

BLISWORTH PARISH COUNCIL

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AGENDA OF THE PARISH COUNCIL

PLEASE BE ADVISED THAT PARISH COUNCILLORS ARE SUMMONED AND THE PUBLIC INVITED TO ATTEND THE **ANNUAL GENERAL MEETING** OF THE PARISH COUNCIL ON 15TH May **2017** IN THE UPSTAIRS ROOM OF THE VILLAGE HALL AT 7.30PM.

PUBLIC QUESTIONS, COMMENTS AND REPRESENTATIONS:

In the last item on the agenda of meeting residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting and may not take part in the Parish Council meeting itself.

1. **ELECTION OF CHAIRMAN** – To elect a chairman for the next 12 months
2. **APOLOGIES FOR ABSENCE** – TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE
3. **DECLARATIONS OF INTERESTS** – To receive declarations made under the Council's Code of Conduct related to business on the agenda.
(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a pecuniary interest will require that the member withdraws from the meeting room during the transaction of that item of business).
4. **SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE BY CHAIRMAN**
5. **ELECTION OF VICE-CHAIRMAN** – To elect a Vice Chairman for the next 12 months.
6. **ACCEPTANCE OF RESIGNATION OF MR BERNARD ROSE AND FOLLOWING ADVERTISEMENT OF CASUAL VACANCY.**
7. **REVIEW OF FINANCES** – TO AGREE AND REVIEW FINANCES, INCLUDING USE OF NCALC AS INTERNAL AUDITOR AND OF COUNCILLOR TO ACT AS INTERNAL CONTROL OFFICER.
8. **ADOPTION OF STANDING ORDERS AND FINANCIAL REGULATIONS**

(previously circulated with final accounts) including adoption of the Financial and Management Risk Assessment.

9. **ADOPTION OF CODE OF CONDUCT (previously circulated)**
10. **PROCEDURE FOR HANDLING REQUESTS MADE UNDER FREEDOM OF INFORMATION ACT 2000 AND DATA PROTECTIONS (previously circulated)**
11. **MEDIA POLICY (previously circulated)**
12. **COMPLAINTS POLICY (previously circulated)**
13. **DATES FOR MEETINGS FOR NEXT YEAR** - To confirm that the Parish Council Meetings for the year 2017 to 2018 will *generally* take place on the first Monday of the month. If this is not feasible, possibly due to a bank holiday, it will be re-arranged. Extraordinary meetings will be held as necessary.
14. **Agreement on Arrangements for dealing with PLANNING Applications**
15. **APPOINTMENT OF REPRESENTATIVES FOR VILLAGE HALL AND PLAYING FIELDS ASSOCIATION**
16. **APPOINTMENT OF REPRESENTATIVES TO ACT AS FOOTPATH WARDENS**
17. **RESOLUTION TO SIGN & APPROVE MINUTES OF THE PREVIOUS MEETING DATED 3rd April 2017.**
18. **CLERK'S REPORT**
Actions carried out as per last meeting.
19. **DISTRICT AND COUNTY COUNCIL REPORTS** – may include report from local Community Police Officer.
20. **RAILFREIGHT TERMINAL – UPDATE AND DISCUSSION ON THE CURRENT STATUS**
Report on SRFI Public Meeting, Roade held on 21st April, attended by Cllr Hawkins and Kennedy.
Meeting with Ashfield Land cancelled (was to take place on 15.5.17)
Presentation by Ashfield Land at Walnut Tree on Wednesday 24th May, 6.30-8 pm
Agreement by Parish Council to fund the cost of 10 further banners at £400
21. **PLANNING**
 - Report from SNC meeting Local Plan Part 2a briefing session held on 5.4.17 attended by Cllrs Hawkins, Lee and Kennedy and a resident - Dr Hillier.

- **Planning Application for circulation:**
- PUBLIC CONSULTATION on draft Design Guide Supplementary Planning Document for South Northamptonshire Council (see planning)

For update on current applications see register below

22. WEBSITE DEVELOPMENTS

23. Local Matters

- i. Footpaths –reports of any problems
- ii. Lighting – report of any street lights in need of attention
- iii. Play Area –
- iv. Traffic Issues –
- v. Neighbourhood Watch Scheme – new co-ordinator still needed
- vi. Highways –
 - Station Road site meeting with NCC - confirmed that request for a direction sign stating 'Blisworth Park' has been added to small works programme
 - Roads Petition collected
 - Request by resident to spray/remove weeds in Westbrook/Chapel Lane alleyway.
 - Clarification on VAS machines, one now installed in Towcester Road.

24. Suggestions for Street Name - New development off Connegar Leys

25. COMMUNICATIONS

A) Correspondence – Emails/letters outgoing and ingoing:

Out –

Allotment Society – re support for application for funds to replace equipment after burglary as agreed at last meeting

In –

- i. Cllr Clarke – Sun Moon and Stars - Current Status with SNC
- ii. SNC - Street Naming invitation to name - New development off Connegar Leys
- iii. **Historic England - Neighbourhood Plan workshop
Thursday 8th June 2017
Rothwell Methodist Church, Market Hill, Rothwell NN14 6BW, 10am to 4.15pm. £40 per delegate, or £60 for two from the same group**
- iv. PUBLIC CONSULTATION on draft Design Guide Supplementary Planning Document for South Northamptonshire Council (see planning)
- v. Ashfield Land - Rail Central LLG - advance copy of Spring 2017 community update newsletter and reminder of Weds 24 May meeting
- vi. CPRE - Spring Road Show (27.4.17) – Apologies from Cllr Hawkins who could not attend.
- vii. Northants CALC eUpdate - March/April 2016
- viii. NCC consultations circulated
- ix. NCCALC - Transparency Code Compliance/Transparency Fund Questionnaire
Transparency Code compliance funding – deadline in March but to be made available again this year.

26. PROGRESS GROUP REPORT TO MAY PARISH COUNCIL – Ann North

The judging for Best Village 2017 went very well and the judges seemed to like all we showed them and said that clearly we have much to be proud of. We would like to thank all those who helped with information, photographs and their time especially on the actual afternoon with the judges. Particular thanks to Trisha White for all her excellent graphics. Two and a half hours is a very short time in which to show the judges what makes Blisworth worthy of being a Best Village so eye catching displays are so important. Janet Steeper ensured that the judges had all the information available to them to use for reference in the form of a book with pictures and dialogue about the village current activities.

We would also like to thank everyone who took part in the Litter Pick. Amazing how much litter these volunteers found.

The Group are in the process of setting up an Anti-Litter Campaign looking at all aspects of the problem and the best way to prevent littering. Tony Hillier is leading a group who will be asking external organisations such as Network Rail, Canal and Rivers Trust, Anglers for their help as well as villagers and village organisations to make the village a litter free zone.

27. FINANCE

- i) **AGREEMENT AND ADOPTION of ANNUAL RETURN for year-end 31.3.17, Section 1 and 2.**
- ii) **Payments – for approval:**

Name	Details	Amount £	VAT	Total	Chq
A-on	Insurance	£984.37		£984.37	2539
Shire Lumsden	Printing R & A	120.00		120.00	2540
AH Contracts	Empty dog bins	111.16	22.23	133.39	2541
Allseasons	Mowing - May	560.00	112.00	672.00	2542
V Hartley	Salary for April	490.72	-	490.72	2543
HMRC	Tax for above	44.20	-	44.20	2544
Allseasons	Hedging etc in cemetery	598.70	119.74	718.44	2545
Complete Ground Care Management	Pollarding 3 trees in cemetery	400.00	80.00	480.00	2546
NCALC	Subs and Audit	816.95		816.95	2547
Pat Masterman	Litter Pick exps	188.69		188.69	2548
A N Linnell	Repairs to bench in Connegar Leys	66.00		66.00	2549
Trisha White	Best Village Exps	62.39		62.39	2550
J and J Steeper	Notice board maintenance	15.92		15.92	2551
AJ Jeffery	Best Village and cemetery exps	180.00		180.00	2552

Bank Balance at 24.4.17 – £36,572.18

28. FOOTBALL CLUB HOUSE – CONSIDERATION OF ASSISTANCE WITH IMPROVEMENTS

29. FUTURE AGENDA ITEMS AND COUNCILLORS' COMMENTS Report on 2017 Annual Parish Assembly


30. DATE AND TIME OF NEXT and FUTURE MEETINGS

Signed: -----

Date:

This agenda can be found on the Blisworth Parish Council website.

Planning Register for Blisworth at 5.5.17 – page1

<u>Application Number</u>	<u>Location</u>	<u>Proposal</u>	<u>Received</u> 	<u>Status</u>
<u>S/2017/1020/FUL</u>	17 Connegar Leys Blisworth NN7 3DE	Front porch and single storey rear extension	19/04/2017	5 - Site Visit Complete by case officer
<u>S/2017/0815/TCA</u>	The Old Bakehouse 38 High Street BLISWORTH NN7 3BJ	Pollard Sycamore tree to previous pollard points and remove one Sycamore tree.	29/03/2017	5 - Site Visit Complete by case officer
<u>S/2017/0758/FUL</u>	56 Courteenhall Road Blisworth NN7 3DD	Two storey rear extension	20/03/2017	5 - Site Visit Complete by case officer
<u>S/2017/0666/COND</u>	Land off Connegar Leys Blisworth	Condition 3 [Samples of Tiles] Application for approval of details submitted pursuant to Condition 3 of planning permission S/2015/2614/FUL [Demolition of existing redundant garages and associated hardstanding to provide 2no. affordable 2 bedroom housing and 2no 1 bedroom affordable housing].	15/03/2017	10 - Approved
<u>S/2017/0667/COND</u>	Land off Connegar Leys Blisworth	Condition 4 [Samples of Bricks] Application for approval of details submitted pursuant to Condition 4 of planning permission S/2015/2614/FUL [Demolition of existing redundant garages and associated hardstanding to provide 2no. affordable 2 bedroom housing and 2no 1 bedroom affordable housing].	15/03/2017	10 - Approved
<u>S/2017/0668/COND</u>	Land off Connegar Leys Blisworth	Condition 13 [Construction Method Statement] Application for approval of details submitted	15/03/2017	10 - Approved

<u>Application Number</u>	<u>Location</u>	<u>Proposal</u>	<u>Received</u>	<u>Status</u>
		pursuant to Condition 13 of planning permission S/2015/2614/FUL [Demolition of existing redundant garages and associated hardstanding to provide 2no. affordable 2 bedroom housing and 2no 1 bedroom affordable housing].		
<u>S/2017/0672/FUL</u>	102 Connegar Leys Blisworth NN7 3DF	First floor side extension to existing garage and conversion of garage to habitable space.	10/03/2017	7 - Info/Amendments Received
<u>S/2017/0633/LDP</u>	Elgin 1 Greenside Blisworth NN7 3BY	Certificate of proposed lawful development comprising of single storey rear extension to existing workshop.	06/03/2017	10 - Approved
<u>S/2017/0608/FUL</u>	10 Towcester Road Blisworth NN7 3BL	Single storey side and rear extension	01/03/2017	10 - Approved
<u>S/2017/0615/FUL</u>	5 Westbrook Blisworth NN7 3EN	Two storey/single storey rear and side extension with porch	01/03/2017	10 - Approved