

BLISWORTH PARISH COUNCIL

Mrs V. Hartley, Clerk to the Council,
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Minutes of the Meeting 3rd August 2015

Held in the upstairs room of Blisworth Village Hall at 7.30pm

Present:

Cllr C Jeffery	Chairman
Cllr J Hawkins	Vice Chairman
Cllr M Field	
Cllr M McKeown	
Cllr P Kennedy	
Cllr Anderson	
Cllr D Dalton	
Cllr B Rose	
Cllr D Burgoyne	

8 members of the public

PUBLIC QUESTIONS, COMMENTS AND REPRESENTATIONS:

In the last item on the agenda of meeting residents were invited to give their views and question the issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself.

57 . APOLOGIES FOR ABSENCE – The following apologies were received and reasons for absence approved: Cllr S Billing, Cllr Gardner, Cllr J Kirkbride, NCC, Cllr Clarke, SNC, Cllr Davies, SNC

58. DECLARATIONS OF INTERESTS – members are asked to declare any interest and the nature of that interest which they may have in any items under consideration at this meeting.

Cllr Hawkins declared an interest in item 63 – Inclusion of Old Rectory garden in the draft Conservation Area Review.

Cllr Kennedy also declared an interest in item 63 – Inclusion of Old Rectory garden in the draft Conservation Area Review.

59. RESOLUTION TO SIGN & APPROVE MINUTES OF THE PREVIOUS MEETING DATED 6TH JULY 2015. - These were agreed and adopted, proposed by Cllr McKeown and seconded by Cllr Rose.

60. CHAIRMAN'S/CLERK'S REPORT – Actions carried out as per last meeting – still to invite Tesco representative to meeting.

61. DISTRICT AND COUNTY COUNCIL REPORTS – may include report from local

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Community Police Officer – none available

62. PLANNING

i) S/2015/1233/MAF – Solar Power Inc Services Limited for a Solar array on Knock Lane – Letter gone out from PC (and acknowledged) re Community Benefit for School and other projects in village.

ii) Shop Front signage – report from Cllr Burgoyne on progress of application - Cllr Burgoyne had drafted and circulated a letter to SNC Planning Department from the PC in support of the applicant and this was read to the meeting. It was agreed that because the application was for the shop, which represented a community asset, and not an individual householder that support for the application should be given by PC. A vote was taken 8:1 in favour of support and it was resolved that the **Clerk** send the letter.

iii) For comments this meeting –

- **S/2015/1584/FUL, 70 Courteenhall Road** – first floor extension over ground floor extension and replacement detached garage – Cllr Anderson reported on the application which had been circulated. **Clerk** to respond that there are no objections.
- **S/2015/1612/FUL, 5 High Street** – single storey side extension – Cllr Anderson reported on the application which had been circulated. **Clerk** to respond that there are no objections.

iv) For other applications – see register below

63. Draft Conservation Area Survey – discussion to include proposed removal of some of Rectory land, resident had submitted a letter to SNC requesting that area is retained in Conservation Area

The Clerk had agreed an extension to the deadline from 31st July until just after this meeting. It was agreed by all that the whole of the Old Rectory land should be included in the conservation area, and that the **Clerk** write in support of this.

64. Local Matters

- **Rights of Way** – Reports of any problems – no issues reported
- **Lighting** – See Finance – no lights reported as out since take over by Aylesbury Mains.
- **Play Area** –
 - Progress of new equipment installation – Cllr Dalton reported that the matting had been installed and that the turf had survived the recent dry spell. Now awaiting invoice for submission to SNC Grants Department.
- **Traffic/Highway Issues** –
- **Stoke Road speeding issues** – Report from Cllrs Gardner and Rose re site meeting on 16.7.15 at 8.30am with Helen Howard, NCC Highways. Various issues had been explored – including the painting of a white line on one side of the road. She suggested that the PC appeal against the decision not to

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extend the 30mph zone. It was agreed that the **Clerk** write again appealing against this decision and request that the zone is extended to the S bend thus including the Tunnel car park, the stables at the Stone Works asking for the recommended distance from the hazards. (the site meeting was quite busy with pedestrians, horse riders and traffic proving the need for speed restriction).

- Mark Redding reported on the **Community Speed Watch** initiative. The traffic monitoring equipment which the village has for several weeks (separate to the speed gun) was originally to be fitted to a post on Towcester Road, but no suitable mounting post exists, therefore Mark has agreed to have it fitted in Courteenhall road where there is a suitable post. The speed gun, a separate device, comes with its own stand and will be used at various points in the village.
- **Cycling sign in Connegar Leys** – work instructed to take place within 2 months of 22.4.15. – still not replaced. Clerk reported that there had been problems with cycling prohibition signs being positioned years ago which had not had the required order so that this one may be removed not replaced. It was agreed that either should take place as it was a health and safety issue. **Clerk** to report again. (Street Doctor ref: 737962)
- **Neighbourhood Watch Scheme** – various warnings of scams have been circulated by PCSO Cooksammy and Mark Redding.
- **Allotments** – nothing to report

65. Website – Cllr Hawkins read out a letter from Mr Mason Masterman with reference to the use of the website and the Transparency Code.

Questions raised in the letter included:

- *The website states that 'only information approved by BPC may be on this website' information has gone out without this approval – does this ruling still stand?*
- *Other local PC websites have photos of councillors – would Blisworth PC consider this useful/appropriate?*
- *Photos could also be used to promote achievements e.g. Sign, new benches etc.*
- *There is currently a blog on the website which has not been added to since 2012. Should we encourage people to use this as a forum for comment/communication or perhaps consider a face book/twitter link?*
- *At the Best Village presentation free tuition on website management was offered. I have contacted the person concerned and hope to hear shortly so it would be helpful to know the views of the PC before taking up the offer.*

It was agreed that a sub-committee would be formed to address these issues on behalf of the Parish Council. Cllrs Anderson and McKeown will meet with Mason Masterman and agree on the use of the website.

To comply with the Transparency Code Minutes have to be on the website within a month of the meeting and *can* be in draft form. It was agreed that the **Clerk** submit

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draft minutes asap after the meeting and then adopted ones will replace the draft straight after the meeting.

66. COMMUNICATIONS - outgoing and ingoing

Out going

- i. Blisworth School - re 'The Big Build' project indicating that a contribution may be made from the Parish Council when more information becomes available.
- ii. SNC - Support letter request for Blisworth Canal Partnership
- iii. E-on – David Mooney – re: Street lighting maintenance contract termination & request for inventory (not forthcoming)
- iv. Aylesbury Mains – request to take on Maintenance contract for Blisworth street lighting.
- v. Katherine Harrison, SNC Conservation Officer – request for extra time (just after 3.8.15) to submit PC response to Draft Conservation Area Report.
- vi. Street Doctor – report overhanging trees/shrubs in High Street
- vii. Solar Power Inc Services Limited – letter re community benefit
- viii. BDO – Response to Audit Query
- ix. Jane Percival – articles for newsletter from Plant Life re bees and verges
- x. Jan Andrews, CPRE – correspondence from PC to Canal and Rivers Trust re use of generators by canal boaters

In-coming and

Circulated to councillors:

- i. Willow House Development, Towcester Road – copies of letters between resident and SNC Planning Officer and public presentation notes from 12th May. (Previously circulated)
- ii. Governors of Blisworth School – details of costings of Big Build Project, Blisworth School – see Finance
- iii. Tara Cooksammy - circulars re scams – Rio 2016 Olympics, Fake designer goods
- iv. SNC – Notification of high hedge complaint – this was on private land and is not a PC matter
- v. SNC – notification of Complaint against tree workers on grass on Connegar Leys. Cllr Gardner had spoken to the workers and the trees were now tidy and the work done satisfactorily.
- vi. Shutlanger Parish Plan Consultation – circulated and given to PPPT.
- vii. NCALC – Notice of AGM 17.10.15 - Cllrs Hawkins and Jeffery may attend.
- viii. NCC Highways July Newsletter & Customer Satisfaction on works Stoke Road – work planned for 22nd September.
- ix. Recruitment of Special Constables – hard copy pack available at meeting – notice up. Cllr Gardner took information.
- x. NCC – Annual Review of Mobile Library Services – notice up

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67. FINANCE

i) The following cheque payments were agreed:

Name	Details	Amount £	VAT	Total	Chq
V Hartley	Salary for July	423.33	-	423.33	2368
HMRC	Tax for above	106.00	-	106.00	2369
Shire Lumsden	R and A printing	160.00		160.00	2370
AH Contracts	Dog Bins	138.95	27.79	166.74	2371
SLCC	Membership (50%) - Chq 2363 cancelled	76.00		76.00	2372
Scaino Services	Cemetery entrance	7083.33	1416.6 7	8500.00	2373
Bartley Landscapes	Play Area groundwork	240.00		240.00	2375
N and P Garden Services	Payment for July mowing	496.50	99.30	595.80	DD
Liselle Solutions	Website hosting	35.00		35.00	2376
E-on	Supplies	912.21	182.44	1094.65	2377

The payment below was not authorised as E-on had not provided a contract as requested and it was felt that their service had not been good.

E-on	Maintenance – 30.6.15	215.67	43.13	258.80	2374
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Monies in:

SNC grant for cemetery entrance - £5380

Receipt from advertising in R and A - £20

Bank Balance at 24.7 .15 - £ 42296

iv) Big Build Project –Blisworth School – details received on costings – PC to contribute? A discussion took place as to whether Parish Councils should assist in funding education – technically paid for by the Local Education Authority. The Chairman suggested putting an item in the next meeting's agenda for a donation of £5000. This was proposed by Cllr Kennedy and seconded by Cllr Anderson. **Clerk** to check viability of a donation to a school and the use of Section 137 expenditure.

iv) BDO Query regarding Asset register and Clerk's increase in salary in Jan 2014 – Chairman had responded as ICO

iv) **Street Lighting** – Transfer to Aylesbury Mains for maintenance. Cllr Dalton reported that NBC are beginning to turn lights on again and wondered if NCC may do the same.

68. PARISH PLAN PROGRESS TEAM

Report from Ann North:

As everyone is aware Blisworth won a Highly Recommended Certificate for Best Large Village in the 2015 Best Village Competition. Once we have the judges' comments we will look into what areas need improvement before entering again.

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We have received a response from the Peterborough Diocese about our plan to install a fence to provide a boundary where the dry stone wall has collapsed. Unfortunately the Diocese are not in agreement with our proposals and want the wall reinstated. We intend to investigate the cost of doing so and may need to apply for a grant if the cost is prohibitive.

We continue to receive favourable comments on the gates and the improved entrance to the Old Cemetery.' An electronic copy of the constitution will soon be available.

69. FUTURE AGENDA ITEMS AND COUNCILLORS' COMMENTS

Cllr Gardner:

- Need for a filing cabinet in store room of village hall. **Cllr McKeown** agreed to source one and **Cllr Jeffery** will pick it up.
- Suggestion of swapping the Windmill Avenue bin with the one opposite the Royal Oak

Cllr McKeown :

- Asked about the road closures for the Canal Festival on 8/9th August.(Chapel Lane is to be shut from Pond Bank to the junction with Gayton Road for safety reasons and parking will be restricted on the High Street).

Cllr Burgoyne :

- Reported that a restaurant is soon to open in the Royal Oak

Cllr Hawkins :

Reported that the verge in front of the church had now been cut.

70. PUBLIC PARTICIPATION SESSION

- Books and leaflets in the store room in the village hall are taking up a lot of space and need distributing.
- The hedge from Pond Bank to the canal needs trimming. This was cut by Cllr Jeffery in the past.
- The Northampton Road pavement to Station Road needs siding out. **Clerk** to report to Street Doctor. (Ref 750302)
- The pavement from Greenside alongside the allotments is badly encroached by weeds. **Clerk** to report to Street Doctor. (Ref 750304)

71. DATE AND TIME OF NEXT MEETING - 7.9.15, meeting closed at 9.20pm

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Planning Register for Blisworth 27th July 2015

<u>Application Number</u>	<u>Location</u>	<u>Proposal</u>	<u>Received</u>	<u>Status</u>
<u>S/2015/1612/FUL</u>	5 High Street Blisworth	Single storey side extension and replacement detached garage	17/07/2015	4 - Consults Despatched
<u>S/2015/1511/FUL</u>	Blisworth County Primary School Courteenhall Road Blisworth	Proposed roof conversion with the addition of 5 conservation rooflights	06/07/2015	4 - Consults Despatched
<u>S/2015/1567/COND</u>	Blisworth Hill Farm Stoke Road Blisworth	Condition 5 [Noise Survey] - Application for approval of details submitted pursuant to J5 of S/2013/1691/FUL [Anaerobic digestion plant with associated silage clamp, digestate lagoon and landscaping]	06/07/2015	4 - Consults Despatched
<u>S/2015/1584/FUL</u>	70 Courteenhall Road Blisworth	First floor extension over ground floor extension.	03/07/2015	4 - Consults Despatched
<u>S/2015/1334/FUL</u>	27 Windmill Avenue Blisworth	Side single storey annexe	10/06/2015	10 - Approved
<u>S/2015/1233/MAF</u>	Land to the south of Knock Lane Knock Lane Blisworth	Installation of a solar PV array plus ancillary development.	05/06/2015	5 - Site Visit Complete by case officer
<u>S/2015/1202/TCA</u>	1 Grafton House Barns Gayton Road Blisworth	T1 - Ash Tree - Fell	01/06/2015	10 - No Objections
<u>S/2015/1182/FUL</u>	33 Courteenhall Road Blisworth	Single storey side extension and front porch	27/05/2015	10 - Approved
<u>S/2015/1100/COND</u>	Grafton Barns Gayton Road Blisworth	Condition 6 [Submit a Written Scheme of Investigation] Application for approval of details submitted pursuant to condition 6 of S/2014/1501/FUL [Conversion of existing barns and reconstruction of existing single storey sections to create 3 dwellings with garaging and other work to accommodate conversions]	15/05/2015	10 - Approved
<u>S/2015/1098/LDP</u>	4 Eastfield Blisworth	Lawful Development Certificate for a proposed detached building in rear garden	15/05/2015	10 - Approved

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