

BLISWORTH PARISH COUNCIL

Mrs V. Hartley, Clerk to the Council,
Beech House, 17 Dean's Row,
Gayton, Northampton NN7 3HA

tel[01604 858360] email:blisworthparishcouncil@gmail.com

AGENDA OF THE PARISH COUNCIL

PLEASE BE ADVISED THAT PARISH COUNCILLORS ARE SUMMONED AND THE PUBLIC INVITED TO ATTEND THE **ANNUAL GENERAL MEETING** OF THE PARISH COUNCIL on TUESDAY 6th May **2014** IN THE UPSTAIRS ROOM OF THE VILLAGE HALL AT 7.30PM.

1. **ELECTION OF CHAIRMAN** – To elect a chairman for the next 12 months
2. **APOLOGIES FOR ABSENCE** – TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE
3. **DECLARATIONS OF INTERESTS** – members are asked to declare any interest and the nature of that interest which they may have in any items under consideration at this meeting.
4. **ELECTION OF VICE-CHAIRMAN** – To elect a Vice Chairman for the next 12 months
5. **ELECTION OF PLANNING SUB GROUP** – to elect councillors to sit on the Planning sub group
6. **ELECTION OF REPRESENTATIVES FOR VILLAGE HALL AND PLAYING FIELDS ASSOCIATION** – To elect representatives for Village Hall and Playing Field Association
7. **ELECTION OF STREET LIGHTING OFFICER** – To elect a representative to act as street lighting officer
8. **ELECTION OF REPRESENTATIVES TO ACT AS TREE AND FOOTPATH WARDENS**
9. **REVIEW OF FINANCES** – TO AGREE AND REVIEW FINANCES, INCLUDING USE OF NCALC AS INTERNAL AUDITOR AND OF COUNCILLOR TO ACT AS INTERNAL CONTROL OFFICER.
10. **AGREEMENT AND ADOPTION of ANNUAL RETURN for year-end 31.3.14.**
11. **ADOPTION OF STANDING ORDERS AND FINANCIAL REGULATIONS**
12. **ADOPTION OF CODE OF CONDUCT**
13. **PROCEDURE FOR HANDLING REQUESTS MADE UNDER FREEDOM OF INFORMATION ACT 2000 AND DATA PROTECTIONS**
14. **MEDIA POLICY**
15. **COMPLAINTS POLICY**
16. **DATES FO MEETINGS FOR NEXT YEAR** - To confirm that the Parish Council Meetings for the year 2014 to 2015 will take place on the first Monday of the month unless that day falls upon a bank holiday in which case it will take place on the following day of the month. Extraordinary meetings will be held as necessary.
17. **RESOLUTION TO SIGN & APPROVE MINUTES OF THE PREVIOUS**

MEETING DATED 7TH April 2014.

18. CLERK'S REPORT

Actions carried out as per last meeting.

19. DISTRICT AND COUNTY COUNCIL REPORTS – may include report from local Community Police Officer.

21. PLANNING

i) Progress of recent applications:

ii) Chapel Hill Development – S/2013/0225/MAF –

- Update on developments SNC to discharge of condition to provide access road for construction off Northampton Road (access road WILL be constructed)
- Update on road crossing provision – see planning
- Proposed Extension of 30mph speed limit

iii) Progress of other recent applications :

<u>S/2014/0431/MAF</u>	Chapel Lane Blisworth	Variation of condition 4a i - iii (Pre commencement condition) of S/2013/0225/MAF (Residential Development for 27 houses, estate road and associated works) to change the requirements of condition 4a parts i-iii inclusive to pre-occupation rather than pre-commencement	- Consults Despatched
<u>S/2014/0322/FUL</u>	25 Greystones High Street Blisworth	Single storey rear extension	- Site Visit Complete
<u>S/2014/0283/FUL</u>	New Tunnel Hill Farm Stoke Road Blisworth	Two storey side extension to form self-contained annexe	- Site Visit Complete
<u>S/2014/0263/TCA</u>	58 High Street Blisworth Thackstone	Reduce Willow tree back to solid trunk after damage in strong winds	No Objections
<u>S/2014/0220/FUL</u>	Cottage 21 Stoke Road Blisworth Thackstone	Conversion of outbuilding to form annexed accommodation including new conservatory	Approved
<u>S/2014/0221/LBC</u>	Cottage 21 Stoke Road Blisworth	Conversion of outbuilding to form annexed accommodation including new conservatory	Approved

22. Local Matters

- Footpaths –reports of any problems
- Lighting – report of any street lights in need of attention – replacement of old lamps – (see correspondence) to comply with EU directive
- Play Area
- Traffic Issues
- Parish Plan Progress
- Neighbourhood Watch Scheme
- Village sign project
- Request from Parish Plan Progress Team for placement of planters at bus stop near The Oak.

- ix. Request from Blisworth Heritage Society – consideration of siting of wheels from railways carriage

23. COMMUNICATIONS

A) Correspondence – outgoing and ingoing

Out –

- i. NCC Highways – request for consideration of lowering speed limit on Towcester Road – response that review will take place involving NCC Road Safety Officer, and Senior Traffic Management Officers for the Police.
- ii. NCC Highways – to request consideration of laybys in Connegar Leys – response that not financially viable but PC could fund it and they would advise!

In –

- iii) Resignation of Mrs Kathy Gray as Councillor
- iv) Helen Howard, NCC – consideration of reduction of speed limit between Milton and Blisworth – decision not to reduce the limit.
- v) Renewal of 30 mercury street lights due to EEC legislation
- vi) Falling fence in Greenaway as reported last meeting – to be repaired on 15.4.14
- vii) National Allotment Society – informing members of a legal matter
- viii) CPRE – newsletter
- ix) Renewal of 30 mercury street lights due to EEC legislation

Forwarded emails –

- x) Mark Redding NHW Guidance document
- xi) NCC Highways – Buttmead/Courteenhall Road bridleway – response that they will add an additional waymark post to prevent vehicular access.
- xii) Wind And Solar Farms – information from CPRE

24. FINANCE

- i) Arrangements for Internal Audit – decision as to whether to use NCALC Services for £175 per annum. (Only requirements for internal auditor are that they are independent and competent)

Payments – for approval

	Name	Details	Amount £	VAT	Total	Chq
	E-on	Maintenance	£215.67	£43.13	£258.80	2235
	E-on	supplies	682.64	136.53	819.17	2236
#	AH Contracts	Empty dog bins				2237
	N and P Gardens	Mowing - April	496.50	99.30	595.80	2238
	V Hartley	Salary for April	414.64	-	414.64	2239
	HMRC	Tax for above	103.60	-	103.60	2240

Figures not known at time of writing

Monies received : 50% Annual Precept from SNC - £15500
VAT Return - £3943.76

OTHER FINANCIAL MATTERS – earlier in agenda

25.AGREEMENT AND ADOPTION of ANNUAL RETURN for year-end 31.3.14.

26. FUTURE AGENDA ITEMS AND COUNCILLORS' COMMENTS

27. DATE AND TIME OF NEXT and FUTURE MEETING

Signed: -----

Date:

This agenda can be found on the Blisworth Parish Council website.