



BLISWORTH PARISH COUNCIL

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AGENDA OF THE PARISH COUNCIL

PLEASE BE ADVISED THAT PARISH COUNCILLORS ARE SUMMONED AND THE PUBLIC INVITED TO ATTEND A MEETING OF THE PARISH COUNCIL ON **MONDAY 7th OCTOBER 2019** IN THE UPSTAIRS ROOM OF THE VILLAGE HALL AT **7.30 P.M.**

PUBLIC QUESTIONS, COMMENTS AND REPRESENTATIONS:

In the last item on the agenda of the meeting residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting and may not take part in the Parish Council meeting itself.

- 1. ELECTION OF CHAIRMAN**
- 2. CO-OPTION OF NEW COUNCILLOR (DAVID WILSON) INCLUDING SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE**
- 3. APOLOGIES FOR ABSENCE** – To receive and approve apologies.
- 4. DECLARATIONS OF INTERESTS** – members are asked to declare any interest and the nature of that interest which they may have in any items under consideration at this meeting.
- 5. RESOLUTION TO SIGN & APPROVE MINUTES OF THE PREVIOUS MEETING DATED 2ND SEPTEMBER 2019.**
- 6. CLERK/CHAIR'S REPORT**
 - Actions carried out as per last meeting.
 - Attended Contracts and Procurement training (NCALC course)
- 7. DISTRICT AND COUNTY COUNCIL REPORTS** Report from local Community Police Officer – if available

8. UPDATE ROYAL OAK FROM REGISTER OF ASSET OF COMMUNITY VALUE – Nomination form has been completed by Clerk and Mrs Ann North and submitted to, and formally accepted by SNC – awaiting outcome (13.11.19).

9. MOORING OF BOATS AND FUMES – PC applied to Canal and River Trust for consideration of having shorter term visitor moorings in the area. At present it is 14 days – Clerk has sent further request and received response that they will pass on concerns to the licence support team who will be able to investigate your requests.

10. UPDATE ON REMOVAL OF TREES IN CANAL CONSERVATION AREA AT BOATYARD.

11. RELOCATION OF VAS DEVICE FOR STOKE ROAD – Response for break down of costs received from Steve Barber, NCC:

The existing head would have to be dismantled from its existing pole, which would also involve disconnecting the mains electricity at this point and removing the connections from the pole. (EON or Western Power for the electricity, SWARCO for the head.)

Removal of the pole and its foundations and making good any electrical connections. (Highways and EON/Western Power again)

Select new site and design new pole etc (Highways)

Erect new pole at new site - in the interests of safety, Highways rarely use a pole twice. (Highways)

Run power to the new site and make connections within the pole, (Western Power or EON again)

Refit the head. Bear in mind that if the head is old, it may need to be replaced, (Swarco again).

When a parish have asked for a new sign from scratch, which this will effectively be, the average all up cost is around £10,000, but can be a lot higher dependent on any issues discovered.

12. Street lighting – 16 Buttmead light is being converted to a 19w LED Philips Trueforce lamp for £120.00 ex VAT.

Reports of repairs required.

13. CHAPEL LANE STREET LIGHTING – Council to consider proposal from Eastco Homes – a calculation of their proposed commuted sum of £3,003.35 – based on the recommended (ADEPT) 60year period and discount factor of 2.2% per year.

14. GDPR – **councillors** to return their GDPR security checklist indicating what they feel able/unable to comply with.

15. ELECTRONIC PLANNING CONSULTATION – Clerk has completed application for grant. SNC have acknowledged this and are sourcing equipment.

16. RAIL FREIGHT TERMINALS – Update –Northampton Gateway Rail Freight Interchange (TR050006) – Mark Redding had responded on behalf of Parish Council – response circulated

17. GRASS CUTTING ARRANGEMENTS FOR 2019 – Clerk has applied for a free annual media licence to copy Ordinance Survey material. Application being processed.

18. HIGHWAYS

- **Re-surfacing of Buttmead and Connegar Leys – Should take place 7th October to 2nd November**

- **Request for 30 mph speed limit down Northampton Road to the Railway Cottages including Station road (past the Grafton bridge)**
Request for 30 mph speed limits from Pond Bank up to the fork to Gayton Road.

Response from Helen Howard at NCC is that these two requests will be considered by the speed limit review panel in October.

- **Correspondence received from resident requesting a 30 mph zone in Chapel Lane and Gayton Road – Clerk has requested steps taken to prevent parking on pavement/verge in Pond Bank on the approach to the canal bridge. Information received on how to apply for restriction of parking (circulated).**
- **Grit bins – Council has agreed and Clerk has accepted offer from Tim Judkins (Allseasons) to supply salt for £5 per 25 kg bag + VAT (a good price). He would pick it up and distribute it for £25. PC had purchased buy 7 bags.**

19. PLANNING –

- See Planning Register below for details of applications presently under consultation.
- West Northamptonshire Strategic Plan - Issues Consultation until 11.10.19

20. Footpaths –

- Reports of any problems – RD2
- Cllr Dalton to report on work carried out on overgrown hawthorn bush and elder in High Street

21. Play Area – Reports of any issues

22. Neighbourhood Watch Scheme – Updates being sent from Richard Akers are now circulated to councillors via Clerk

23. COMMUNITY SPEED WATCH 2019 – Update from Second project which took in September

24. COMMUNICATIONS (not mentioned elsewhere on the agenda)

IN : request for allotment by resident

OUT:

- i. **NCALC** – Updates
- ii. **CPRE** - CPRE Northants October 10th 2019 Planning Roadshow
- iii. **GDPR** – Data map requested and sent to Progress Group
- iv. **Mark Redding** - West Northamptonshire Strategic Plan - Issues Consultation, sent for information
- v. **Progress Group** – Village Confines map
- vi. **Steve Barber** – Request for break down of costs for moving VAS device on Stoke Road

25. PROGRESS GROUP REPORT – see adendum.

26. FINANCE –

- i) The 2018/19 - Annual Governance and Accountability Return (AGAR), Section 3, External Auditor Report has been received. There were no issues and the AGAR, the closure letter and notice of conclusion of audit has been put on the website and circulated to councillors.

ii) Payments and Receipts -

Balance at 24.9.19 – **£53183.80**
Less unrepresented payments (cheques 63,78,90) **£(652.52)**
Payments for Approval:

Chq	Payee	Detail	Gross	VAT	Net
793	B Osborne	Pay roll – Jul-Sept	64.50		64.50
794	PKF (auditors)	External Audit	240.00	40.00	200.00
795	V Hartley	Sal for Sept	640.75		640.75
796	NCALC	Contracts and Procurement course	42.00		42.00
797	Allseasons	Grass cut for Sept and filling of grit bins	630.00	105.00	525.00
798	Andy Newbury	cutting of cemetery (annual sum)	100.00		100.00
799	V Hartley	2 years virus protection	39.99		39.99
800	Flowercraft	Container plants	105.00		105.00
801(PG expenses)	Barnett Landscapes Ltd	Supply 2 rowan for cemetery	60.00	10.00	50.00
	Total		1922.24		

Council to consider request from Mr Alan North for payment for production of Round and About including past issues, at £35.00 per issue

Monthly Standing orders for Wifi - £8.00, direct debit for internet - £8.39 and Anglian Water £54.50
 Available Balance after payments made - £50609.04

Monies received – £19,000 - 50% precept from SNC

27. FUTURE AGENDA ITEMS AND COUNCILLORS COMMENTS


28. DATE AND TIME OF NEXT AND FUTURE MEETINGS – 4th November 2019

29. PUBLIC SESSION

Signed Date

This agenda can be found on the Blisworth Parish Council Website

Planning Register at 30.9.19

<u>Application Number</u>	<u>Location</u>	<u>Proposal</u>	<u>Received</u> 	<u>Status</u>
<u>S/2019/1782/NMA</u>	Crieff House 1 Stoke Road Blisworth NN7 3BZ	Non-Material amendment S/2019/0287/FUL (Proposed demolition of existing 2 storey stone bay window with replacement extension to form bedroom and study. Proposed glass link to existing hallway) to Replace glass link with stone built flat roof structure.	10/09/2019	3 - Case Officer Allocated
<u>S/2019/1783/LBC</u>	Crieff House 1 Stoke Road Blisworth NN7 3BZ	Replace glass link with stone built flat roof structure.	09/09/2019	4 - Consults Despatched

PROGRESS GROUP REPORT OCTOBER 19

Dropped kerbs

As realistically we will not get all the dropped kerbs we require, we are meeting to prioritise them. All with be shown on the map but the most important will be marked separately.

The Survey Group have completed the questions needed for the Blisworth Housing Needs Survey and they were agreed by the full Group with just a couple of additions. It is hoped that as there are fewer than 10 questions Survey Monkey can be used at no cost. We are still looking for a suitable garden contract but have obtained maps which show all the grassed areas.

GDPR

Having reviewed the matter it was decided that the declaration already signed by members of the Group and subsidiary groups is sufficient and the Group is compliant. Any new members will be asked to sign the declaration.

Handyman

We appreciate that employing a handyman has implications for tax and insurance. We therefore intend to produce a 'Please Spare an Hour to Help your Village' leaflet listing the type of jobs required. Hopefully with maximum publicity we can get a good response. In the meantime can the PC please contact the houses along Church Lane about regularly clearing the leaves. Now the weather has changed the path is very bad for pedestrians, push chairs and mobility scooters.

Finance

Paulette is chasing the invoice for the summer planting as she will be purchasing autumn plants shortly. The honorarium for Andy Newbury is now due and will be invoiced. Two rowan trees are to be bought for the Old Cemetery with posts, compost and protective tubes which is to come from PG funds.

Tea and games afternoons

Planning is still ongoing.

Outdoor Equipment

Three of the members will be looking into the possibility of a project to improve the grassed areas at the top of the village. Ideas include better parking, adult exercise equipment and some tree planting. Should it prove feasible, the project will be costed and grants looked for. Such a project would fit well with South Northants Sports and Leisure Strategy. Residents will of course be consulted and it is hoped that the PC will offer their support.

Village website

Improvements to the site include: live weather, a pop-up question as to whether viewers found what they were looking for and current events highlights. Future ideas include an aide memoire on environmental matters and health and lifestyle.

Armistice 2019

What plans do the PC have for commemorating the Armistice in 2019. The Progress Group have decided to make a display using the knitted poppies, at the three main entrances to the village for maximum effect.

Ann North, Secretary, Progress Group