

4. **SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE – to be signed at next meeting.**
5. **ELECTION OF VICE-CHAIRMAN – Cllr Hawkins** Proposed by Cllr Gardner
 Seconded by Cllr Burgoyne
 There being no further nominations for Vice-Chairman, Mrs June Hawkins was duly elected as Vice-Chairman for the forthcoming year.
6. **Co-option of further councillor to make up full compliment.**
None available – review at next meeting.
7. **REVIEW OF FINANCES – TO AGREE AND REVIEW FINANCES, INCLUDING USE OF NCALC AS INTERNAL AUDITOR AND OF COUNCILLOR TO ACT AS INTERNAL CONTROL OFFICER.**
 It was agreed that Cllr Burgoyne would act as Internal Control Officer and NCALC would remain as Internal Audit Service. The Financial and Management **Risk Assessment** was also adopted.
8. **ADOPTION OF STANDING ORDERS AND FINANCIAL REGULATIONS (previously circulated)**
The Standing Orders were adopted but the Financial Regulations had been updated by NCALC since this agenda went out so the most recent will be circulated and review for adoption at the next meeting.
9. **ADOPTION OF CODE OF CONDUCT (previously circulated).** The code of Conduct was adopted.
10. **PROCEDURE FOR HANDLING REQUESTS MADE UNDER FREEDOM OF INFORMATION ACT 2000 AND DATA PROTECTIONS (previously circulated) – this document was adopted.**
11. **MEDIA POLICY (previously circulated) – this document was adopted.**
12. **COMPLAINTS POLICY (previously circulated) – this document was adopted.**
13. **DATES FOR MEETINGS FOR NEXT YEAR –** It was confirmed that the Parish Council Meetings for the year 2016 to 2017 will *generally* take place on the first Monday of the month. If this is not feasible, possibly due to a bank holiday, it will be re-arranged. Extraordinary meetings will be held as necessary.
Arrangement for dealing with PLANNING Applications - Clerk to send notifications of new applications as they come in. Hard copy plans to be delivered to Cllr Billing or Cllr Anderson to be circulated before a meeting if possible ready for consultation at meeting. Clerk to put current version of SNC register for Blisworth on notice board with agendas. Comments to be returned to SNC by Clerk after meeting. If consultation timetable requires Clerk to obtain extensions from SNC.
14. **ELECTION OF REPRESENTATIVES FOR VILLAGE HALL AND PLAYING FIELDS ASSOCIATION –** Cllr Gardner and Cllr Field were elected to act as representatives.

Signed-----

Daste-----

15. ELECTION OF REPRESENTATIVES TO ACT AS TREE AND FOOTPATH WARDENS – Mr Tim Noble will continue as Footpath Warden(not Tree Warden).

16. Sarah Sharp will continue as NHW Co-ordinator.

17. Mr Barber from NCC Highways made a presentation to the PC on the self purchase scheme of vas devices to encourage reduction of speed of drivers.

A permanent fixture costs in the region of £5000 with a supply connection for £10,000 and it was felt that the disadvantage of these is that they become 'street furniture' and then tend to be ignored resulting in increasing speed.

A mobile device costs about £5000, solar panels if required about £600 each or permission from Balfour Beattie for electrical supply. It would require moving about every 5 weeks. (A number plate recognition device is in the region of £80,000). Maintenance arrangements can be agreed.

Further information on costing will be emailed to the Clerk with a view to a walk around the village to decide on locations. This item may be raised at the APM and will go on the [next agenda](#).

18. RESOLUTION TO SIGN & APPROVE MINUTES OF THE PREVIOUS MEETING DATED 7TH April 2016. It was proposed by Cllr Kennedy and seconded by Cllr Gardner that these minutes were adopted as a true record.

19. CLERK'S REPORT

Actions carried out as per last meeting.

The Chairman reported on the death of Mr Tim Rogers, who had previously been Clerk to the Parish Council.

A letter of sympathy will be written from the Parish Council.

20. DISTRICT AND COUNTY COUNCIL REPORTS

Cllr Clarke reported:

i) Forthcoming Elections:

- Police Commissioner Election on 5th May 2016. 'Choose my PCC' available on SNC website.
- European Referendum on 23rd June 2016, individuals need to register by 7th June or 8th June for postal votes.

ii) **SNC Local Plan Part 2 Consultation** – consideration of various options should be made prior to the questionnaire.

These include:

- Scale and type of housing
- Employment sites
- Community and Leisure facilities
- Environment and Green spaces
- Development of town centres

Ultimately the document produced will be used in conjunction with the Joint Core Strategy and not compete with it.

- iii) Community Funding Fair at the Towcester Racecourse on 10th May. Free entry from 10am – 3pm and various funding organisations will be available.
- iv) Rail Central – he has declared an interest but informed the PC that SNC had resolved to pledge £100,000 from unallocated reserves as a fighting fund against the development.

21. RAILFREIGHT TERMINAL – UPDATE AND DISCUSSION ON THE CURRENT STATUS

- **SNC correspondence re Rail Central Development - Statement of Community Consultation and report from meeting on 14.4.16 WHER PLEDGE OF £100,000 SUPPORT FROM SNC as reported by Cllr Clarke above.**
- **DATES FOR EXHIBITIONS BY ASHFIELD LAND have been made available and every household in Blisworth, Roade, Milton Malsor and Gayton had received this information.**
- **Mark Redding, Chair of Stop Rail Central urged the Parish Council to decide on how it wishes to contribute to the activities. A petition is being run. It was agreed that, after the exhibitions, a leaflet with names and addresses of Local Councillors and the MP is delivered to every household in the village would encourage people to write with their objections. The PC should form group to produce and distribute such a leaflet. This will go on the **next agenda**. Until more information is available and SNC decides what action it will take it is difficult to know which areas should be focussed upon.**

21. PLANNING

Chapel Hill Development – Update - if any - on Application No. S/2015/2472/MAF, Proposal Variation of conditions 4,15,20 on S/2014/0431/MAF(Residential Development for 27 houses, estate road and associated works) to enable viability of the site.

Appeal – 5 High Street

22. WEBSITE DEVELOPMENTS

- Correspondence from Northampton University re winner of design competition
- Cllr Kennedy reported that Mason Masterman, Tricia White and an excellent team of students will be meeting on 9th May to work on the website which should be ready by June.
- Finance arrangements will be **on next agenda**.
- Putting NHW updates on website – Sarah Sharp had been in contact with Mason Masterman about this.

23. DISCUSSION ON METHODS TO BE USED AND INVOLVEMENT BY PARISH COUNCIL WITH LOCAL PLAN PART 2 CONSULTATION WITH PARISHIONERS. (Deadline 10.6.16) A PRESENTATION EVENING had taken place. (Presentation circulated) See SNC Councillor report item 20.

Signed-----

Daste-----

It was agreed that the Clerk should invite Jenny Johnson/Andy D'Arcy hopefully to the Annual Parish Assembly to obtain more information and decide how to respond. All councillors should attend if possible.

24. Local Matters

- i. Footpaths –reports of any problems - none
- ii. Lighting – report of any street lights in need of attention
 - 8 Westbrook - reported
 - Clerk has ordered the CPO 45WATT SIDE ENTRY lantern for the light 46 at the top of Chapel Lane.
 - **Clerk** to follow up renewal of lights in Courteenhall Road
- iii. Play Area – Update on costs of a new slide – not available
- iv. Traffic Issues – Clerk had requested NCC consider the movement of the VAS device along Stoke Road to where the existing 30mph sign is at present, response – no funds at present
- v. Neighbourhood Watch Scheme – addition of information on website

25. COMMUNICATIONS

A) Correspondence – Emails/letters outgoing and ingoing:

Out –

Community Enhancement gangs – request as agreed at last meeting submitted
Joan Kirkbride – request for forms for Councillor Empowerment fund

In -

- i. SNC Parking Study - DRAFT Phase 2 Report **
- ii. Cemetery Management and Operation Training Course
- iii. SNC Co-option letter –Blisworth
- iv. NCC - Get Connected Campaign
- v. NCC - Aviva Women's Tour returns to Northamptonshire
- vi. NCC - CarKraft Experience
- vii. NCC - Landowner Deposit Notification. Deposit ID 296 - Courteenhall Estate – Clarification - this is to limit people applying for footpaths, providing evidence that it has been used.

26. PARISH PLAN PROGRESS GROUP

CLARIFICATION ON STATUS OF PPPG AND ITS RELATIONSHIP WITH PARISH COUNCIL.

THE CONSTITUTION IS UNDER REVIEW AND THE RESPONSE TO THE LOCAL PLAN PART 2 CONSULTATION INCLUDING ITS COMMUNICATION WITH RESIDENTS MAY BE PURSUED BY THE GROUP.

Finance report of PPPG

- Sum carried forward £581.60. New financial year April 16 our allowance of £200 to be added new balance £781.60.
- Invoice from N & P Gardening Services for holly tree reduction £276. Cllr Kennedy reported that this work was done on the recommendation of the Wildlife Trust.

Signed-----

Date-----

27. FINANCE

i. AGREEMENT AND ADOPTION of ANNUAL RETURN for year-end 31.3.16.

The Clerk had circulated the Section 1 and 2 of the Annual Return for perusal by the councillors prior to the meeting. (fixed asset figures must remain the same unless purchase or disposals made during the financial year). The statements from Section 2 – (the Governance statements) and Section 1 (the Accounting Statements) were approved by the Parish Council and signed by the Chairman and the Clerk.

ii. FORMS RECEIVED FOR COUNCILLOR EMPOWERMENT GRANT FOR £50 FOR SCHOOL LITTER PICK POSTER PRIZES

To be completed by **Clerk**.

Payments – for approval:

| | | | | | | |
|--------|-----|------------------------|-----------------|----------|---------|----------|
| 3.5.16 | 441 | V Hartley | April Sal | £ 486.13 | | £ 486.13 |
| 3.5.16 | 442 | HMRC | April tax | £ 43.20 | | £ 43.20 |
| 3.5.16 | 443 | AH Contracts | Dog bins | £ 133.39 | £ 22.23 | £ 111.16 |
| 3.5.16 | 444 | Aylesbury Mains | 26 Eastfield | £ 90.12 | £ 15.02 | £ 75.10 |
| 3.5.16 | 445 | Scaino Services | complete cem ga | £ 696.00 | | £ 696.00 |
| 3.5.16 | 446 | Nand P Garden Services | April grass | £ 545.80 | £ 99.30 | £ 446.50 |
| 3.5.16 | 447 | Nand P Garden Services | cemetery trees | £ 276.00 | £ 46.00 | £ 230.00 |
| 3.5.16 | 448 | NCALC | Subs&audit | £ 790.87 | | £ 790.87 |
| 3.5.16 | 449 | P Kennedy - refund | Domain host | £ 65.41 | | £ 65.41 |
| 3.5.16 | 450 | Zurich | Annual Premium | £ 944.52 | | £ 944.52 |

gsr

28. FUTURE AGENDA ITEMS AND COUNCILLORS' COMMENTS

Cllr Gardner – Concern about potholes in Connegar Leys which are a danger to pedestrians and cyclists in particular. **Clerk** to follow up.

Cllr Field – concern over weeds in footpaths – this is a Highways issue.

Cllr Burgoyne – concern in connection with Sun Moon and Stars, further discussion needed.

Cllr Jeffery – handed defibrillator information and contact details for arrangements to **Clerk** for installation at school as previously agreed.

29. DATE AND TIME OF NEXT and FUTURE MEETINGS

6th June 2016. (APM 23.5.16)

PUBLIC PARTICIPATION SESSION

- Request for a photo of litter and letter to be sent to MacDonalds and copy to Andy Jones.
- Request for Clerk to ask SNC for a litter bin to be positioned on Station Road by new bench.
- Request for Clerk to ask Canal Rivers Trust for a litter bin to be positioned on canal side near bridge 49 on station Road.
- 10 year Coffee House Anniversary at 10am next week.
- Open meeting for Canal Festival on 6.5.16 at 7pm in the Village Hall

Signed-----

Date-----

- Request from Mark Redding for responses to go on the SRC website.

Signed: -----

Date:

Signed-----

Date-----

Signed-----

Daste-----