

# BLISWORTH PARISH COUNCIL

Mrs V. Hartley, Clerk to the Council,  
Beech House, 17 Dean's Row,  
Gayton, Northampton NN7 3HA

tel[01604 858360] email:blisworthparishcouncil@gmail.com

## For General Information:

### WILLOW HOUSE

At 6.30 pm for one hour prior to the Parish Council Meeting the outline plans for the proposed new development at Willow House will be on display for the general public to view. In attendance to answer your questions will be the Architect and a planning officer from South Northants Council.

**This presentation does not form part of the Parish Council meeting and it will not be up for discussion during said meeting.**

## AGENDA OF THE PARISH COUNCIL

PLEASE BE ADVISED THAT PARISH COUNCILLORS ARE SUMMONED AND THE PUBLIC INVITED TO ATTEND THE **ANNUAL GENERAL MEETING** OF THE PARISH COUNCIL on TUESDAY 12<sup>th</sup> May 2015 IN THE UPSTAIRS ROOM OF THE VILLAGE HALL AT 7.30PM.

1. **ELECTION OF CHAIRMAN** – To elect a chairman for the next 12 months
2. **APOLOGIES FOR ABSENCE** – TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE
3. **DECLARATIONS OF INTERESTS** – members are asked to declare any interest and the nature of that interest which they may have in any items under consideration at this meeting.
4. **SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE**
5. **ELECTION OF VICE-CHAIRMAN** – To elect a Vice Chairman for the next 12 months
6. **Co-Option of Two further councillors to make up full compliment.**
7. **Arrangement for dealing with PLANNING Applications**
8. **ELECTION OF REPRESENTATIVES FOR VILLAGE HALL AND PLAYING FIELDS ASSOCIATION** – To elect representatives for Village Hall and Playing Field Association
9. **ELECTION OF STREET LIGHTING OFFICER** – To elect a representative to act as street lighting officer
10. **ELECTION OF REPRESENTATIVES TO ACT AS TREE AND FOOTPATH WARDENS**
11. **REVIEW OF FINANCES** – TO AGREE AND REVIEW FINANCES, INCLUDING USE OF NALC AS INTERNAL AUDITOR AND OF

COUNCILLOR TO ACT AS INTERNAL CONTROL OFFICER.

12. **AGREEMENT AND ADOPTION of ANNUAL RETURN for year-end 31.3.15 – adopted at last meeting.**
13. **ADOPTION OF STANDING ORDERS AND FINANCIAL REGULATIONS (previously circulated)**
14. **ADOPTION OF CODE OF CONDUCT (previously circulated)**
15. **PROCEDURE FOR HANDLING REQUESTS MADE UNDER FREEDOM OF INFORMATION ACT 2000 AND DATA PROTECTIONS (previously circulated)**
16. **MEDIA POLICY (previously circulated)**
17. **COMPLAINTS POLICY (previously circulated)**
18. **DATES FO MEETINGS FOR NEXT YEAR** - To confirm that the Parish Council Meetings for the year 2015 to 2016 will *generally* take place on the first Monday of the month. If this is not feasible, possibly due to a bank holiday, it will be re-arranged. Extraordinary meetings will be held as necessary.
19. **RESOLUTION TO SIGN & APPROVE MINUTES OF THE PREVIOUS MEETING DATED 13<sup>TH</sup> April 2015.**
20. **CLERK'S REPORT**  
Actions carried out as per last meeting.
21. **DISTRICT AND COUNTY COUNCIL REPORTS** – may include report from local Community Police Officer.
22. FW: Blisworth Primary School - The BIG Idea

## **21. PLANNING**

- i) Progress of recent applications: see SNC attached register below
- ii) For discussion:
  - S/2015/0917 ADV - replacement notice board at St John the Baptist
  - S/2015/Candle Cottage – residential development for up to 5 dwellings (outline)

## **22. Local Matters**

- i. Footpaths –reports of any problems
- ii. Lighting – report of any street lights in need of attention – Quote from Aylesbury Mains
- iii. Play Area
- iv. Traffic Issues - Repeated Dangerous Parking on Courteenhall Road – response from PCSO Cooksammy, circulated
- v. Neighbourhood Watch Scheme – report circulated
- vi. Blisworth Old Cemetery – update on meeting between owner of land adjoining 64 Pond Bank,

## 23. COMMUNICATIONS

A) Correspondence – Emails/letters outgoing and ingoing:

### Out –

- i. NCC Highways Report - base of the sign prohibiting cycling in the path from Greenaway to Connegar Leys -reference number 737962
- ii. NCC Highways Request - for the entrances to Blisworth on the Northampton Road from Northampton and Towcester are cleared of litter - CRM:0309265
- iii. Canal & River Trust – concern over use of generators on the boats
- iv. N and P Garden Services – request for copy of contract

### In –

- i. PCSO Cooksammy - End of Year Crime Figures - circulated
- ii. Mr M Hawkins to Planning Officer, SNC - Willow House Development - circulated
- iii. PCSO Cooksammy - monthly report for April 2015
- iv. Fun Day, Saturday 2 May – circulated
- v. Mr and Mrs Hargreaves - Blisworth Parish Council Meeting 13<sup>th</sup> April 2015 Agenda, ref. item 197 communications item xiv. SNC request to meet pre-application for Willows also item re declarations of interest.
- vi. PCSO Cooksammy - Allotment Shed Security – circulated
- vii. NCALC – Pensions and Electricity Procurement - circulated
- viii. N and P Landscapes - Blisworth mowing, agreed to send copy of agreement
- ix. SNC - Parish Clerk Forum 10am, 3 July 2015 at SNC
- x. East Northants Funding Fair 5th March
- xi. Canal & River Trust – response re use of generators on the boats - circulated
- xii. PC website – from Mason Masterman request for financial information to go on

## 24. PARISH PLAN PROGRESS TEAM

Monies In	£	Expenditure	£
Start up Fund from PC	200	Architect plans for cemetery	200
Grant SN Homes	500	First bench (Glasdon)	869
Donation (Hollowell Steam Rally)	2000	Second bench (Glasdon)	482

## 25. PARTICIPATION IN PROTEST AGAINST HOWDEN'S DEVELOPMENT

### 26. Finance

Payments – for approval

Name	Details	Amount £	VAT	Total	Chq
A-on	Insurance	£908.58		£908.58	2345
Shire Lumsden	Printing R & A	110.00		110.00	2346
# AH Contracts	Empty dog bins				2247
N and P Gardens	Mowing - May	496.50	99.30	595.80	2248
V Hartley	Salary for April	414.64	-	414.64	2249
HMRC	Tax for above	103.60	-	103.60	2250

Bartley Landscape	Installation of planters	60.00		60.00	2251
C J Jeffery	Stakes for allotment	46.20		46.20	2252

# Figures not known at time of writing

#### OTHER FINANCIAL MATTERS –

- Monies received : 50% Annual Precept from SNC - £15500
- VAT Return for year-end 31.3.15 - £3,013.96 – applied for
- Contractor for the path/gates of Old Cemetery - £9580 quote accepted

## 27. FUTURE AGENDA ITEMS AND COUNCILLORS' COMMENTS

## 28. DATE AND TIME OF NEXT and FUTURE MEETINGS

June meeting tba

Signed: -----

Date:

This agenda can be found on the Blisworth Parish Council website.

Planning Register at  
1.5.15

<u>S/2015/0917/ADV</u>	St John the Baptist Church Church Lane Blisworth	One replacement free-standing, non-illuminated notice board. One additional free-standing, non-illuminated notice board and one new non-illuminated sign on outer wall of graveyard.	24/04/2015	4 - Consults Despatched
<u>S/2015/0908/OUT</u>	Candle Cottage Chapel Lane Blisworth	Residential development for up to 5 dwellings with associated road works and drainage, all matters reserved. (Outline)	23/04/2015	4 - Consults Despatched
<u>S/2015/0661/SCR</u>	Land South of Knock Lane Blisworth	Screening opinion for proposed erection of a 5MW solar photovoltaic development.	31/03/2015	10 - EIAssessment not require
<u>S/2015/0540/TCA</u>	Thackstone Cottage 21 Stoke Road Blisworth	T1 Sycamore - Reduce crown to previous pollard points (25m to 17m). T2 Sycamore - Reduce crown to previous pollard points (25m to 17m). T3 Sycamore - Reduce Crown (20m to 15m).	13/03/2015	10 - No Objections
<u>S/2015/0467/LBC</u>	Elm Tree House 11 Courteenhall Road Blisworth	Listed building consent for replacement oak gates with automated opening.	06/03/2015	5 - Site Visit Complete by case officer
<u>S/2015/0466/FUL</u>	Elm Tree House 11 Courteenhall Road Blisworth	Install replacement oak gates with automated opening.	06/03/2015	5 - Site Visit Complete by case officer

Planning Register at  
1.5.15

<a href="#"><u>S/2015/0437/TCA</u></a>	Wendover House 3 Blisworth Road Gayton	T2 - T4 Grey Poplars fell	24/02/2015	10 - No Objections
<a href="#"><u>S/2015/0436/TPO</u></a>	Wendover House 3 Blisworth Road Gayton	T1 Beech Tree fell	24/02/2015	10 - Approved
<a href="#"><u>S/2015/0264/COND</u></a>	Gayton Marina Blisworth Arm Blisworth	Condition 10 [Construction Management Plan] - Application for approval of details submitted pursuant to condition 10 of S/2012/0029/FUL [New building to accommodate chandlery, laundry, wetdocks, admin & stores. New vehicular access, hardstandings and replacement jetties]	30/01/2015	4 - Consults Despatched
<a href="#"><u>S/2015/0114/FUL</u></a>	45 Buttmead Blisworth	Single storey extension to rear	22/01/2015	10 - Approved