



BLISWORTH PARISH COUNCIL

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AGENDA OF THE PARISH COUNCIL

PLEASE BE ADVISED THAT PARISH COUNCILLORS ARE SUMMONED AND THE PUBLIC INVITED TO ATTEND THE **ANNUAL GENERAL MEETING** OF THE PARISH COUNCIL ON 7TH May 2019 IN THE UPSTAIRS ROOM OF THE VILLAGE HALL AT 7.30PM.

PUBLIC QUESTIONS, COMMENTS AND REPRESENTATIONS:

In the last item on the agenda of meeting residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting and may not take part in the Parish Council meeting itself.

1. **ELECTION OF CHAIRMAN** – To elect a Chairman for the next 6/ 12 months.
2. **SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE BY CHAIRMAN**
3. **ELECTION OF VICE-CHAIRMAN** – To elect a vice chairman for the next 12 months
4. **APOLOGIES FOR ABSENCE** – TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE
5. **DECLARATIONS OF INTERESTS** – To receive declarations made under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a pecuniary interest will require that the member withdraws from the meeting room during the transaction of that item of business). .
6. **CASUAL VACANCIES - NOTICE OF CASUAL VACANCIES ARISING HAVE BEEN DISPLAYED AND COUNCIL CAN NOW CO-OPT.**

7. **REVIEW OF FINANCES – TO AGREE AND REVIEW FINANCES, INCLUDING USE OF NCALC AS INTERNAL AUDITOR AND OF COUNCILLOR TO ACT AS INTERNAL CONTROL OFFICER.**
8. **ADOPTION OF (new) STANDING ORDERS AND FINANCIAL REGULATIONS (previously circulated with final accounts) including adoption of the Financial and Management Risk Assessment.**
9. **ADOPTION OF CODE OF CONDUCT (previously circulated)**
10. **PROCEDURE FOR HANDLING REQUESTS MADE UNDER FREEDOM OF INFORMATION ACT 2000 AND DATA PROTECTIONS (previously circulated)**
11. **MEDIA POLICY (previously circulated)**
12. **COMPLAINTS POLICY (previously circulated)**
13. **GDPR COMPLIANCE**
 - a) **To appoint the Northants CALC DPO Service as the council's Data Protection Officer**
 - b) **To resolve that the council continues to register with the ICO and pays the relevant Data Protection Fee**
14. **WEBSITE** - Parish council has written to Mr Ian Tack stating he has been appointed as the new editor and administrator of both websites, under the auspices of the Parish Council. The Clerk will continue to run the Parish Council site. Clerk has also written to thank Trisha White for all her work with the websites in the past.
15. **DATES FOR MEETINGS FOR NEXT YEAR** - To confirm that the Parish Council Meetings for the year 2019 to 2020 will *generally* take place on the first Monday of the month. If this is not feasible, possibly due to a bank holiday, it will be re-arranged. Extraordinary meetings will be held as necessary.
16. **Agreement on Arrangements for dealing with PLANNING Applications** – Notification of applications to be received by email to Clerk who will circulate the communication which includes web link. If necessary, extension to final consultation date will be obtained.
17. **APPOINTMENT OF REPRESENTATIVES FOR VILLAGE HALL AND PLAYING FIELDS ASSOCIATION**
18. **APPOINTMENT OF REPRESENTATIVE TO ACT AS FOOTPATH WARDEN** – Clerk has recently written to Mike Burgoyne thanking him for acting as interim warden.

19. **GRASS CUTTING ARRANGEMENTS FOR 2019** – Contract to be finalised.

PC to consider how to deter parking of vehicles on verges preventing efficient cutting.

20. **RESOLUTION TO SIGN & APPROVE MINUTES OF THE PREVIOUS MEETING DATED 1st April 2019.**

21. **CLERK'S REPORT**

22. **DISTRICT AND COUNTY COUNCIL REPORTS** Report from local Community Police Officer – if available

23. **ADULT OUTDOOREXERCISE EQUIPMENT** – Grant application made by PC has been refused.

24. **'HR' COMMITTEE** – Report from Cllrs Hillier and Bunker on meeting which had taken place on 17.4.19. Clerk's Contract of Employment to be implemented after amendments. Arrangements are on-going with regard to committee

25. **RAIL FREIGHT TERMINALS** – Update on latest positions of applications. Notification of completion of the Examining Authority's Examination , Northampton Gateway

link below to view the S99 letter on 10 April 2019

<https://infrastructure.planninginspectorate.gov.uk/wp-content/uploads/projects/TR050006/TR050006-001270-Notification%20of%20Completion%20of%20ExA%20Examination.pdf>

Clerk has requested Adam Brown for a copy of the objection from the NCC to the Planning Inspectorate to the Rail Freight applications. Letter circulated.

26. **CHAPEL LANE** – Update on building if any.

27. **PLANNING** –

Comments returned to SNC:

See Planning Register below for details of applications presently under consultation.

For Comments:

Application No. S/2019/0815/FUL

Proposal Change of use from A1 to B1 Location Suite A Blisworth Marina Blisworth Arm Blisworth NN7 3FG – deadline 17.5.19

28. **The Sun Moon and Stars** - PC has written to SNC, Heritage Department with its concerns about the continued demise of the building now it is up for sale. Letter acknowledged.

29. **Footpaths –**

- Reports of any problems

30. **Lighting –**

Clerk has accepted quote from Aylesbury Mains for numbering of lights for £633.40 ex VAT which was agreed at last meeting.

Arrangements for reporting of faults.

Lights reported:

31. **Play Area – Reports of any issues**

Annual inspection (27.3.19) by Wicksteed report received, hard copy with Clerk and Cllr Dalton

32. **Neighbourhood Watch Scheme**

- **NHW Co-ordinator sought**

33. **Highways –** Cllr Adam had emailed requesting PC provide him with the name of a road within your Parishes that you would like to see Northamptonshire Highways prioritise for resurfacing during 2019/20. Clerk had responded that Buttmead/Connegar Leys are very much a priority.

34. **COMMUNICATIONS (not mentioned elsewhere on the agenda)**

To Councillors – SNC Who's Who

35. **PROGRESS GROUP REPORT – see below**

36. **ORGANISATION OF THE DELIVERY OF ROUND AND ABOUT –** Jane Percival has written to say she wishes to stand down from the organisation of the delivery of the newsletter after 35 years. Parish Council needs to consider obtaining a volunteer.

37. **FINANCE**

i) **AGREEMENT AND ADOPTION of:**

- **SECTION ONE, The Annual Governance Statement 2018/19**
- **SECTION TWO The Accounting Statements 2018/19**

of the ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN for year-end 31.3.19

ii) **Payments – for approval:**

Name	Details	Amount £	VAT	Total	Chq
Allseasons	Grass, inv				757

Wicksteed	Play area inspection	45.00	9.00	54.00	758
V Hartley	Salary for April	583.35	-	583.35	759
HMRC	Tax for above	57.40	-	57.40	760
E-on	Supplies Jan-Mar	1236.23	247.25	1483.48	761
NCALC	Subs and Audit	821.88		821.88	762
Aylesbury Mains	Repairs invoices 18708,18803	449.60	89.92	539.52	763
Shire Lumsden	Inv 21930 – R & A printing	125.00		125.00	764

- **Bank Balance at 22.4.19 – £46,006.81 50% precept received - £19,000 and Football rent - £150.00 and water rates £248.82**

38. FUTURE AGENDA ITEMS AND COUNCILLORS COMMENTS

39. DATE AND TIME OF NEXT AND FUTURE MEETINGS – June 3rd 2019

40. PUBLIC SESSION

Signed Date

This agenda can be found on the Blisworth Parish Council Website

Planning Register at 30.4.19

<u>Application Number</u>	<u>Location</u>	<u>Proposal</u>	<u>Received</u>
<u>S/2019/0815/FUL</u>	Suite A Blisworth Marina Blisworth Arm Blisworth NN7 3FG	Change of use from A1 to B1	24/04/2019
<u>S/2019/0818/NMA</u>	30 Stoke Road Blisworth NN7 3BZ	Non material amendment to S/2018/1623/FUL (Erection of dwelling and detached garage (Resubmission of Plot 1 of approved application reference S/2014/0090/FUL) Window added to side elevation and side lights to front door, side elevation 2 - double doors changed to triple doors (D03), (D08) repositioned and (D04) on rear elevation changed from 4 panel to 3 panel door. Garage - Door moved to rear, additional velux & shiplap cladding to match windows.	24/04/2019
<u>S/2019/0715/COND</u>	30 Stoke Road Blisworth NN7 3BZ	Condition 10 [Architectural detailing of exterior] Application for approval of details submitted pursuant to condition of planning permission S/2018/1623/FUL [Erection of dwelling and detached garage (Resubmission of Plot 1 of approved application reference S/2014/0090/FUL)]	09/04/2019