

# BLISWORTH PARISH COUNCIL

Parish Clerk:

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## To Members of Blisworth Parish Council.

You are duly summoned to attend the  
**Annual General Meeting of Blisworth Parish Council**  
to be held at **7.30pm** on **Monday 14<sup>th</sup> May 2012**  
in the upstairs room of Blisworth Village Hall.

### AGENDA

<b>17</b>	<b>APOLOGIES</b>	
	To receive apologies and to approve reasons for absence.	
<b>18</b>	<b>DECLARATIONS OF INTEREST:</b>	
	<ul style="list-style-type: none"><li>• Register of Interests: Councillors are reminded of the need to update their register of interests.</li><li>• To declare any personal interests in items on the agenda and their nature.</li><li>• To declare any prejudicial interests in items on the agenda and their nature. Councillors with prejudicial interests must leave the room for relevant items.</li></ul>	
<b>19</b>	<b>ELECTION OF CHAIRMAN</b>	
	To elect a Chairman of the Parish Council for the next twelve months.	
<b>20</b>	<b>ELECTION OF VICE-CHAIRMAN</b>	
	To elect a Vice-Chairman of the Parish Council for the next twelve months.	
<b>21</b>	<b>ELECTION OF FINANCE SUB-GROUP</b>	
	To elect Councillors to sit on the Finance Sub-Group.	
<b>22</b>	<b>ELECTION OF PLANNING SUB-GROUP</b>	
	To elect Councillors to sit on the Planning Sub-Group	
<b>23</b>	<b>ELECTION OF REPRESENTATIVES FOR VILLAGE HALL AND PLAYING FIELDS ASSOCIATION COMMITTEE</b>	
	To elect representatives to sit on the Village Hall and Playing Fields Committee.	
<b>24</b>	<b>ELECTION OF REPRESENTATIVE FOR MID-NORTHAMPTONSHIRE PARISHES GROUP</b>	
	To elect a representative to attend the Mid-Northamptonshire Parish Group.	
<b>25</b>	<b>ELECTION OF STREET LIGHTING OFFICER</b>	
	To elect a representative to act as a Street Lighting Officer.	
<b>26</b>	<b>ELECTION OF TREE &amp; FOOTPATH WARDENS</b>	
	To elect a representative to act as Tree and Footpath Warden.	
<b>27</b>	<b>APPOINTMENT OF THE CLERK AS RESPONSIBLE FINANCIAL OFFICER</b>	
	To appoint the Parish Clerk as the Responsible Financial Officer in accordance with the requirements of the Audit Commission.	
<b>28</b>	<b>REVIEW OF FINANCES</b>	
	To review and agree finances.	
<b>29</b>	<b>REVIEW OF ASSETS</b>	
	To review and confirm the Asset List held.	

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<b>30</b>	<b>INDEPENDENT INTERNAL AUDITOR</b>	
	To review and agree the findings of the independent internal auditor – Mr E Symons.	
<b>31</b>	<b>ADOPTION OF STANDING ORDERS</b>	
	To adopt the CALC Draft Standing Orders for Local Councils and to add the following Order – The Chairman shall not hold office for more than three successive years.	
<b>32</b>	<b>CODE OF CONDUCT</b>	
	To adopt the CALC Code of Conduct.	
<b>33</b>	<b>COMPLAINTS PROCEDURE</b>	
	To consider introducing a formal complaints procedure for investigating complaints received regarding members of the Parish Council and the Parish Clerk.	
<b>34</b>	<b>FREEDOM OF INFORMATION AND DATA PROTECTION</b>	
	To consider introducing a procedure for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998.	
<b>35</b>	<b>MEDIA POLICY</b>	
	To consider introducing a policy for dealing with the press and other media.	
<b>36</b>	<b>DATES OF MEETINGS FOR THE NEXT YEAR</b>	
	To confirm that the Parish Council Meetings for the year 2012 to 2013 will take place on the first Monday of the month unless that day falls upon a bank holiday in which case it will take place on the second Monday of the month. Extraordinary meetings will be held as necessary.	
<b>37</b>	<b>MINUTES OF THE PREVIOUS MEETING:</b>	
	To consider approving the minutes of the last meeting of the Council.	
<b>38</b>	<b>ONGOING MATTERS</b>	
<i>i</i>	<b>Luff Developments</b> – Correspondence has been received from SNC confirming that they have not received a planning application within the stipulated time therefore the matter is to be referred back to the Development Control Committee. There is no opportunity for the Parish Council to put forward its view.	
<i>ii</i>	<b>Light on Chapel Lane</b> – The residents are not happy with the deflector put on the light and are in direct contact with E-ON and the Environment Protection Team at SNC.	
<i>iii</i>	<b>Village Networks Information Vehicle</b> – There has been a small but positive response to the proposal to bring the Information Vehicle to the village and Nick King has been contacted regarding availability.	
<i>iv</i>	<b>Planning Training</b> – The first planning training session has been carried out by Andy D’Arcy and Wendy Cooper of SNC. The training was very successful. The next training session will be on Tuesday 15 <sup>th</sup> May.	
<b>39</b>	<b>BUSINESS ITEMS</b>	
	<b>Sun, Moon and Stars</b> – Consideration of the response to SNC who have written to the Parish Council requesting its views in respect to determining the way forward should the potential sale of the premises to a new prospective purchaser fall through.	
	<b>Litter Bin</b> – Consideration of the request to install an additional litter bin on the corner of Buttmead and Connegar Leys.	
	<b>2012 Rural Insight Survey</b> – To consider participation in the Rural Services Network second survey into the views and experiences of rural people in England.	
	<b>Northampton Bus Station</b> – To consider a response to Northampton Borough Council planning application N/2012/0314 regarding the relocation of the bus station to the site of the former indoor market building.	
	<b>SNAST MEMBERSHIP</b> – To consider membership of South Northants Area Support	



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	Team for Neighbourhood Watch.	
	<b>PLANNING:</b>	
<b>40</b>	<b>APPLICATIONS</b>	
	<b>S/2012/0545/LDE</b> Sandlanding Wharf Blisworth Arm Blisworth Use of the land for siting of two residential caravans to be used as one dwelling and use of adjoining land as residential garden Response date:	
	<b>S/2012/0536/NMA</b> Land off Chapel Hill Farm Chapel Lane Blisworth Non-material amendment to revise the position and design of chimneys and flues. To planning permission S/2011/1501/MAR Approval of Reserved Matters pursuant to S/2009/0961/OUT and S/2011/1563/FUL (Residential development for 27 houses and estate road and associated works). Response date:	
	<b>S/2011/1619/FUL</b> 64 Pond Bank Blisworth New dwelling attached to existing dwelling Response date:	
	<b>S/2012/0485/FUL</b> 43 Buttmead Blisworth Conversion of garage to habitable room, first floor extension to side with roof over porch, two storey extension to rear and conservatory to rear. Response date: 22/05/2012	
	<b>S/2012/0494/EXT</b> Elm Tree House 11 Courtenhall Road Blisworth Extension of time to implement planning permission S/2009/0268/P Rooflight and dormer addition to rear elevation Response date: 22/05/2012	
	<b>S/2012/0392/TPO</b> The Stables Church Lane Blisworth Remove deadwood and damaged branch of sweet chestnut tree Response date: 02/05/2012	
	<b>S/2012/0393/LDP</b> Unit 8 Prospect Court Courteenhall Road Blisworth Certificate of proposed lawfulness for use of part of office for a dispensary. Response date: 03/05/2012	
<b>41</b>	<b>DECISIONS</b>	
	<b>S/2012/0353/TCA</b> 2 Northampton Road Blisworth Remove row of conifer trees Decision: No Objections	
	<b>S/2012/0311/FUL</b> 7 Chapel Lane Blisworth Demolition of existing commercial/light industrial buildings. Erection of 2 No. 3 bedroom dwellings with associated parking, bin storage, and courtyard gardens. Decision: Withdrawn	




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	<b>S/2012/0304/FUL</b> 36 Buttmead Blisworth Conversion and extension to single store garage at the side of the property. Approval						
	<b>S/2012/0278/TCA</b> 4 Northampton Road Blisworth Removal of 1 no. Hawthorne, 1 no. Alder and 2 no deciduous trees Decision: No Objections						
	<b>S/2012/0173/FUL</b> The Sticks Towcester Road Blisworth Porch/conservatory to side of property. Decision: Approval						
<b>42</b>	<b>FINANCE</b>						
<b>i</b>	<b>RECIEPTS</b>						
	<b>Name</b>	<b>Details</b>			<b>Amount</b>		
	SNC	Precept			£15500.00		
	<b>Total</b>				<b>£15500.00</b>		
<b>ii</b>	<b>PAYMENTS</b>						
	<b>No</b>	<b>Name</b>	<b>Details</b>	<b>Amount</b>	<b>VAT</b>	<b>Total</b>	<b>Chq</b>
	2	A Bartlett	Expenses	£138.48		£138.48	2042
	3	N&P Garden Services	Mowing	£469.00	£93.80	£562.80	2043
	4	JS Landscapes	Mowing	£50.00		£50.00	2044
	5	AH Contracts	Dog bins	£79.40	£15.88	£95.28	2045
	6	E-ON	Lighting maint.	£215.67	£43.13	£258.80	2046
	7	Shire Lumsden	R&A printing	£90.00		£90.00	2047
	8	AH Contracts	Dog bins	£79.40	£15.88	£95.28	2048
	9	E-ON	Lighting energy	£679.35	£135.87	£815.22	2049
	10	N&P Garden Services	Mowing	£469.00	£93.80	£562.80	2050
	11	A Bartlett	Salary (April)	£318.40		£318.40	2051
	12	HMRC	PAYE MO1	£79.60		£79.60	2052
	13	ECKA – Kingsthorpe	Audit donation	£50.00		£50.00	2053
	14	Liselle Solutions	Website	£20.00		£20.00	2054
	<b>Total</b>			<b>£2738.30</b>	<b>£398.36</b>	<b>£3136.66</b>	
<b>43</b>	<b>CORRESPONDENCE FOR INFORMATION</b>						
	To note the attached Appendix 1 of items which have been circulated and are available for inspection.						
<b>44</b>	<b>DISTRICT AND COUNTY COUNCILLORS' REPORTS</b>						
	For information only. Items raised for decision will appear on the agenda for the next meeting.						
<b>45</b>	<b>COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDA</b>						



	Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.	
<b>46</b>	<b>GROUP REPORTS FOR INFORMATION</b>	
<i>i</i>	<b>Parish Plan Progress Team:</b> A report from the Parish Plan Progress Team has been attached at Appendix 2 of this Agenda.	
<i>ii</i>	<b>Neighbourhood Watch:</b>	
	<b>Stoke Road Allotments:</b> An open air theatre performance is being held on Wednesday 6 <sup>th</sup> June at 7.30pm. Everybody is welcome to this free of charge event. Bring your own chairs and blankets.	
<b>47</b>	<b>DATE OF NEXT MEETING</b>	
	To confirm the date of the next meeting as 11 <sup>th</sup> June 2012.	
	Signed: 	<b>Mrs Alison Bartlett</b> Clerk to Blisworth Parish Council

**PUBLIC QUESTIONS, COMMENTS OR REPRESENTATIONS:**

On close of meeting residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself.

**APPENDIX 1**  
**Monday 14th May 2012**

1.	<b>E-mail from Resident</b> – Copy of a letter sent to SNC regarding planning application S/2012/0334/FUL and incidents that have occurred over the Easter weekend.
2.	<b>Rural Network</b> - Weekly email news digest Monday, 10 April 2012.
3.	<b>Anglian Water</b> - water saving kits are available on the Anglian Water website.
4.	<b>E-mail from Resident</b> – The resident has contacted Environmental Health SNC regarding the street light outside their property and EH are going to assist in an approach to E-on.
3.	<b>Northamptonshire Police Community Connect</b> - Forced entry was made to a building in the grounds of a premises in the village of Blisworth between Monday 9 and Sunday 15 April. Nothing was taken.
4.	<b>Northamptonshire Police Community Connect</b> - It is now two years since the launch of the National Stalking Helpline. Northamptonshire Police are reassuring the public that they should be confident in reporting to the Police, partnership agencies or the National Stalking Helpline.
5.	<b>Northamptonshire Police Community Connect</b> - The 2012 Force Open Day will be held at Force Headquarters, Wootton Hall Park, from 11am to 4pm on Saturday 12 May. NOW CANCELLED.
6.	<b>SNC Press Release</b> - Plans for a revised and improved waste and recycling service were approved at a meeting of South Northamptonshire Council on 18 April. The changes will include a simpler recycling system, a weekly food waste collection service and other changes.

7.	<b>50+ Network</b> - Northampton Alive, which opens at the Guildhall at 10am on Monday 23 April, will set out how plans for the regeneration of Northampton are shaping up and give an update on the progress on some of the key projects that are underway, including the Grosvenor/Greyfriars development; Northampton Waterside Enterprise Zone; Castle Station; St John's and Avon Nunn Mills.
8.	<b>SNC Press Release</b> - Towcester woman found guilty of benefit fraud, claiming over £6,300 in benefits she was not entitled to last week (Friday 13th April).
9.	<b>Rural Services Network</b> - Weekly Email News Digest - 16 April 2012
10.	<b>Towcester's First Literary Festival</b> - June 2012 - 'A Write Good Festival' is being held on Sunday 10th June 2012 at Towcester Library from 1.30-3.30pm.
11.	<b>Rural Services Network</b> - Weekly Email News Digest - 23 April 2012
12.	<b>Mid-Northants Parishes</b> - Agenda for the AGM 17th May 2012, the minutes from last years AGM 19th May 2011 and the minutes from the last meeting 27th October 2011.
13.	<b>Sun, Moon and Stars</b> – Letter from Mr Mike Hawkins outlining his thoughts on the development of the site.
14.	<b>Northampton Bus Station</b> – Letter from Mr Trevor Pinfold requesting that the Parish Council object to the relocation of the bus station to the site of the former indoor market and detailing his thoughts on the matter.
15.	<b>Chapel Lane Development</b> – E-mail received from Ms Amanda Morton who has had had great difficulty exiting her drive due to large vehicles parked on the side and traffic cones along the length of the access way and further up.

## APPENDIX 2

### BLISWORTH PARISH PLAN PROGRESS TEAM

UPDATE MAY 2012

We continue to meet monthly, and are currently working on the following items:-

1. The Best Village Competition entry has been prepared and submitted jointly by a team of people from both the Parish Council and the Progress Team. We expect a visit from the judges soon. The owners of the erstwhile Paper Shop have kindly agreed to posters from the Heritage Society being placed in the old shop window, and this will be done in the near future. This will improve the look of the centre of the village. We need to continue the good work being done by volunteer litter –pickers.
2. Churchyard Conservation Scheme. A bid has been put in to the Woodland Trust for 105 new trees, which if the bid is successful would be delivered in November. These would be available to improve hedgerows suitable for small nesting birds in the churchyards, and could also be placed in other suitable areas around the village. The trees would include another Jubilee Tree. The Wildlife Trust has visited the four village churchyards with a group of over twenty villagers, and an application has been submitted to them for a Conservation Churchyard Award. A small team of volunteers have divided snowdrops and added donated aconites in the churchyards.

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The mowing of the churchyards has been slightly modified to improve conditions for wildlife. We have also been given cowslip seeds to distribute in the village – kindly donated by the Churchwarden of Newton Bromswold Parish Church, which has won the Northamptonshire Conservation Award for twelve out of the twenty-five years it has been awarded.

3. A Central Village Feature in the area around the pub bus stop would enhance the environment for everyone. We have measured the area and drawn up a few ideas for discussion. We plan to present it to the Parish Assembly too. The Craft Group kindly designed some possible features. The draft has been circulated to several village groups for comments. There are other copies for anyone who would like to see it and make suggestions. We do not have a Village Sign, for example, and if this could be started this year it could perhaps be a Jubilee Sign. Funding and Planning would need to be addressed, and this is likely to be a very long process. However if we had a long-term plan for how we would like this area to be, it could perhaps be managed in stages.

Sarah Sykes, Chair