11. Lighting –

Arrangements for reporting of faults.

##### **Lights reported/ to report: none.**

Cllr Bunker requested that **Clerk** contact Western Power to find out whether PC is paying for lights in Ladybridge and find out what type the existing lights are and whether the recently replaced ones are LEDs. This information might result in an adjustment to the supply costs.

12. **Street lighting improvements** – Clerk had circulated email pointing out that the improvements suggested by Aylesbury Mains were not necessarily all LED lights. PC needs to decide what sort of lights it requires.

The decision was that the PC require a cost effective and efficient system which also requires less maintenance.

Clerk has obtained the Expression of Interest form from the Community Grants Department of SNC. It requires a figure for the amount of grant required and she advised the PC that if a contribution is made by the PC itself it would be more favourably received. It was agreed that Ann North would add to the form further to the Clerk sending it to SNC.

#### 13. Play Area – Reports of any issues

Annual inspection by Wicksteed to be carried out on 3<sup>rd</sup> June. (it was felt this should still take place so that if Covid 19 restrictions allow the area can be opened up more quickly) **Clerk** to open area and then deliver key to the Chairman. Also to retrieve key from previous councillor.

#### 14. Neighbourhood Watch Scheme

- Updates from Richard Akers circulated, none recently.

#### 15. Highways – Clerk to receive any issues which should be reported

- A volunteer has come forward to maintain the VAS device in Towcester Road. They are receiving instruction from previous councillor Dave Dalton.
- Notice from NCC, Helen Howard informing PC of new gates at entrance to village on Northampton Road, 2.5 m in height, to arrive this week at the depo, for installation in a few weeks.
- Planters ready for collection from Workbridge – a member of the PG has volunteered to pick them up and take the cheque. They will be planted up later in the year due to Covid 19 restrictions.
- Request from resident for PC to look into speeding traffic and the use of Chapel Lane by vehicles exceeding the weight restriction of 10 tonne on Candle bridge. The resident had offered to assist the Council. It was agreed that the **Clerk** email her and ask if she could gather information on the 'offenders' – date, time, registration numbers, make of vehicle and company it represents. Also **Clerk** to

Signed-----

Date-----

request 'Fix my Street' that a 'Reminder' 30 mph sign is replaced on Chapel Hill

**16. COMMUNICATIONS (not mentioned elsewhere on the agenda)**

**OUT:**

- i. Henry Newby enquiry re removal of banners
- ii. Allseasons – acknowledging request to put out notice to residents to put any comments about grass cutting to the Clerk
- iii. SNC - vacancies in Parish Council (Notice up)

**IN:**

- i. NCALC Updates and Covid 19 bulletins received
- ii. NCC - Three Children First Northamptonshire consultations

**17. PROGRESS GROUP REPORT** – Ann North reported that no report available as there had been no meeting yet. It is hoped that a virtual meeting will be held soon.

**18. ALLOTMENTS** – some rents have been collected. Collection and meeting to be arranged when Government Covid restrictions allow. Clerk reported that she had arranged with Cllr Billing to contact co-ordinator for a meeting next week on site.

**19. FINANCE**

i) **The following documents had been circulated again and were agreed and adopted:**

- **SECTION ONE, The Annual Governance Statement 2019/20**
  - **SECTION TWO The Accounting Statements 2019/20**
- of the ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN for year-end 31.3.20**

The **Clerk** will deliver these to the Chairman for signing off this week ready for sending to NCALC auditor by end of the week.

ii) **Payments Agreed:**

Name	Details	Amount £	VAT	Total	Chq
N and P	Grass 20.4.20	540.00	108.00	653.00 includes £5 for chq	851
St Andrews Healthcare	Planters	110.00	22.00	132.00	852
V Hartley	Salary for April	647.10	-	647.10	853
HMRC	Tax for above	10.40	-	10.40	854
*N and P	Grass 18.5, 1.6	1080.00	216.00	1301.00 includes £5 for chq	855

Signed-----

Date-----

\*this payment to be made if grass is cut this week.

**iii) Other financial items for report:**

- Council to finalise signatures for completion of Mandate form –
- Bank Balance at 24.5.20 – £59584.92
- Blisworth PC has been allocated £4977.15 as a 15% portion of the CIL charges received at SNC – it was agreed that this would be transferred to the Deposit Account

**20. FUTURE AGENDA ITEMS AND COUNCILLORS COMMENTS**

**Cllr Bunker** – ideas for project work should be kept on agenda

**Cllr Hawkins** – the village needs a Handyman. There were reports of an individual who is interested. **Clerk** will endeavour to obtain details.

**21. DATE AND TIME OF NEXT AND FUTURE MEETINGS – July 6<sup>th</sup> 2020**

**22. PUBLIC SESSION**

- The hedge on Stoke Road adjacent to the Canal Carpark is causing a hazard when exiting the carpark. Clerk to write to farmer and request that the hedge is trimmed back to enhance the visual splay.
- The grass on the allotment side of Stoke Road requires cutting back, **Clerk** to ask grass contractor.
- Request for an agenda item : *that the PC consider a contribution to the VHPFA for rabbit fencing along the boundary of the Football field.*

Meeting closed at 10.05 pm

Signed ..... Date .....