

BLISWORTH PARISH COUNCIL

Activity	Potential hazards	What risks do they pose	Control measures	Risk level High (H), Medium (M), Low (L)	Are additional measures necessary?
Driving – lawn mowers or mechanised digging equipment	Traffic accidents	Injury to operatives/consistent with this type of incident or members of the public	Only authorised vehicles allowed in the cemetery (i.e. Contractors)	L	Contractors will be liable for their own risk assessment to protect their employees and members of the public and carry appropriate public liability insurance
Operating equipment (inc. grass and hedge cutting)	Fire/operating accidents	Injury to operatives/burns/cuts/foreign bodies in eyes/smoke inhalation/ingestion	The Parish Council ensures they employ reliable and competent Contractors	L	Contractors will be liable for their own risk assessment to protect their employees and members of the public and carry appropriate public liability insurance
Operating equipment	Fire/operating accidents	Injury to members of public/burns/cuts/foreign bodies in eyes/smoke inhalation/ingestion	The Parish Council ensures the use of experienced and competent contractors	L	Contractors will be liable for their own risk assessment to protect their employees and members of the public and carry appropriate public liability insurance
Excavations/ground works	Falling/tripping injuries to back, sprains, strains, musculoskeletal injuries, cuts and bruises	Injury to members of the public and employees of contractors	The Parish Council ensures the use of experienced contractors where excavation is required however as the cemetery is closed this is unlikely to be needed	L	Contractors will be liable for their own Health & Safety measures
Memorial Inspection	Cuts, bruises, crush injuries	Injury to members of the public or contractors	Once every 5 years memorials are hand checked to ensure stability by a competent party appointed by the Parish Council. Memorials that are unstable will be laid down and the family notified (if contact details held) in order that they can arrange refixing if appropriate.	M	The public will report any issues to the Clerk of the Parish Council and the Parish Council will ensure that any issues with stability of memorials is addressed as soon as practical.
Volunteer maintenance, lawnmowing and tree maintenance	Cuts, bruises, minor injuries	Injury to members of the public or volunteers	Volunteer works to be minor landscaping such as grass cutting and cutting back, ground level vegetation will be limited to normal domestic activities.	M	Parish Council will monitor works undertaken by volunteers through having a dedicated contact.
Tree and boundary wall condition	Risk of property damage or injury due to falling trees	Injury to members of the public, contractors or volunteers	Trees and boundary walls inspected annually by a competent person appointed by the Parish Council, and maintenance undertaken; particular focus to walls and trees that are over head height of 2m.	M	Parish Council to arrange regular Professional survey every 5 years, with regular annual checks carried out by a competent party appointed by the Parish Council between the 'professional' survey

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<b>Version</b>	<b>Details of any revision</b>	<b>Approved at</b>	<b>Date</b>	<b>Review Date</b>
v1	Initial draft	BPC Meeting 10/01/2022 Minute Point 14 (a)	10/01/2022	June 2022
v2	None	Readopted at BPC Meeting 06/06/2022 Minute Point:22 (e)	06/06/2022	May 2023
Readopted	None	Readopted at BPC Meeting 02/05/2023 Minute Point: 31	02/05/2023	May 2024