

BLISWORTH PARISH COUNCIL

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AGENDA OF THE PARISH COUNCIL

PLEASE BE ADVISED THAT PARISH COUNCILLORS ARE SUMMONED AND THE PUBLIC INVITED TO ATTEND THE **ANNUAL GENERAL MEETING** OF THE PARISH COUNCIL on TUESDAY 7th May **2013** IN THE UPSTAIRS ROOM OF THE VILLAGE HALL. AT 7.30PM.

PUBLIC QUESTIONS, COMMENTS AND REPRESENTATIONS:

On **close** of meeting residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself.

1. **APOLOGIES FOR ABSENCE** – TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE
2. **DECLARATIONS OF INTERESTS** – members are asked to declare any interest and the nature of that interest which they may have in any items under consideration at this meeting.
3. **ELECTION OF CHAIRMAN** – To elect a chairman for the next 12 months
4. **ELECTION OF VICE-CHAIRMAN** – To elect a Vice Chairman for the next 12 months
5. **ELECTION OF FINANCE SUB GROUP** – to elect Councillors to sit on Finance sub group
6. **ELECTION OF PLANNING SUB GROUP** – to elect councillors to sit on the Planning sub group
7. **ELECTION OF REPRESENTATIVES FOR VILLAGE HALL AND PLAYING FIELDS ASSOCIATION** – To elect representatives for Village Hall and Playing Field Association
8. **ELECTION OF REPRESENTATIVES FOR MID NORTHANTS PARISHES GROUP**
9. **ELECTION OF STREET LIGHTING OFFICER** – To elect a representative to act as street lighting officer
10. **ELECTION OF REPRESENTATIVE S TO ACT AS TREE AND FOOTPATH WARDENS**
11. **REVIEW OF FINANCES** – TO AGREE AND REVIEW FINANCES, INCLUDING ASSETS LIST AND DECISION ON APPOINTMENT OF INTERNAL AUDITOR AND OF COUNCILLOR TO ACT AS INTERNAL CONTROL OFFICER
12. **ADOPTION OF STANDING ORDERS AND FINANCIAL REGUALTIONS**
13. **ADOPTION OF CODE OF CONDUCT**
14. **PROCEDURE FOR HANDLING REQUESTS MADE UNDER FREEDOM OF INFORMATION ACT 2000 AND DATA PROTECTIONS**
15. **MEDIA POLICY**

16. **DATES FO MEETINGS FOR NEXT YEAR** - To confirm that the Parish Council Meetings for the year 2013 to 2014 will take place on the first Monday of the month unless that day falls upon a bank holiday in which case it will take place on the following day of the month. Extraordinary meetings will be held as necessary.

17. **RESOLUTION TO SIGN & APPROVE MINUTES OF THE PREVIOUS MEETINGS DATED 2ND April 2013.**

18. **MATTERS ARISING FROM PREVIOUS MINUTES**

19. **MATTERS ARISING – not covered by agenda**

20. **DISTRICT AND COUNTY COUNCIL REPORTS** – may include report from local Community Police Officer.

21. PLANNING

i) **Village Confines**

ii) **Progress of recent applications:**

<u>S/2013/0488/FUL</u>	Blisworth Pumping Station Gayton Road Blisworth Arm	Replacement of site perimeter fence with 2.9 metre welded mesh fence with razor wire & barbed wire topping	23/04/2013	(4) Pending - Consults Despatched
<u>S/2013/0493/FUL</u>	10 Eastfield Blisworth	Two storey rear and side extension and new pitched roof over porch and garage	23/04/2013	(4) Pending - Consults Despatched
<u>S/2013/0460/FUL</u>	43 Buttmead Blisworth	First floor side and two storey rear extensions (retrospective). Rear conservatory.	16/04/2013	(4) Pending - Consults Despatched
<u>S/2013/0405/NMA</u>	Algate Church Lane Blisworth	Non-material amendment to S/2012/0774/FUL (single storey rear extension, alterations to rear dormer & replacement windows) for the addition of a small chimney	10/04/2013	(3) Pending - Case Officer Allocated
<u>S/2013/0446/FUL</u>	11 A Buttmead Blisworth	Single storey rear extension	10/04/2013	(5) Pending - Site Visit Completed
<u>S/2013/0439/TPO</u>	Canal House Blisworth Arm Blisworth	Crown reduce copper beech tree by approx 1 metre&remove dead wood	09/04/2013	(5) Pending - Site Visit Completed

<u>S/2013/0377/FUL</u>	Orchard House Church Lane Blisworth	Stone garden shed	03/04/2013	(4) Pending - Consults Despatched
<u>S/2013/0316/FUL</u>	8 Stoke Road Blisworth	Replace door with timber window in front elevation (retrospective)	19/03/2013	(5) Pending - Site Visit Completed
<u>S/2013/0320/FUL</u>	42 Buttmead Blisworth	Single storey side extension and repositioning of fence	19/03/2013	(5) Pending - Site Visit Completed
<u>S/2013/0291/SCR</u>	Blisworth Hill Farm Stoke Road Blisworth	Screening opinion for a 500kw wind turbine	14/03/2013	(10) Environmental Impact Assessment not required

22. LOCAL MATTERS

- i. Footpaths –reports of any problems
- ii. Lighting – report of any street lights in need of attention. Replacement PL at end of Buttmead and Stoke Road junction has been ordered.
- iii. Play Area
- iv. Traffic Issues
- v. Parish Plan Progress
- vi. Neighbourhood Watch Scheme
- vii. Village sign project
- viii. Ownership and maintenance of bus shelter in village

23. COMMUNICATIONS

A) Correspondence – outgoing and ingoing

Out – response to SNC on Planning App S/2013/0291 – 500kw wind turbine at Blisworth Hill Farm, Stoke Road

In

- i. Owner of property in Courteenhall Road re cutting back of conifers
- ii. CPRE newsletter
- iii. NCALC – Update
- iv. Ownership and maintenance of bus shelter in village
- v. Joining of parishes for delivery of projects
- vi. Clerks and Councils Direct

24. FINANCE

- i) Arrangements for Internal Audit – decision as to whether to use NCALC Services for £175 per annum. (Only requirements for internal auditor are that they are independent and competent)

Payments – for approval

	Name	Details	Amount £	VAT	Total	Chq
	Wicksteed Leisure	Play area repairs	£45.00	£248.06	£1488.37	2139
	E-on	Maintenance	£215.67	£43.13	£258.80	2140
	NCALC	sub	£360.10		£360.10	2141
	E-on	supplies	681.47	136.29	817.76	2142
	AH Contracts	Empty dog bins	79.40	15.88	95.28	2143
#	N and P Gardens	Mowing - April				
#	V Hartley	Salary for april		-		21
#	HMRC	Tax for above		-		21

Figures not known at time of writing

Monies received : 50% Annual Precept from SNC

OTHER FINANCIAL MATTERS –

For decision: use of NCALC internal audit service at a cost of £175.00 per annum?

25. FUTURE AGENDA ITEMS AND COUNCILLORS' COMMENTS

26. DATE AND TIME OF NEXT and FUTURE MEETING

Signed: -----

Date:

This agenda can be found on the Blisworth Parish Council website.