

BLISWORTH PARISH COUNCIL

Minutes

Of the meeting of Blisworth Parish Council held in the upstairs room of Blisworth Village Hall at 7.30 p.m. on **MONDAY 3rd October 2011**

021 Present:

Councillors: Mrs P Masterman (Chairman), C Jeffery (Vice-Chairman), Mrs M Field, Mrs K Gray, Mrs J Hawkins, Mrs D Burgoyne C Gardner

By invitation: Cllr Mrs S Townsend, Cllr S Clarke

Members of the public: 17

In attendance: Mrs Alison Bartlett (Clerk)

022 Apologies:

D Dalton (Family commitments)
Ms M McKeown (None)
Cllr B Ingram (Conference)

023 Disclosures of Interest:

None

024 Formal Announcements from the Chairman:

None

025 Minutes of the Previous Meeting:

The Minutes of the previous meeting, having been circulated, are to be approved by the Council as a true and correct record and signed by the Chairman.

026 Public Questions, Comments or Representations:

Reg Davis - Raised concerns about state of yard behind the Sun, Moon and Stars. It was agreed that the Parish Clerk would approach Mr Clayson informally asking when the building work was likely to start. PC

Alan Andrews - Advised that the street light on the Stoke Road/Church Lane is not working. PC

Tony Marsh - Advised that the Home Close sign has now been replaced.

Ben Scarcliffe - Agreed with SNC regarding the trees in the churchyard and said that the trees would benefit from reduction not pollarding.

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Responsible Officer:

Chairman:

Sally Townsend - SNH are undertaking internal modifications in Buttmead. SNC are in consultation with NCC Highways regarding Luff Developments. The traffic count is ongoing and a traffic management plan has been requested.

027 Items Carried Forward from Previous Meetings:

Mike Hawkins - The Parish Clerk has written to Mr Hawkins (minute 11/017/i)

Graveyard Wall - Three estimates for the works have been obtained. The estimates were £2650.00, £3820.00 and £4200.00. Blisworth Garden Services provided the cheapest quote (minute 11/017/ii)

Allotments - It was agreed that all allotment holders would be asked to pay a one off contribution of £5 to cover the installation of the new standpipe. From 2012/2013 the allotment holders will be recharged for the use of water on site. (minute 11/017/iii)

The Old Newsagents - Mr C Jeffery has written to Mr and Mrs Coles confirming the Parish Council's position (minute 11/017/iv)

Parish Council Vacancies - The Parish Clerk has made arrangements for the posts to be advertised (minute 11/017/v)

Round and About - The Parish Clerk has confirmed with Cllr B Ingram that the January edition of R&A will be printed (minute 11/017/vi)

Open Forum - The agenda has been altered to reflect this resolution (minute 11/017/vii)

Parish Council Minutes - Mr T Marsh has kindly taken the minutes from the Parish Clerk for deposit at the Northamptonshire Records Office (minute 11/017/viii)

Bus Service Changes - The bus timetable has been displayed on the Parish Council notice board (minute 11/019/ii)

Register of Electors - Mrs Percival has been provided with information (minute 11/019/v)

Road Signage - The Parish Clerk has contacted NCC regarding road signage (minute 11/023/ii)

Road Markings - The Parish Clerk has contacted NCC regarding road markings and the condition of pavements (minute 11/023/i)

028 Business Items:

i **Planters at Blisworth Arm** - The Parish Council is able to apply for a licence from NCC for roadside planters. There is no charge for the licence but the Parish Council would then be liable for maintenance and insurance. The licence may be revoked at any time on application to NCC. It was **RESOLVED** that the Parish Clerk will contact NCC regarding the full implications and get agreement from Mr Clarke to maintain the planters. PC

ii **Churchyard Wall** - The Parish Clerk has contacted the Archdeacon regarding a faculty for the repairs. No response has yet been received. Ian Lorman of SNC has visited the site and is of the opinion that the trees were not the cause of the collapse. Mr C Jeffery has spoken to Mr and Mrs Worley regarding the pollarding of the tree adjacent to their premises and has been given a quote of £600. PC

iii **Grant Application** - It is proposed that the Parish Council support an application to SNC for a grant to assist with the cost of repairing the churchyard wall. It was PC

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Responsible Officer:

Chairman:

	RESOLVED that the Parish Clerk should apply for the grant.	
iv	Northamptonshire Police - Have Your Say questionnaire has been published and they are requesting responses online or on paper via http://northants.police.uk/haveyoursayonline www.northants.police.uk/haveyoursay or alternatively contact Jane Follows at Northamptonshire Police Authority on 01604 887437 (email jane.f@northants-pa.gov.uk) or www.facebook.com/northantspolice .	
v	George Freestone - On 19 th November 2011 George Freestone would have been 100 years old. It was been suggested that the Parish Council may wish to celebrate the day. The Chairman confirmed that there were a number of events taking place around the village to celebrate the occasion but that she would contact the Pub to see if they are doing anything.	PM
vi	Planning & Development Control Changes - An e-mail has been received from NCAALC regarding proposed changes to planning and development control and recommending that Parish Councils make comment on the proposals.	
vii	Online Banking - It is proposed that the Parish Council sign forms for online banking to enable up to date information on the bank accounts. It was RESOLVED that the Parish Clerk would take the completed forms into the bank.	PC
viii	Purchase of Book for Parish Clerk - The Parish Clerk has requested that the Parish Council purchase an up to date copy of the Local Council Administration book. The cost is likely to be between £58.00 and £75.00. It was RESOLVED that the Parish Clerk should purchase the most recent edition of the book.	PC
ix	Parish Clerk Pay - The Parish Clerk has been in post for three months and would like to request a pay increase as per the advertisement for the post. It was RESOLVED that the Parish Clerk should receive the pay increase.	
x	Parish Clerk Contract - It is a legal requirement for the Parish Clerk to have a contract for the post. It is suggested that the postholder provides a draft copy of the contract to the Parish Council for negotiation. It was RESOLVED that the Parish Council should receive a copy of the model contract and the final version be agreed.	PC/ CJ/ KG
xi	Training Course - NCAALC are running a training course on setting budgets and precepts on 4 th October 2011. Two places have been requested but confirmation has not yet been received. It was RESOLVED that P Masterman and the Parish Clerk should attend the training.	PC/ PM
xii	Holiday Lodges for Loan - Northamptonshire Carers are requesting publicity for their two holiday lodges which they can loan out free of charge to carers who are in need of time out and rent out to other people in order to cover their expenses.	
xiii	Planning Reform Proposals from Leiston-cum-Sizewell - An e-mail has been received requesting that Parish Councillors write to MPs asking for their support for the proposals.	All
xiv	Council Tax Setting Process Training - SNC has confirmed the date of the free training as Tuesday October 11 th . The Parish Council has two places reserved and names must be forwarded by Friday 7 th October. It was RESOLVED that M Field and the Parish Clerk would attend the training.	PC/ MF
xv	Review of Parliamentary Constituencies 2013 - The Boundary Commission are requesting assistance in communicating the proposals to the public.	

029	<u>Planning:</u>
i	<p>Decision Notices:</p> <p>S/2011/0986/NMA - 89 Stoke Road Non material amendment to planning permission S/2011/0334/FUL Application date: 02/08/2011 Decision: Approval</p> <p>S/2011/0971/FUL - 35 Towcester Road Two storey side extension at side and conservatory at rear Application date: 02/08/2011 Decision: Approval</p> <p>S/2011/0954/FUL - 2 Home Close Replacement porch with ramp and relocation of front door Application date: 28/07/2011 Decision: Approval</p> <p>S/2011/0942/FUL - Canal Cottage, High Street Detached Dwelling Application date: 26/07/2011 Decision: Approval</p> <p>S/2011/0928/FUL - 1 Towcester Road Single storey rear and side extension Application date: 21/07/2011 Decision: Approval</p> <p>S/2011/0914/LBC - Grafton House, 1 Gayton Road Renovations to existing house Application date: 18/07/2011 Decision: Approval</p> <p>S/2011/0885/FUL - JBJ Business Park, Northampton Road Extended opening times Application date: 11/07/2011 Decision: Approval</p>
ii	<p>Applications:</p> <p>S/2011/1174/RES - Painters Cottage 30 Stoke Road 2 No. detached dwellings and detached double garage. Response date: 29th October 2011 It was proposed that a further meeting to discuss planning applications should be arranged. It was RESOLVED that a meeting would take place on 10th October 2011 at 7.30pm.</p>

Responsible Officer:

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Chairman:

030 Finance:

i Receipts

<u>Name</u>	<u>Details</u>	<u>Amount</u>	<u>VAT</u>	<u>Total</u>
SNC	Precept - 2 nd Payment	£12500.00		£12500.00
Natwest	Refund of bank charge	£431.62		£431.62
Total		£12931.62		£12931.62

ii Payments

<u>Name</u>	<u>Details</u>	<u>Amount</u>	<u>VAT</u>	<u>Total</u>	<u>Cheque</u>
A Bartlett	Salary & expenses	£398.00		£398.00	1996
JS Landscapes	Mowing	£200.00		£200.00	1998
AH Contracts	Dog bins	£79.40	£15.88	£95.28	1997
Natwest	Bank charges	£1.42		£1.42	
Natwest	Bank charges	£12.03		£12.03	
Alan North	Round & About	£35.00		£35.00	1999
Total		£725.85	£15.88	£741.73	

That the above accounts be accepted and approved for payment:

Proposed: J Hawkins

Seconded: D Burgoyne

iii Current account balance: £20139.15 as at 26th September 2011

iv Reserve account balance: £5084.74 as at 24th August 2011

031 Information Items:

i Letter from NCC - Received regarding the Northamptonshire Minerals and Waste Development Framework: Control and Management of Development, Development Plan Document. The Development Plan Document has now been formally adopted.

ii NCALC update - Issue 5/11 September to October 2011 has been received.

Northants 50+ Network Newsletter - Received. A group for over 50 year olds that is free to join by contacting Activity Coordinators, Board members or Pam Wilton, Facilitator on 01604 236805 or www.northantsfiftyplus.co.uk

iii Towcester Over 50's Health Forum - A forum is being held at Towcester Town Hall on Wednesday 5th October at 13.00hrs to discuss local issues that affect older people.

iv NAB Mobile Information and Resources Unit - The unit is in Brackley and Towcester on 2nd November and in Northampton on 7th and 12th October, 4th and 9th November and 2nd and 14th December.

v Viewpoint Newsletter - Information from NAB for Autumn/Winter 2011.

vi Highways, Transport & Infrastructure Councillors Newsletter - Received providing information on the initiatives taking place across the county.

- vii **Crime and Policing Update** - Motorbikes have been targeted for thefts across the county.
- viii **South Northamptonshire Forum** - Two presentations are to be held on "Parish Plans - How to Produce an Action Plan Based on Comprehensive Community Consultation" and "The Equalities Act 2010 and How this Relates to Community Groups" on Tuesday 18th October 2011 at 14.00 at SNC Offices. Further information can be obtained from SNVB on 01327 358264 or info@snvb.org.uk.
- ix **Northamptonshire Community Connect** - Northamptonshire Police are appealing for people to work as Special Constables. There is an open evening on 5th October. For more details contact the Recruitment Team on 03000 111 222 ext. 7383.
- x **Northamptonshire Community Connect** - The Dog Watch Scheme uses the eyes and ears of dog walkers, runners or people who get out and about, who often see something unusual or amiss in the community, as an extension of the Neighbourhood Watch Scheme. It is open to anyone aged 16 or over and you do not need to be a member of the Neighbourhood Watch Scheme. For more information contact the Dog Watch Team on 03000 111 222 ext. 5724.
- xi **Master Composters Wanted** - SNC are looking for people to train as Master Composters who will then be able to get out and about in the community offering advice and assistance with composting.
- xii **RSN Online News Digest** - Weekly news digest for 19th September has been received.

032 Group Reports

- i **Parish Plan Project Group** - Leaflets about wind up torches are to be distributed with the next Round and About. Volunteers are required to assist with the "stuffing" of the leaflets.
- ii **Neighbourhood Watch** - One incidence of domestic disturbance between two boaters has occurred and cold callers have been operating in the no cold calling areas.

Date of Next Meeting:
MONDAY 10th October 2011 at 7.30 p.m.

There being no further business, the Chairman closed the meeting at 9.15pm

Signed: Chairman:

 Responsible Officer:

 Date: