

# **BLISWORTH PARISH COUNCIL**

## **DRAFT AGENDA**

for the

## **AGM & PARISH COUNCIL MEETING**

to be held in the

## **VILLAGE HALL**

at 7.30 p.m. on

**MONDAY 16<sup>th</sup>. MAY 2011**

### **Apologies:**

Cllr. Mrs. Sally Townsend (SNC);

## **AGM**

### **Election of Chairman**

Nomination:

Proposed:

Seconded:

There being no further nominations \* was duly appointed to the Chair for the following twelve months.

### **Election of Vice-Chairman**

Nomination:

Proposed:

Seconded:

There being no further nominations \* was duly appointed Vice-Chairman for the following twelve months.

### **Election of Finance Committee**

It was agreed that all members of the Council would sit on the Finance Committee.

### **Election of Representatives for Village Hall and Playing Fields Association Committee**

Chairman, Vice-Chairman and Mrs. Margarete Field

### **Election of Street Lighting Officer**

It was agreed that the Clerk would act as Street Lighting Officer

### **Election of Tree & Footpath Wardens**

Mr. Mike Burgoyne of 14 Westbrook is currently the Parish Path Warden appointed by NCC.

It was mutually agreed that all parties would work together in the best interests of the Parish.

### **Appointment of the Clerk as Responsible Financial Officer**

In accordance with the requirements of the Audit Commission, the Clerk was appointed as Responsible Financial Officer to the Parish Council.

### **Requirements for Audit**

Adoption of Standing Orders – CNALC Draft Standing Orders for Local Councils.

### Code of Conduct

Adoption of The Code of Conduct as approved by CNALC

### Appointment of Independent Internal Auditor

(NCALC)

### Planning Sub Committee

(4 Members)

## Parish Council Meeting

### Minutes of the Previous Meeting:

The Minutes of the previous meeting, having been circulated, were taken as read, approved by the Council as a true and correct record and signed by the Chairman.

### Matters Arising and Carry Forward Items

Election Paperwork: Declaration of Acceptance of Office; Notification of Financial and Other Interests – Forms distributed with Agenda.

Replacement Clerk – Applications received from the following:

Paul Chapman; Claire Fry; Ann Addison; Tessa Taylor; Alison Bartlett; Angela Tapp.

CV's distributed with Agenda.

Blisworth Village Design Statement –

School Crossing Patrol – Email from Mrs. Gray regarding insurance.

Old Newsagents – Email from Alan Hargreaves.

Communities in Action Conference – Mrs. Burgoyne offered to attend.

The Green Village Directory – Update required – Jane Percival to be asked – Cost approx. £300.00 including printing (included in budget).

Sun, Moon & Stars – Email from Mrs. Burgoyne – Letter to be sent requesting answers to a number of questions.

Community Safety Partnership Consultation Events – Email from Claire Smith (SNC)

Tara Cooksammy – email requesting information on dates of meetings.

Allotments – Letter from Jane Hill requesting action on additional water standpipes (£250.00 included in budget)

Parish Plan – Update  
Neighbourhood Watch – SNAST – Letter requesting support.

Canal Partnership - Update

**Chairman’s Items:**

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**Correspondence:**

NCC – Proposed Changes to Public Transport and Bus Subsidies – “Have Your Say”  
Changes to Planning Policy for Gypsies and Travellers – DLP Briefing Note 53A

**Planning:**

SNC – Luff Developments, Milton Malsor – Update from Steven Shuttleworth.

Old Sewage Works, Northampton Road – copy email from Bunny Ingram

Ladyfield Development – Copies of information leaflets sent to residents including notification of proposed planning application for temporary parking area.

**Notice of Decision:**

None

**Applications:**

S/2011/0423/FUL – Blisworth Marina – Variation to condition 2 & 13 on S/2006/0320/P to alter car park space and revise disabled car park.

S/2011/0422/FULL – Blisworth Marina – Change of use of managers accommodation to three 2 bedroom holiday flats (with option of using one for marina use) and provision of 2 windows in north facing wall.

**Amended Plans:**

None

**Appeals:**

none

**Opportunity to attend Planning/Development Control Committee:**

None

**Tree Preservation Orders:**

TPO 7/2011 – Oak – Corner of Windmill Avenue and Buttmead.

**Enforcement Notices:**

none

**Finance:**

Presentation of Account for year ending 31.03.2011 for formal approval. (Balance sheet distributed with Agenda).

<u>Name</u>	<u>Details</u>	<u>Amount</u>	<u>VAT</u>	<u>Total</u>
<b><u>Receipts</u></b>				
<hr/>				
<b>Total</b>				
<hr/>				
<b><u>Payments</u></b>				
Clerk	Salary (Jan & Feb)	398.00		398.00
	Expenses	48.90		48.90
JS Landscapes	Mowing	250.00		250.00
A H Contracts	Dog Bins	79.40	15.88	95.28
Alan North	R&A	35.00		35.00
NatWest Bank	Bank Charges (April)	10.02		10.02
EON	St. Ltg. Maintenance	215.67	43.13	258.80
EON	St. Ltg. Energy	678.19	135.08	813.27
AON	Insurance Premium	1750.92		1750.92
(Pat Masterman)	Printing of Parish Plan			
<hr/>				
<b>Total</b>				

That the above accounts be accepted and approved for payment:

**Proposed:** \*

**Seconded:** \*

**Agreed.**

### Committee Reports

none

### Any Other Business:

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**Date of Next Meeting: MONDAY 6<sup>th</sup> JUNE 2010 at 7.30 p.m.**  
**ANNUAL PARISH MEETING – MONDAY 13<sup>th</sup> JUNE at 7.30 p.m.**

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### Open Forum:

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