

Terms of Reference for Traffic Working Group

Purpose

To support the Parish Council in matters relating to traffic, roads and footways in and around Blisworth; and in particular and drive the implementation of relevant decisions made and priorities set by the Council.

To work with other organisations on behalf of the Parish Council, including WNC and neighbouring Parish Councils as appropriate to achieve agreed priorities

The Working Group will operate for one year and its role will then be reviewed.

Powers

The working group cannot make decisions or incur expenditure without Parish Council agreement. The group will report to the Parish Council on progress.

Membership and Meetings

The membership of the working group will be approved by the Parish Council. It will consist of four Core Council Members including a Lead Member; and the Parish Clerk, when available. All other Councillors may attend any group meeting as they see fit and will be informed of the date, time and venue of all meetings.

Meetings will have a minimum of two core members present.

The working group may invite others to attend, or join at the Lead Member's discretion. Any payments for assistance must have prior agreement of the Council.

Meetings will be held on an ad hoc basis and called by the Lead Councillor. Meetings will be informal and Standing Orders will not apply.

In consultation with the Clerk, the Lead Councillor will draw up an agenda for each meeting. This must include any matters that the Council has directed to be considered. The matters considered and progress, advice and recommendations will be reported to the Parish Council at each monthly meeting.

Priorities

During 2024/25, the Working Group will seek to drive action in the following areas:

- Revision and enforcement of speed limits in Blisworth
- Repairs and improvements to footways
- Traffic signage in and around Blisworth, including the new Roade bypass
- Road repairs and traffic levels on Stoke Road
- Additional traffic calming measures

Priorities may be amended or added to by the Parish Council during the course of the year.

Version	Details of any revision	Approved at	Date	Review Date
v1	Adopted new TOR for Traffic Working Group	Approved at BPC Meeting 05/02/2024 Minute Point 21	05/02/2024	May 2024
Readopted	None	Readopted at BPC Meeting 13/05/2024 Minute Item: BPC/51/ 24-25	13/05/2024	May 2025